



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

PUR-1725  
ADDENDUM NO. 2  
INVITATION TO BID

ON-CALL MOWING SERVICES

DATE: Tuesday, February 11, 2024

BIDS DUE: Wednesday, February 26, 2025  
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

**NOTE:** All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

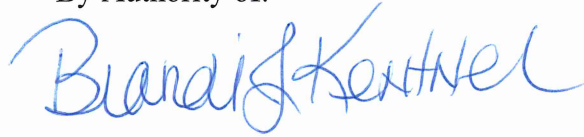
**ITEM NO. 1:** *Inquiry:* It looks like I should put in the per hour dollar amount on the tab where it does the calculation against the 20 hours. I see it does do the calculation, but I just want to make sure that that's what we should be doing, right?

*Response:* Referring to the bidding process via the online bidding site (Ionwave), the price per hour shall be entered in the section provided to calculate a total based on twenty (20) scenario hours.

**ITEM NO. 2:** *Inquiry:* We are contemplating moving to West Virginia, but I wonder if that will still allow us to bid on the most services in Washington County. Based on the documents, it looks like know you take the if there's a tie, you take the local company, understandably so, but I'm not sure if we would need anything special if we do decide to move over there at some point.

Response: Washington County does not have a local preference; all suppliers that are able to fulfill the requirements/scope of services of the solicitation are welcome to submit a bid.

By Authority of:



Brandi J. Kentner, CPPO  
Director of Purchasing