



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
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BOARD OF COUNTY COMMISSIONERS

September 17, 2024

OPEN SESSION AGENDA

- 8:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President John F. Barr*
APPROVAL OF MINUTES: *August 12, 2024*
August 27, 2024
- 8:05 AM FIRST CLOSED SESSION - *(To consult with counsel to obtain legal advice on a legal matter. (7) Discussion is protected by attorney/client privilege. To consult with staff, consultants or other individuals about pending or potential litigation (8). Discussion also includes legal advice as to litigation strategy, the discussion of which in open session would be disadvantageous to County in the course of said litigation.*
- *Discussion of ongoing litigation.)*
- 9:00 AM RECONVENE IN OPEN SESSION
- 9:00 AM COMMISSIONERS' REPORTS AND COMMENTS
- 9:15 AM STAFF COMMENTS
- 9:20 AM CITIZEN PARTICIPATION
- 9:30 AM PROCLAMATION FOR CITIZENS' EMERGENCY PREPAREDNESS MONTH
Board of County Commissioners to Alan Matheny, Director, Emergency Management
- 9:40 AM ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO) MITIGATION
REQUEST - ELMWOOD FARM, SECTION 5C
William Wantz, Attorney
- 9:50 AM GEORGE WASHINGTON STATUE FOR 250TH ANNIVERSARIES OF THE
COUNTY AND THE SIGNING OF THE DECLARATION OF INDEPENDENCE
(SUMMER OF 2026)
Michelle Gordon, County Administrator; Tom Riford, Committee Member
- 10:00 AM HAGERSTOWN/EASTERN PANHANDLE METROPOLITAN PLANNING
ORGANIZATION (HEPMPO) BUDGET AMENDMENT REQUEST
Matt Mullenax, Executive Director, HEPMPO; Jill Baker, Director, Planning and Zoning

- 10:05 AM BUDGET ADJUSTMENT – PUBLIC SAFETY TRAINING CENTER CIP
R David Hays, Director, Emergency Services
- 10:10 AM CONTRACT RENEWAL (PUR-1659) – UNIFORMS FOR WASHINGTON COUNTY SHERIFF’S OFFICERS
Brandi Naugle, Buyer, Purchasing; Sheriff Brian Albert, Washington County Sheriff’s Office
- INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-24-0155) – DELL COMPUTERS
Brandi Naugle, Buyer, Purchasing; Joshua O’Neal, Chief Technical Officer, Information Technology
- CONTRACT RENEWAL (PUR-1561) – PERFORMANCE TESTING FOR FIRE HOSE
Brandi Naugle, Buyer, Purchasing; Eric Jacobs, Operations Manager, Emergency Services
- BID AWARD (PUR-1699) – BULK DELIVERY OF ROAD SALT
Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highways Departments
- 10:20 AM WATER AND SEWER POLICY UPDATE
Mark Bradshaw, Director, Environmental Management
- 10:35 AM DUVINAGE, LLC – DEFAULT OF TERMS OF FINANCIAL INCENTIVE AGREEMENT
Linda Spence, Financial Programs Administrator; Business and Economic Development; Jonathan Horowitz, Director, Business and Economic Development
- 10:45 AM SECOND CLOSED SESSION - *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom the BOCC has jurisdiction, or any other personnel matter that affects one or more specific individuals. Personnel matters are confidential and properly discussed in closed session.*
- *Discussion of efforts to retain certain employees*
 - *Discussion of performance of certain employees in County departments and divisions.*
- To consult with counsel to obtain legal advice on a legal matter. (7) Discussion is protected by attorney/client privilege.*
- *County attorney to provide legal advice on rules pertaining to County meetings.*
 - *County attorney to provide legal advice on prospective legislative items.*

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. Open session discussion could have negative effect on business locating in Washington County and County's ability to attract and retain business.

- *Discussion of business and economic development incentives.*

To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information; or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices. (15) Discussion in open session would constitute a risk to County's cyber security processes and programs.

- *Discussion of IT Department and County's IT system and update on work with consultant.)*

12:45 PM RECONVENE IN OPEN SESSION

ADJOURNMENT



Open Session Item

SUBJECT: Proclamation for Citizens' Emergency Preparedness Month

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Board of County Commissioners to Alan Matheny, Director, Emergency Management

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, emergencies and disasters can strike at any time, often without warning, and can have devastating effects on our communities, and;

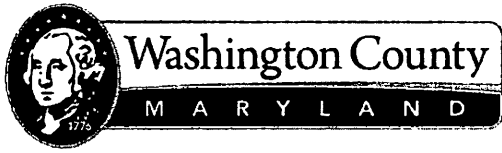
WHEREAS, it is essential for all citizens to be prepared for emergencies by having a plan, building an emergency kit, and staying informed about potential hazards, and;

WHEREAS, the safety and well-being of our community depends on the preparedness and resilience of every individual, family and organization in our community; and;

WHEREAS, National Preparedness Month is observed each September to promote family and community disaster planning throughout the year, and;

WHEREAS, staff from Emergency Management, Emergency Services, Fire and EMS, and Police Departments recognize the importance of taking proactive steps to enhance our readiness for emergencies and to support our first responders who are on the front lines during disasters.

NOW THEREFORE, We the Board of County Commissioners of Washington County, Maryland, do hereby recognize the month of September 2024 as "Citizens' Emergency Preparedness Month" in Washington County and encourage all citizens to take steps to prepare for emergencies by creating a family emergency plan, assembling an emergency supply kit, and staying informed about the risks in our area.



Agenda Report Form

Open Session Item

SUBJECT: Adequate Public Facilities Ordinance (APFO) Mitigation Request – Elmwood Farm Section 5C

PRESENTATION DATE: 09/17/24

PRESENTATION BY: William C. Wantz

RECOMMENDED MOTION: Motion to approve APFO mitigation request for Elmwood Farms Section 5C subdivision plat.

REPORT-IN-BRIEF: On February 27 of this year, the County Commissioners approved the request of Elmwood Farm to satisfy the school adequacy requirement of the APFO by making an alternate mitigation contribution (AMC) with respect to 22 lots comprising Section 5B of Elmwood Farm.

This request seeks a similar approval with respect to 13 lots comprising proposed Section 5C.

The APFO permits use of the alternate mitigation contribution with respect to preliminary subdivision plats approved by the Planning Commission prior to July 1, 2005, with the concurrence of the Board of County Commissioners. See: legal analysis, letter of William C. Wantz to the Board of County Commissioners, January 6, 2024. The original Elmwood Farm preliminary plat was approved in February, 2005. See: Planning Commission Minutes February 7, 2005.

DISCUSSION: See above.

FISCAL IMPACT: n/a

CONCURRENCES: n/a

ATTACHMENTS: Letter to Board of County Commissioners, January 6, 2024; preliminary plat excerpts depicting Elmwood Farm, Section 5C; County Commissioners' minutes, February 7, 2005

WILLIAM C. WANTZ
ATTORNEY AT LAW
123 WEST WASHINGTON STREET
HAGERSTOWN, MARYLAND 21740-4709

TELEPHONE
(301) 733-7972

EMAIL
WANTZ@MAC.COM

January 26, 2024

Board of County Commissioners of
Washington County
c/o Kirk C. Downey, County Attorney
100 W Washington St, Ste 1101
Hagerstown MD 21740

Re: Elmwood Farm

Dear Commissioners:

I represent John Dallavalle and Jim Fitzgerald, the current successor developers of Elmwood Farm.

Following the guidance of Kirk Downey and Jill Baker, I am writing to request that the Board consider at a forthcoming public meeting the request of my clients on behalf of the landowner, Felix's Folly, LLC, to elect Alternate Mitigation Consideration (AMC) with regard to the remaining lots in the last phase of the Elmwood Farm residential development, based upon the provisions in bold below, allowing AMC election with respect to preliminary subdivision plat approved by the Planning Commission prior to July 1, 2005. The preliminary plat for Elmwood Farm was approved in February, 2005. Attorney Downey and Planning Director Baker have advised that the AMC provision in the Adequate Public Facilities Ordinance (APFO) may be applied to this development.

ARTICLE V - SCHOOLS

5.1 ADEQUACY

All residential new development shall be served by public schools that:

(a) Are currently adequate; or

(b) Have construction of additional capacity funded and scheduled for completion within the same school attendance area in the current or the next year of the approved Washington

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County Capital Improvement Program (CIP) following final plat or site plan approval. Adequate is defined in Section 5.4(a) or (b) below. The additional capacity funded and scheduled shall be exclusive of any capacity created pursuant to a developer-funded mitigation program; or

(c) Have been identified by the Board of Education (BOE) as part of an approved redistricting plan scheduled to occur in the same school year or the school year following final plat or site plan approval that will render the public schools adequate.

5.1.1 CAPACITY CREATED BY MITIGATION PROGRAM

Construction of capacity that is funded and to be created by a mitigation program may not be used in a determination of adequacy for any Developer other than the Developers who are parties to the mitigation program.

5.2 EXEMPTIONS

Article V of this Ordinance does not apply to:

- (a) New development to be developed exclusively for non-residential uses;
- (b) New development to be developed and managed according to the applicable regulations and guidelines of the Federal Fair Housing Act and the Housing for Older Persons Act;
- (c) Public or private elementary and secondary schools, and public safety facilities; or
- (d) Minor Subdivisions.

5.3 DATA ON WHICH ADEQUACY SHALL BE DETERMINED.

The BOE shall provide actual enrollment data to the Board of County Commissioners for the last school day of September, December, March and June and the State Rated Capacity for each elementary and secondary school.

5.4 DETERMINATION OF ADEQUACY

5.4.1 The Planning Commission shall determine whether public school facilities are adequate for the proposed new development upon recommendation by the Planning Department after evaluating enrollment information provided by the BOE. The Planning Commission shall determine that a school is adequate if the school has the capacity as follows:

(a) Elementary schools are adequate if the school has available capacity to accommodate student enrollment, including approved new development without exceeding 90% of the State Rated Capacity (SRC).

(b) Middle schools and high schools are adequate if the school has available capacity to accommodate student enrollment, including approved new development without exceeding the State Rated Capacity.

(c) Available capacity for individual schools shall be determined in accordance with Section 5.5, below.

(d) Final approval will not be granted for developments in the review process until schools obtain adequate status through the determination made according to the procedures described in Sections 5.5 and 5.8 below.

5.5 MEASURING FOR AVAILABLE CAPACITY

(a) Adequacy of every elementary, middle and high school serving the proposed development shall be tentatively measured at the time of preliminary consultation and preliminary plat review, and shall be finally measured and determined as of the date of final plat or site plan submission, or the first date upon which all necessary documentation and materials have been submitted, whichever occurs last, based upon data as published by the BOE.

(b) If approval has not been received from the Planning Commission within twelve (12) months of the date of plan submission, the most recent quarterly school enrollment data must be utilized by the Commission for APFO review unless a delay occurs not attributable to the applicant.

(c) For determining adequacy, enrollment shall mean the total of the BOE official enrollment figures, background enrollment, pupils generated from the proposed development, and pupils generated from other previously-approved developments, including developments in municipalities.

(d) On a biennial schedule, student yield from approved development may be subtracted from the equation to determine adequacy in an amount equal to the number yielded by the dwelling units constructed.

(e) Pupil generation rates shall be determined by the Board of County Commissioners with advice from and consultation with the BOE and shall reflect the characteristics of the school attendance area within which the proposed development is located.

5.6 OPTIONS FOR MITIGATION OF INADEQUATE SCHOOL CAPACITY

(a) If a school is not adequate as defined in Section 5.4.1 but does not exceed 120% of State Rated Capacity, a developer may choose to make an Alternate Mitigation Contribution (AMC) as defined and described in Section 5.8. A developer may not choose to make an Alternate Mitigation Contribution (AMC) if the existing enrollment in any school affected by the new development exceeds 120%.

(b) If a school is not adequate as defined in section 5.4.1 and an adjoining school district at the same level is at least twenty (20) percent below State Rated Capacity, then the applicant may request the BOE to determine the viability of redistricting to accommodate the new development. If the BOE determines that redistricting is a viable alternative, and the BOE approves a specific redistricting plan that would result in all the schools serving the proposed development meeting the standards established in Section 5.4.1, then the school shall be considered adequate.

(c) If a school is not adequate as defined in Section 5.4.1 and the developer has not chosen the AMC described in Section 5.6 (a) or the BOE has not approved a specific redistricting plan that would result in the school meeting the standards established in Section 5.4.1, then the final subdivision or site plan approval shall be denied, except as provided for in Section 9.3A of this Ordinance.

(d) Any Developer proposal to create improvements to meet adequacy shall be submitted to the Board of Education for recommendations and reviewed under any BOE adopted mitigation policy then in effect and be subject to the standards and review processes of the Interagency Committee on School Construction (IAC) of the Maryland Board of Public Works.

(e) Background enrollment growth will be extrapolated over the number of years for which approval is requested. Included in the calculations shall be any additional approved but unplatted major preliminary plan developments in the affected area which might impact the historical growth trend to make it inaccurate or obsolete.

(f) The Planning Commission may require phasing or an annual maximum build-out rate to plan for future adequacy.

5.7 RESIDENTIAL BUILDING PERMIT APPROVAL

5.7.1 The Board of County Commissioners shall have the authority to limit the number of building permits in any school attendance area. The decision to limit building permits shall be based on the recommendation of the Planning Commission Defined in §2.3.1.1 as follows:

The average annual impact of equated student enrollment changes during the preceding three (3) years in the school attendance areas serving the proposed development as determined in Section

Board of County Commissioners of
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c/o Kirk C. Downey, County Attorney
January 26, 2024
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5.4 with appropriate adjustments made in the determination by the Board of Education to eliminate student enrollment changes caused solely by school redistricting.

Section 9.3A of the APFO, referenced in bold above, provides:

9.3A In its sole discretion, the Board of County Commissioners or its designee may approve a mitigation program that allows a development to proceed in a school district otherwise designated as inadequate for development under the following conditions:

(a) The Board of County Commissioners determines that approving this development benefits the community by:

(i) encouraging certain types of development that offer advantages to the community, including but not limited to the following:

- (1) development in designated revitalization areas;
- (2) renovation of abandoned or under-utilized structures;
- (3) affordable or workforce housing or community revitalization projects; or
- (4) **developments with preliminary plat approval prior to July 1, 2005.**

Since the current developer did not have documents confirming the date of preliminary plat approval, an investigation was undertaken, in which the Planning Staff assisted, finally confirming through archived Planning Commission minutes that the approval occurred in February, 2005, and thus, before July 1 of that year, invoking the relief provided above.

This past Wednesday afternoon, January 24, 2024, in a conference call with County Attorney Kirk Downey and Planning Director Jill Baker, it was confirmed by the Planning Director and County Attorney that, in view of the approval by the Planning Commission of the preliminary subdivision plat prior to July 1, 2005, the project is eligible for Alternate Mitigation Contribution (AMC) relief under §5.8 of the APFO, which provides:

5.8 ALTERNATE MITIGATION CONTRIBUTION (AMC)

(a) When any school affected by the new development exceeds adequate capacity as defined in Section 5.4.1 but does not exceed 120% of its State Rated Capacity, a developer may choose to make an Alternate Mitigation Contribution as described and calculated below.

(b) The formula to calculate the Alternate Mitigation Contribution (AMC) is $(A/B \times C) \times D \times E = AMC$, where "A" is the average cost of a school seat; "B" is the expected lifespan of a school or seat; "C" is the average pupil generation rate attributable to the type of dwelling units proposed as set by resolution and referenced in Section 5.5(e); "D" is the years a

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student spends in the school system (e.g., 13 years); and “E” is the number of dwelling units, per type (i.e., single family, apartment, and/or town home), proposed in the new development.

(c) The formula in Section 5.8(b) above shall be applied for each type of dwelling unit comprising the new development. The sum of all calculations for each type of dwelling unit will be the total AMC due for the proposed development.

(d) When the Alternate Mitigation Contribution is required in order to achieve final plat or site plan approval, the County will notify the applicant of the amount due at the time that it is determined the final plat or site plan is complete and ready for an unconditional approval. The AMC shall be paid in full to the County prior to affixation of the signature evidencing the Planning Commission’s approval of the site plan or final subdivision plat.

(e) The actual factor values to be used in the formula specified in Section 5.8(b) above shall be established by resolution of the Board. The factor values shall be reviewed by the Board at its discretion, but at least by the end of every second year of each term of office.

(f) Any sums paid as an AMC are not refundable.

We are available to participate in a meeting of the Board of County Commissioners, at your earliest convenience. My clients are available to participate in meetings identified by Mr. Downey currently scheduled for February 13 and 27, 2024.

Many thanks for your consideration of this request.

Very truly yours,



William C. Wantz

WCW/psm

- LOT A
- SECTION 1, RE
- SECTION 2
- SECTION 1 SW
- SECTION 3A
- SECTION 3 LOT
- SECTION 3B P
- SECTION 4 &
- SECTION 5B

MARYLAND COORDINATE SYSTEM OF 1983(1991)

SEC OPE



(IN FEET)
1 inch = 200 ft.

DAVID MALTERMAN
L-1070 F-317
T.M. 58, P. 143

DAVID & ROSA
MALTERMAN
L-1158, P-2
T.M. 58, P. 103B

KENDLE

LOT A
PLAT No. 70336

FUTURE SECTION 5D

SECTION 5A

SECTION 5C

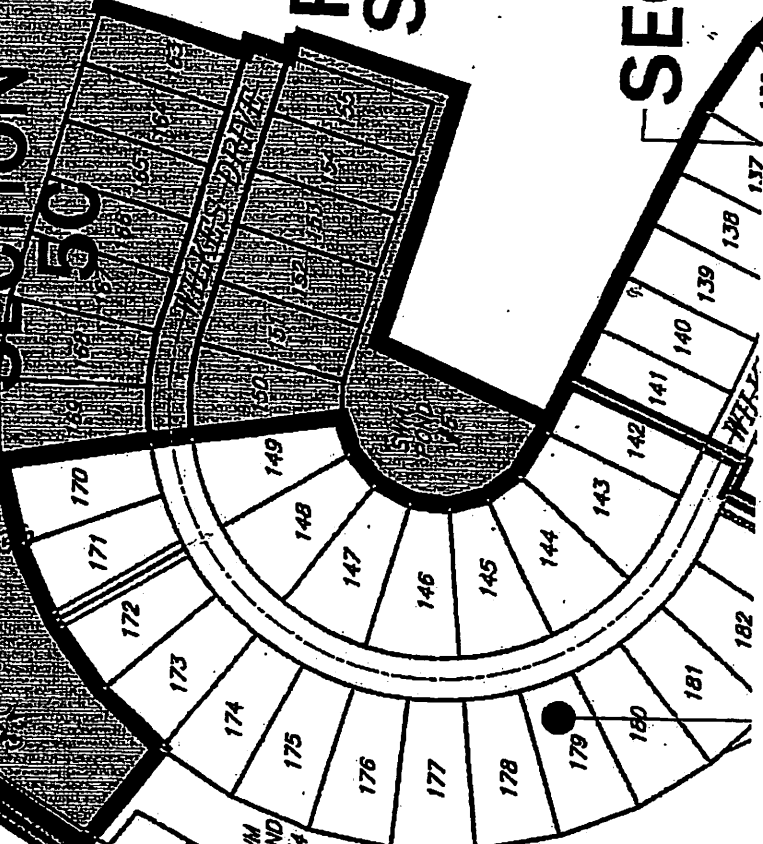
WATERWAY

PENNSYLVANIA
RAILROAD

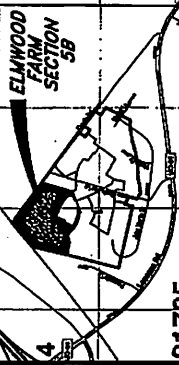
SWIM POND #4

FUTURE OPEN SPACE

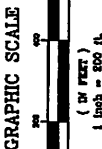
100-YR FLOODPLAIN (STREAM BUFFER)
FOREST CONSERVATION (FOREST)



ON 10-1-2012

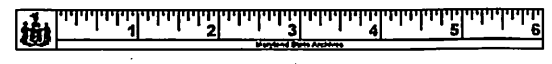


- APPROVED**
- APPROVED 5-16-08
 - APPROVED 6-22-08
 - APPROVED 8-30-08
 - APPROVED 9-11-08
 - APPROVED 10-29-14
 - APPROVED 1-17-17
 - APPROVED 2-15-22
- LOT**
- SECTION 1, RETIRED
 - SECTION 2, SWH
 - SECTION 3, LOT 121
 - SECTION 3B, PARCEL C
 - SECTION 4, & 5A
- PLAN NO. & DATE**
- PLAN NO. 8723 & 10316
 - PLAN NO. 8791-8796
 - PLAN NO. 8777-8781
 - PLAN NO. 8825-8828
 - PLAN NO. 8839-8843
 - PLAN NO. 8974-8981
 - PLAN NO. 9074-9079
 - PLAN NO. 12054-12059
 - PLAN NO. 12060-12061



FUTURE SECTION 5C & 5D

15 - 2nd Flr - 5.00
 Subdivision
 Estimated
 Total
 Ref: 11/01
 02:55
 02:22
 02:12



PLAT No. 11794
 DATE: 5/12/24
 WASHINGTON COUNTY

COVER SHEET
 FINAL PLAT
 SECTION 5B

ELMWOOD FARM
 SITUATED ON THE NORTH SIDE OF LITTLETON ROAD (Rte. 60)
 WASHINGTON COUNTY, MARYLAND

FOUNDRY	DATE	CHECKED BY	DATE
ACM / RAB	8/7/23	GFY	8/7/23
SCALE: 1" = 200'			

