



COORDINATING COMMITTEE

PUR-1709

ADDENDUM NO. 1
REQUEST FOR PROPOSALS
REGARDING QUALIFICATIONS AND EXPERIENCE/
TECHNICAL AND PRICE PROPOSALS
FINANCIAL ADVISOR

DATE: Monday, September 23, 2024

BIDS DUE: Wednesday, October 9, 2024
4:00 P.M.(EDT/EST)

To Proposers:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* How often do you want to meet with our team throughout the contract and what formats (in-person, virtual, etc.) do you prefer for these meetings?

Response: Part 1 of Item No. 1 herein: The majority of communications takes place during the official statement preparation and bond sale. Occasionally consultants are contacted with questions throughout the year as needed.

Response: Part 2 of Item No. 1 herein: Typically, we communicate by phone and email. The consultants are in-person for rating agency calls.

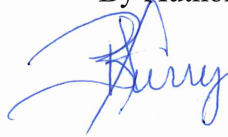
ITEM NO. 2: *Inquiry:* Can you provide examples of any challenges or failures you encountered with previous clients during bond issuance or financial advising?

Response: We are not aware of any challenges or failures.

ITEM NO. 3: *Inquiry:* Could you provide us with a copy of the incumbent's RFP?

Response: Information regarding the incumbent's award can be found on the Washington County Board of County Commissioners website at <https://www.washco-md.net/wp-content/uploads/bocc191029m.pdf>, page 5 of the minutes dated October 29, 2019.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing