



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1707
ADDENDUM NO. 1
INVITATION TO BID

BULK GASOLINE AND DIESEL FUEL DELIVERIES

DATE: Friday, September 27, 2024

**BIDS DUE: Wednesday, October 16, 2024
2:00 P.M.(EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition, and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace, or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* In this regard I have a request to make concerning the bid bond. Is there a likelihood of you considering waiving the bid bond and performance bond requirement?

Response: The bid bond will not be waived regarding this solicitation. Performance bonds are not a requirement of this contract.

ITEM NO. 2: *Inquiry:* Is it the intent for Hagerstown and Washington County Schools to ride this contract?

Response: Yes, locations and estimated usage are within pages 27- 37 of the bid document.

ITEM NO. 3: Inquiry: Do Hagerstown and Washington county schools currently ride this contract?

Response: Yes, the City of Hagerstown and WCPS requirements are within the document

ITEM NO. 4: Inquiry: What months do you order winter additive?

Response: Winter additive is normally mixed during the months of November through March.

ITEM NO. 5: Inquiry: Is there a local preference?

Response: No, Washington County does not have local preference.

ITEM NO. 6: Inquiry: Do you intend on splitting the award into 4 categories again as you have in the previous years?

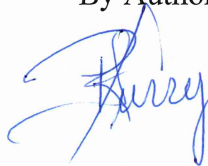
Response: Refer to the bid document, Page 16, Supplemental Terms and Conditions, Item No. 3, Award: It is anticipated that the County shall award a contract(s) to the responsive, responsible Bidders who submit(s) the lowest bid factor per product to be purchased and delivered. The County reserves the right to award multiple contracts. Awards **shall not** be made for servicing only a portion of the locations.

The County reserves the right to make an award to the firm(s) providing the most advantageous offer or the firm providing the offer determined solely by the County to be in the County's best interest. The County reserves the right to reject any or all bids in whole or in part if it is deemed in the best interest of the County.

ITEM NO. 7: Inquiry: Please confirm if the successful bidder (s) are to provide performance or payment bonds (s).

Response: There are no performance bond or labor bond requirements for this contract.

By Authority of:



Rick F. Curry, CPPO
Director of Purchasing