COUNTY DE. No. 2
 SHEET 1 OF 2
 DISTRICT
 TAX MAP No. 58
 DWG. No. C-3788

FOX & ASSOCIATES, INC.
 ENGINEERS • SURVEYORS • PLANNERS

101 W. KENNA ROAD
 HAGERSTOWN, MARYLAND 21740
 PHONE: 410-550-8900
 FAX: 410-550-8333

JOHN R. HARRISON, P.E.
 L.L. 88, P. 183

JOHN & BEYLY JR.
 L.L. 88, P. 823

WALTER MASON
 L.L. 88, P. 823

JOHN A. STONICH
 L.L. 88, P. 823

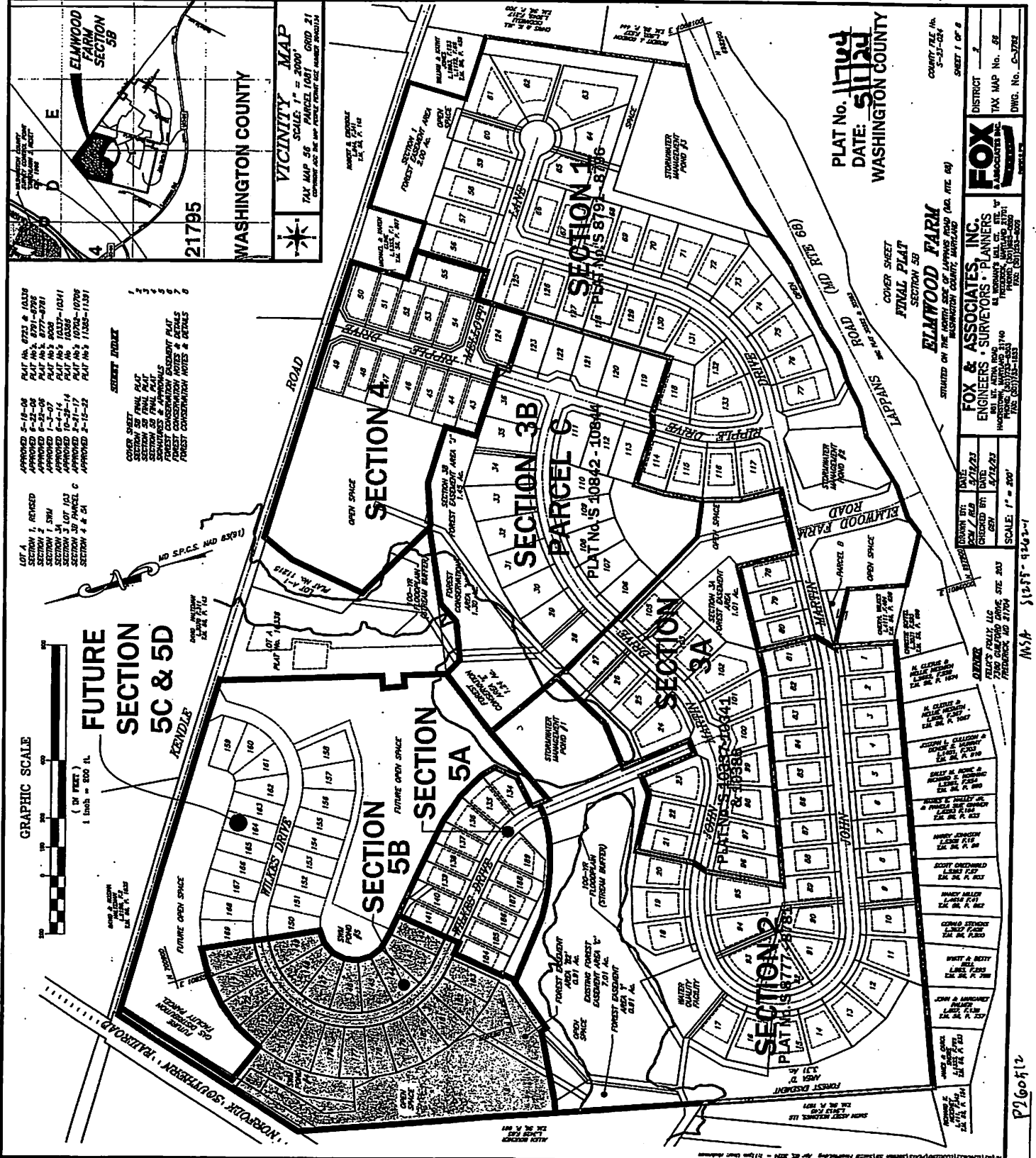
JOHN & MARGARET
 L.L. 88, P. 823

WALTER MASON
 L.L. 88, P. 823

JOHN A. STONICH
 L.L. 88, P. 823

JOHN & MARGARET
 L.L. 88, P. 823

WALTER MASON
 L.L. 88, P. 823



P2260412

**WASHINGTON COUNTY PLANNING COMMISSION
REGULAR MEETING – FEBRUARY 7, 2005**

The Washington County Planning Commission held its regular meeting on Monday, February 7, 2005, in the County Administrative Annex Conference Room.

Members present were: Chairman, Don Ardinger; Vice Chairman, R. Ben Clopper, and Members: Bernard Moser, George Anikis, Terry Reiber, Linda Parrish, and Ex-Officio, James F. Kercheval. Staff members: Planning Director, Michael Thompson; Senior Planners, Timothy A. Lung and Lisa K. Pietro; and Associate Planners Jill Baker and Misty Wagner-Grillo.

CALL TO ORDER

The Chairman called the meeting to order at 7:00 p.m.

Before proceeding, Mr. Thompson stated that the Preliminary Consultation for Seneca Ridge had been withdrawn and would be omitted from the agenda.

MINUTES

Mr. Anikis made a motion to approve the regular meeting minutes of January 10, 2005, as amended. Seconded by Mr. Clopper. Unanimously approved.

NEW BUSINESS

- SUBDIVISIONS:

Rose Hill Manor

Ms. Baker presented for review and approval the preliminary plat for Rose Hill Manor. The property is 69.4 acres and is zoned RS. The developer is proposing 133 single-family units ranging from .23 acres to 2.12 acres. The property will be served by public water and sewer. Storm water management will be a storm water pond. Two access points will be created off Longmeadow Road. Sidewalks are proposed along the perimeter of the development. Paramount Elementary, Northern Middle and North High schools service this area. At this time, Paramount Elementary is over capacity. The development will be tested again at final plat stage for adequacy. Long Meadow Fire Company and Community Rescue Services serve this area. Forest Conservation will be met by retention of 12.48 acres of existing forest, as well as 3 planting areas totaling 3.81 acres. Approval from the City Water and Sewer Department is still pending. There was some discussion regarding water and sewer allocations from the city. Mr. Kercheval stated that allocations for the County are limited at this time. Even with approval from the Planning Commission, there are no guarantees that build out will be at the rate the developer desires. Balances in economic development issues may take some precedence over residential development; however, the Commission will continue to work toward dividing allocations as fairly as possible.

Mr. Clopper made the motion to grant preliminary plat approval contingent upon city water and sewer. Seconded by Mr. Reiber. Unanimously approved.

Elmwood Farms

Ms. Pietro presented for review and approval the preliminary plat for Elmwood Farm. The property is located along the north side of Lappans Road and south of Kendle Road. Zoning is Agriculture. A concept plan was presented in 2002 on this property. The developer is proposing 174 single-family lots approximately ½ acre in size. Total area of development is 169 acres with no remaining lands. All lots will be served by public streets with the main entrance to the subdivision being off of Lappans Road. A minor connection will be located on Kendle Road. All lots will be served by city water and county sewer. Forest Conservation Ordinance requirements will be met by planting 24 1/2 acres. The trees will be planted primarily along the existing 100 year floodplain area. Total open space is 45 acres. All open space areas will be maintained by the Homeowner's Association. Four storm water management ponds will serve the site. Sidewalks will be installed along one side of new streets. All agency approvals have been received. The provision of sidewalks was a major concern for safety reasons.

Fountain Rock Elementary would serve this area and is over capacity at this time. APFO fees were discussed relative to capacity issues. If fees are paid and the county stops development due to capacity issues, the builder will not lose money already paid for APFO fees. Money will not be refunded, however, it will be held until the capacity issue at that particular school has been resolved.

Mr. Moser made a motion to approve the preliminary plat subject to all agency approvals, agreement on the APFO school issue, revisions on the plat to show the sidewalks on at least one side of the street. In addition, Mr. Ardinger made a motion to accept the forest conservation plan as accepted on the plat. Seconded by Mr. Reiber. Unanimously approved.

Discussion: Mr. Ardinger would like to give approval to all future Forest Conservation Plans by virtue of approval of the plat as presented. If Forest Conservation plan is contested, then approval will be given separately.



Open Session Item

PUBLIC PACKET

SUBJECT: George Washington Statue for 250th Anniversaries of the County and the Signing of the Declaration of Independence (Summer of 2026)

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Michelle Gordon, County Administrator; Tom Riford, Committee Member.

