



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

PUR-1715  
ADDENDUM NO. 1  
INVITATION TO BID

CISCO MERAKI HARDWARE AND LICENSING

DATE: Wednesday, November 6, 2024

BIDS DUE: Wednesday, November 20, 2024  
2:00 P.M.(EDT/EST)

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

**NOTE:** All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

**ITEM NO. 1:** Inquiry: Existing Solution: Is this replacing existing equipment? Is so, what?

Response: This equipment is replacing similar obsolete equipment.

**ITEM NO. 2:** Inquiry: Use of the equipment: What is the scope of this purchase/project?

Response: Delivery of the goods and digital licenses specified.

**ITEM NO. 3:** Inquiry: Timeline of the purchase: When do you plan to purchase?

Response: Immediately upon conclusion of the bid process.

**ITEM NO. 4:** Inquiry: Are there any technical certifications (e.g., Cisco certifications) required for the hardware?

Response: No certification beyond what is covered in the specified parts list is required.

**ITEM NO. 5:** Inquiry: Could you clarify the acceptable forms of bond (e.g., surety bond, cashier's check) required under the bid bond provision?

Response: There are no bond requirements.

**ITEM NO. 6:** Inquiry: Are incremental payment terms allowed, particularly if the bid involves phased deliverables?

Response: Payment is made upon delivery of the equipment and services.

**ITEM NO. 7:** Inquiry: Is there a preferred delivery schedule, or should we propose one within our submission?

Response: Delivery of licensing is expected immediately upon award of the bid, and physical goods are expected to be shipped in full immediately.

**ITEM NO. 8:** Inquiry: Will on-site installation or configuration support be necessary, or does this contract only require hardware supply?

Response: This bid is only for delivery of the equipment and licensing specified.

**ITEM NO. 9:** Inquiry: Could you specify the required coverage limits for general liability and other insurance policies?

Response: The insurance requirements listed in the General Conditions and Instructions to Bidders are not required.

**ITEM NO. 10:** Inquiry: Are there thresholds or additional requirements for property damage and personal injury coverage?

Response: There are no thresholds or additional requirements for property and personal injury coverage.

**ITEM NO. 11:** Inquiry: Beyond price, what criteria will be used to determine the "lowest responsive and responsible bidder"?

Response: The responsive, responsible bidder's price is the main criteria.

**ITEM NO. 12:** Inquiry: Does Washington County require extended warranty and support options beyond the 60-month period outlined?

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

Response: No warranties beyond what is specified or implied by the specified licensing in the bid are expected.

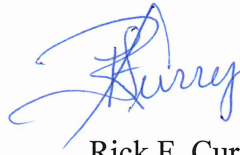
**ITEM NO. 13:** Inquiry: Should we include the cost of remote support or a dedicated representative within the bid?

Response: This bid is only for delivery of the equipment and licensing specified.

**ITEM NO. 14:** Inquiry: Will Washington County allow progress payments based on milestone completion, or is full payment anticipated after final delivery?

Response: Payment is made upon delivery of the equipment and services.

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing