



ADDENDUM NO. 1

TO: Interested Parties

FROM: Blair Reynolds,
Chief Project Manager, Division of Engineering

DATE: Wednesday, February 19, 2025

RE: Pavement Maintenance & Rehabilitation Program – FY-'25
Chip Seal Applications
Contract No. MS-PMP-314-28

Acknowledge receipt of this **Addendum No. 1** by signing in the space provided below and returning with your Bid.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This Addendum No. 1 forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 1** consists of 8 pages, including this page and attachments.

I hereby acknowledge receipt of Addendum No. 1:

By: _____ Date _____
Signed Name

Typed Name

Title

For: _____
Firm

747 Northern Avenue | Hagerstown, MD 21742-2723 | P: 240.313.2460 | TDD: 711

ADDENDUM NO. 1

**Pavement Maintenance & Rehabilitation Program – FY-'25
Chip Seal Applications
Contract No. MS-PMP-314-28**

Date Issued: February 19, 2025

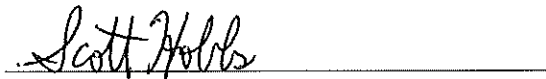
Bids Due: February 26, 2025
2:00 p.m.

The following addendum material is hereby made a part of the Bid Documents. Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.



Blair Reynolds
Chief Project Manager
Division of Engineering

By Authority of:
Board of County Commissioners
Washington County, Maryland



Scott Hobbs, P.E.
Director
Division of Engineering

To: All prime Contractors and all others to whom specifications have been issued.

Item 1.01 **PRE-BID CONFERENCE**, held Wednesday, February 5, 2025 at 10:00 a.m.:
Pre-Bid Conference Minutes (consisting of 5 pages).

Item 1.02 **NO ADDITIONAL QUESTIONS WERE SUBMITTED BY WEDNESDAY,
FEBRUARY 12, 2025 (4:00 PM).**

Attachments:

Pre-Bid Conference Minutes (5 pages)

END ADDENDUM No. 1



**Pavement Maintenance & Rehabilitation Program FY'25
Chip Seal Applications
Pre-Bid Meeting Minutes
Wednesday February 5, 2025 at 10:00am
Washington County Administrative Annex via Teams**

Attendance:

Blair Reynolds	Division of Engineering
Donald Horner	Development Facilitators
Shawn McGrath	American Paving Fabrics
Chad Mickey	Russell Standard
Jake Fortwangler	Russell Standard

A Pre-Bid Conference Meeting for the referenced project was held at the Washington County Administrative Annex Building, located at 747 Northern Avenue, Hagerstown, Maryland via Teams. Comments from the meeting are as follows:

PRE-BID COMMENTS:

- PB1** After welcoming everyone in attendance, introductions were made for all attendees and everyone was asked to submit contact information, including the company in which they are affiliated in the Teams chat. Participants connecting via telephone were asked to include their contact information in an email to Blair Reynolds (breynolds@washco-md.net).
- PB2** Those in attendance were given a general overview of the project. This project is classified as a Project Cost Group Letter "D" – 1 million to 2.5 million dollars and is generally described as treatment applications of Chip Seal Bar Patch, Single Chip Seal Surface Treatment, Double Chip Seal Surface Treatment, Contingent Fog Seal, Pavement Marking Paint Lines, Preformed Thermoplastic Pavement Markings including but not limited to, roadway cleaning of existing pavement prior to treatment application placement, rolling, sweeping and vacuuming of excess (loose) aggregate after treatment application placement, and maintenance of traffic for all operations inclusive of materials, labor, equipment, tools, and incidentals necessary to complete the work.
- PB3** Bidders were informed the deadline for bids is **Wednesday, February 26, 2025 at 2:00p.m.** and that contractors have two options for submitting bids.
- The County's new bid portal is in operation and will allow bidders to electronically submit their bids through the portal. Attendees were told to make themselves aware of the bid portal and the functionality of the platform. Registration to the portal can be accessed using the link provided in the bid document (<https://washco-md.net.ionwave.net>).

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WWW.WASHCO-MD.NET

- Bidders also have the option of submitting bids in person. For those submitting bids in person, all envelopes must be marked on the outside accordingly as pertaining to the Chip Seal Applications Contract. Bidders were also made aware that bids must be submitted on the forms provided.
- Bids being submitting using the provided copy can be submitted by way of mail or by dropping them off at **747 Northern Avenue, Hagerstown, MD 21742** prior to the 2:00 pm deadline on **February 26, 2025**.

PB4 Attendees were informed of the Bid Security of 5% of the total bid amount.

PB5 Bidders were advised that the deadline for questions is Wednesday February 12, 2025 at 4:00 p.m. Bidders may send questions by email to ecbidquestions@washco-md.net or through the bid portal platform.

PB6 It was noted the contract is an **80** calendar day contract. Milestones proposed include:

- Anticipated Notice to Proceed – **Monday, July 7, 2025**
- Contract Completion – **Saturday, September 20, 2025**

PB7 Bidders were advised that the contract includes liquidated damages in the sum of \$500.00 for each consecutive calendar day after the deadline for completion.

PB8 Bidders are required to name any subcontracting firm they elect to perform any portion of the work. This information must be included when the bid is submitted.

PB9 A contract security in the form of a Performance Bond and Labor & Material Payment Bond equal to 100% of the total contract price is required.

PB10 Bidders were informed that the successful Contractor shall supply all materials needed for sample collection for both stone and emulsion.

PB11 The County has entered into agreement with Specialized Engineering to perform quality assurance laboratory testing for this work.

PB12 Inspection and Inspection Authority will be provided by the County's Consultant Inspection Services Contractor, DFI (Development Facilitators Incorporated) and the County's Inspection Staff.

PB13 Special Provisions – General Notes:

- **Note #7:** This Contract may be extended for a period of up to two (2) one (1) year extensions, upon mutual agreement of both parties, the County and the Contractor. Any change in unit price will be subject to approval by the Washington County Board of County Commissioners. Due to fluctuation in quantities from year to year, adjustments for variations in estimated quantities as specified in GC-4.04 only apply to the year in which a contract is signed. The County shall not be bound to those specified adjustments for an extension year.

PB14 The following information was reviewed with the Bidders relative to Category 100 Preliminary – MOT:

- The Contractor shall provide all required maintenance of traffic, materials, equipment and certified personnel.

- The Contractor shall assign and designate a certified Traffic Control Manager for each crew/location of work.
- NOTE: Item No. 101 Maintenance of Traffic, .03 Construction, Paragraph C. – The Contractor shall assign and designate a certified Traffic Control Manager (TCM) for each crew/location of work. Current certifications of the assigned TCM must be submitted to and approved by the County prior to the start of work. The responsibilities of the TCM may not be subcontracted to another company and the position must be held by an employee of the Contractor.

PB15 The following information was reviewed relative to Special Provisions Section 500 – Chip Seal Applications

- Chip Seal Applications include Single & Double Chip Seal and Chip Seal Bar Patch
- Removal of loose aggregate after 2 weeks of curing requires both broom sweeping and vacuuming depending on location of loose aggregate. Open fields and wooded areas can be broom swept while all areas in which manicured lawns exist, vacuuming must be used.
- Permanent Pavement Markings include Waterborne Paint for Line Striping and Preformed Thermoplastic for Pavement Markings such as RR Crossings, Crosswalks, and Stopbars.

PB16 Attendees were advised that the road listing includes approximately 22 miles of rural roadway.

- Contractors were instructed to make themselves familiar with all roads on the list to ensure they are fully aware of all that is required to complete construction of the roads.

PB17 Attendees were advised of the Standard Plates which include Sign Spacing Chart and SHA Temporary Traffic Control Typical Applications

- It was noted that the County allows the contractor to conduct a full road width operation for all roads unless high traffic volume creates concerns with stone retention. If this concern is present the Engineer may require the contractor to reduce the application to one lane at a time.

PB18 Bidders were advised that the Contract Forms are included in the bid document for referencing purposes.

PB19 **QUESTIONS:**

- Q1 - Is there a sequence of construction expected from the County? **As noted on SP-2 under General Notes #5, the sequence of construction shall be Western Section, Central Section, Southern Section, and Eastern Section.**

PB20 Bidders were reminded to submit any follow-up questions, which must be received no later than 4:00pm on Wednesday, February 12, 2025.

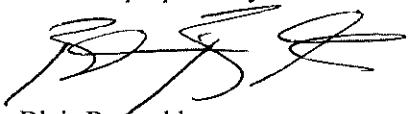
PB21 Any addendum will be issued no later than 3 days prior to the bid due date.

PB22 Bids are due no later than **February 26, 2025 at 2:00pm** at which time the bids will be publicly opened and read aloud. Bids received later than 2:00 p.m. on the bid opening date will be returned to the Bidder unopened. **Bidders were reminded that the location for submitting bids in person is 747 Northern Avenue, Hagerstown, MD 21742. All hard copy bids should be addressed or dropped off using this location.**

PB23 All attendees were thanked for attending the meeting.

PB24 The Pre-Bid Conference Meeting was adjourned at 10:22 am

Minutes prepared by:

A handwritten signature in black ink, appearing to read 'Blair Reynolds', with a stylized, cursive script.

Blair Reynolds
Chief Project Manager
Division of Engineering

Attachments:

Pre-Bid Sign-in Sheet (1 Page)

cc: All Attendees
Project File

DATE: Wednesday February 5, 2025 @ 10:00am

PROJECT NO.: MS-PMP-314-28

**WASHINGTON COUNTY
DIVISION OF ENGINEERING**

Administrative Annex – 747 Northern Avenue, via Teams

**PRE-BID MEETING
PAVEMENT MAINTENANCE PROGRAM FY-25
CHIP SEAL APPLICATIONS**

Representative Name/ E-mail Address	Name of Firm/Agency	Phone Number/ Fax Number
• Blair Reynolds	Washington County	240-313-2420
breynolds@washco-md.net		
• Donald Horner	DFI	240-457-2975
Dhorner.dfi@gmail.com		
• Jake Fortwangler	Russell Standard	724-504-5647
Jake.Fortwangler@russellstandard.com		
• Chad Mickey	Russell Standard	717-376-6693
Chad.Mickey@russellstandard.com		
• Shawn McGrath	American Paving Fabrics	443-506-3418
Shawn@americanpavingfabrics.com		