RECOMMENDED MOTION: Move to approve the allocation of \$25,000 of Hotel Rental Tax (HRT) funds in FY2025 and an additional \$25,000 of HRT funds in FY2026 (total \$50,000 of HRT funds) toward the design and construction of a commemorative George Washington Statue to be unveiled as part of the County's 250th anniversary celebration, and to direct staff to return with the proposed agreements.

REPORT-IN-BRIEF: The Committee responsible for raising funding, design, planning and construction of the Clara Barton Memorial Statue in Hagerstown has approached the County with another concept plan for a commemorative statue of George Washington. The statue will be unveiled as part of the County's 250th anniversary celebrations. They are seeking approval from the Board for this memorial statue and funding of \$50,000 from Hotel Rental Tax funds (\$25,000 in FY2025 and \$25,000 in FY2026). The total budget for this project is \$225,000; and, it is anticipated that the additional funding of \$175,000 will be raised via private donations and grants from other entities. If such funding is not raised, the project will not proceed. The Committee has already raised \$8,000 from other local and state private organizations. Once completed, the statue would become property of the Washington County Board of County Commissioners and future repairs and maintenance for the statue would be the responsibility of the BOCC.

DISCUSSION: The Committee responsible for raising funding, design, planning and construction of the Clara Barton Memorial Statue in Hagerstown has approached the County with another concept plan for a commemorative statue of George Washington. Washington County was founded on September 6, 1776 and named for then General George Washington. As part of the upcoming 250th anniversary celebrations in 2026, a commemorative statue of our county's namesake has been recommended. George Washington was the commander of the Continental forces during the Revolutionary War, and the first president of the United States.

- The West Washington Street entrance plaza in front of the Circuit Courthouse
Several locations have been suggested:
(95 W. Washington St);
- The West Washington Street plaza in front of the County Administration Building
(100 W. Washington St); or,
- County Park to be determined.

The Committee will operate under the auspices of the Community Foundation of Washington County; and all funding and expenditure accounting for the project will be managed by the Community Foundation. The Committee is seeking approval from the Board for this memorial statue and funding of \$50,000 from Hotel Rental Tax funds (\$25,000 in FY2025 and \$25,000 in FY2026). The total budget for this project is \$225,000; and, it is anticipated that the additional funding needed of \$175,000 will be raised via private donations and grants from other entities. If such funding is not raised, the project will not proceed. The Committee has already raised \$8,000 from other local and state private organizations. Once completed, the statue would become property of the Washington County Board of County Commissioners and future repairs and maintenance for the statue would be the responsibility of the BOCC.

If approved today, a Site Construction Agreement and an Artwork Donation Agreement (Agreements) will be drafted and delivered to our legal staff for review. Those Agreements will specify the details of the artwork construction, terms of the donation, ownership rights and maintenance of the artwork. Staff will bring those back to the BOCC at a later date to receive formal approval.

FISCAL IMPACT: Funding of \$50,000 from Hotel Rental Tax funds (\$25,000 in FY2025 and \$25,000 in FY2026). The total budget for this project is \$225,000 and it is anticipated that the additional funding needed of \$175,000 will be raised via private donations and grants from other entities. The Committee has already raised \$8,000 from other local and state private organizations.

If funding for the project is not raised, the project will not proceed.

CONCURRENCES: Kelcee Mace, CFO; Andrew Eshleman, Director of Public Works.

ALTERNATIVES: N/A

ATTACHMENTS: N/A



Open Session Item

SUBJECT: Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO)
Budget Amendment Request

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Matt Mullenax, Executive Director, HEPMPO; Jill Baker, Director
Department of Planning and Zoning

RECOMMENDED MOTION: Move to approve the budget amendment in the amount of
\$130,000.

REPORT-IN-BRIEF: In FY 2024 a federal grant was awarded to the City of Hagerstown to complete a safety action plan in the amount of \$200,000. To streamline the completion of this study, the City of Hagerstown has partnered with the HEPMPO to use the MPO's on call consultant to perform the work. As work is completed the consultant will invoice the MPO and in turn, the MPO will invoice the City of Hagerstown for reimbursement. No County funds will be used for this study.

The work was contracted to be completed over two fiscal years (FY 2024 & 2025). Expenditures for work completed in FY 2024 equaled approximately \$70,000. Because the amount of expenditure was not known at the time of drafting the FY 2025 budget, funds for this contract were not included in the MPO's FY 2025 revenue estimate. The request to amend the budget in the amount of \$130,000 represents the remaining contract amount that will be spent in FY 2025. The additional funding via federal funding grant to the City of Hagerstown in the amount of \$130,000 is requested to be included as revenue in the MPO's budget with expenditure included in the consulting services line item.

DISCUSSION: The Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) was officially established on July 1, 1996 as a re-designation/expansion of the Hagerstown Urbanized Area MPO. The HEPMPO is established to conduct regional transportation planning for a federally designed tri-state planning area. The HEPMPO's planning process brings together representative from four states (MD, WV, PA, VA), five counties (Washington County, MD; Berkeley and Jefferson Counties, WV; Franklin County, PA; and Frederick County VA) the cities of Hagerstown, MD, Martinsburg, WV, Charles Town, WV and various towns and municipalities in the planning region. The HEPMPO has the responsibility to implement the federal requirements relating to Metropolitan Planning as set forth in the Code of Federal Regulations (CFR).

