



Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1670) Electrician Services at County Facilities

PRESENTATION DATE: May 21, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Buyer, Purchasing Department; Danny Hixon, Deputy Director, Buildings, Grounds and Facilities

RECOMMENDED MOTION: Move to award the bid for Electrician Services to the responsible, responsive bidder, MEC, Inc. Electrical Services of Hagerstown, MD who submitted the lowest total base bid in the amount of \$61,450 based on the hourly rates/formula contained in its bid dated May 7, 2024. The County sets the percentage markup for repair parts and materials billed at cost plus a percentage at fifteen (15%) percent.

REPORT-IN-BRIEF:

This contract is for electrician services to be provided on an as-needed basis. The contractor shall provide all permits, equipment, labor, supplies, tools, transportation, and landfill user fees necessary for service and repairs to all electrical equipment and systems. In addition to Washington County facilities, services are also provided to the Washington County Health Department, The Housing Authority of Washington County, the Washington County Museum of Fine Arts, and the Washington County Commission on Aging.

The contract is a one (1) year contract tentatively commencing July 1, 2024, with an option by the County to renew for up to four (4) additional one (1) year periods. In addition to the County facilities, the Washington County Health Department, Children's Village, Museum of Fine Arts, County Housing buildings, and Washington County Free Library are also included in this contract.

On May 8, 2024, the County accepted bids for electrician services as shown on the attached Bid Tabulation Matrix. The bid was advertised in the local newspaper, on the County's web site, and on the State of Maryland's web site "*eMaryland Marketplace*." Nineteen (19) persons/companies registered/downloaded the bid document on-line and three (3) bids were received.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in various departmental budget line item accounts for these services.

CONCURRENCES: Division Director of Public Works

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

AUDIO/VISUAL NEEDS: N/A

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Electrician Services at County Facilities

	JS Electric, LLC Williamsport, MD	Kube Electric Company, Inc. Williamsport, MD	MEC, Inc. Electrical Services Hagerstown, MD
	<u>HOURLY RATE</u>	<u>HOURLY RATE</u>	<u>HOURLY RATE</u>
Regular Working Hours - Routine			
Master Electrician (Hourly Rate)	\$65.00	\$46.00	\$50.00
Journeyman Electrician (Hourly Rate)	\$47.25	\$46.00	\$42.00
Apprentice Electrician (Hourly Rate)	\$31.50	\$27.00	\$25.00
Evenings and Saturdays - Emergency			
Master Electrician (Hourly Rate)	\$85.00	\$67.00	\$69.00
Journeyman Electrician (Hourly Rate)	\$65.00	\$67.00	\$61.25
Apprentice Electrician (Hourly Rate)	\$40.00	\$40.00	\$36.50
Sunday and Holidays - Emergency			
Master Electrician (Hourly Rate)	\$85.00	\$67.00	\$69.00
Journeyman Electrician (Hourly Rate)	\$65.00	\$67.00	\$60.50
Apprentice Electrician (Hourly Rate)	\$40.00	\$40.00	\$36.50
Consulting and Design Service (Hourly Rate)	\$75.00	\$72.50	\$75.00

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Electrician Services at County Facilities

	JS Electric, LLC Williamsport, MD	Kube Electric Company, Inc. Williamsport, MD	MEC, Inc. Electrical Services Hagerstown, MD
TOTAL BASE BID FORMULA			
600 Hours x Hourly Regular Master Electrician Labor Rate	\$39,000.00	\$27,600.00	\$30,000.00
600 Hours x Hourly Regular Journeyman Electrician Labor Rate	\$28,350.00	\$27,600.00	\$25,200.00
Plus 250 Hours x Hourly Regular Apprentice Electrician Labor Rate	\$18,900.00	\$6,750.00	\$6,250.00
TOTAL BASE BID	\$86,250.00	\$61,950.00	\$61,450.00

**Corrected Calculations Based on Unit Pricing*

Remarks / Exceptions:

Repair parts and materials not included herein shall be billed at cost plus, fifteen (15%)