FISCAL IMPACT: There are no Washington County funds included within this request. The fiscal impact would be on the HEPMPO budget should this request not be granted.

CONCURRENCES:

ALTERNATIVES:

ATTACHMENTS: Budget Amendment Form

AUDIO/VISUAL NEEDS: None



Washington County, Maryland

Budget Adjustment Form

(?)

Budget Amendment

Budget Transfer

Fiscal Year *

2025

Preparer, if applicable

Sign

Department Head Authorization

Sign

Division Director / Elected Official Authorization

Sign

Click here to reorder rows

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Amount Description	Increase (Decrease) +/-
490000	29	29010			▼	Miscellaneous Revenue	130,000
515130	29	29010			▼	Consulting Services	130,000

[Add another row](#)

Explain Budget Adjustment *

In 2023, the City of Hagerstown began the process of developing a safety action plan using funds awarded to them via federal grant in the amount of \$200,000. The funds being included in this amendment to the FY2025 budget are carryover funds from

Attach Additional Items

Upload

Files (1 uploaded)



[Hagerstown Safety Action Plan.pdf](#)

597.36KB [Remove](#)

Save as Draft



Open Session Item

SUBJECT: Budget Adjustment – Public Safety Training Center CIP

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: R. David Hays, Director, Division of Emergency Services

RECOMMENDATION: Motion to approve a Budget Transfer in the amount of \$685,450.00 from 498710-30-11620 BLD093 (Capital Reserves) to 498600-30-11620 BLD093 (PSTC).

REPORT-IN-BRIEF: In 2021, the construction award for the PSTC included the construction of the building and most interior components necessary to bring the PSTC to operational status. Most of the audio/visual components and furniture were withheld from the building contract as part of cost saving and operational strategies.

The Board of County Commissioners forward funded \$1,000,000.00 of the funding necessary for the purchase of audio/visual components and building furniture. At the time, a capital fundraising plan was developed as an effort to help fund the audio/visual equipment and furniture. An Emergency Management grant totaling 178,822.00 was also secured for the equipment that would be used in the emergency operations center (EOC) located within the PSTC. At such a point where future grants and capital fundraising initiatives would not generate the remainder of the funding, staff would request final funding from the BOCC.

DISCUSSION: To date, a total of \$314,550 has been pledged, with \$229,550 already being collected. The remaining \$85,000.00 is scheduled to be collected in FY25/26.

FISCAL IMPACT: \$685,450.00 (Capital Reserves)

CONCURRENCES: R. David Hays, Director, Division of Emergency Services
Kelcee Mace, Chief Financial Officer

ALTERNATIVES: N/A

ATTACHMENTS: Budget Adjustment Form



Washington County, Maryland

Budget Adjustment Form

Form

Routing

(?)

- Budget Amendment
- Budget Transfer

Fiscal Year

2024

BOCC Approval Date (if known)

MM/DD/YYYY

Deputy Director - Finance

Zane Garrett

signed by Garrett, Zane M
9/5/2024, 7:22:56 AM

Preparer, if applicable

Zane Garrett

signed by Garrett, Zane M
9/5/2024, 7:10:16 AM

Department Head Authorization

Sign

Division Director / Elected Official Authorization

R. David Hays

signed by Hays, David
9/5/2024, 3:43:57 PM

Budget & Finance Director Approval

Sign

County Administrator Approval

Sign

County Commissioners Approval

Sign

Unlock Table

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Amount Description	Increase (Decrease) +/-	
498600	30	11620	BLD093		0000 ▼	Donations	-685,450	▼
498710	30	11620	BLD093		0000 ▼	Capital Transfer - General	685,450	▲

[Add another row](#)

Explain Budget Adjustment

The initial budget for the Public Safety Training Center was forward funded \$1,000,000 with a goal of receiving donations to cover the cost on the 3/30/2021 BOCC meeting. As of 06/30/2024 \$229,550 in donations has been received and another \$85,000 is pledged. CIP reserves is needed to cover the shortfall.

Attach Additional Items

Upload

Previous

Next



Open Session Item

SUBJECT: Contract Renewal (PUR-1569) - Uniforms for Washington County Sheriff's Officers

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Buyer, Purchasing Department; Sheriff, Brian Albert.

RECOMMENDED MOTION: Move to renew the contract for Uniforms for Washington County Sheriff's Officers with Galls, LLC of Lexington, KY, per the rates included in its letter dated August 12, 2024. Galls, LLC is requesting a 6.9% increase above the current rates due to increased costs from suppliers and changes to market conditions affecting labor, utility, and shipping costs.

REPORT-IN-BRIEF: On October 11, 2022, the Board originally awarded a contract for the subject services to Galls, LLC, for the total sum bid amount of \$117,485.25 based on estimated quantities (no guaranteed minimum/maximum) of each uniform piece at the unit prices. The contract is for a one-year period that commenced October 1, 2022, with an option by the County to renew the contract for up to five (5) additional consecutive one (1) year periods subject to written notice given by the County at least sixty (60) calendar days before the expiration date of any of the one (1) year period. This is the second of five (5) additional one (1) year renewals.

The bid was advertised on the State of Maryland's (eMMA) "*eMaryland Marketplace Advantage*" website, on the County's website, and in the local newspaper. There were fifteen (15) persons/companies that registered/downloaded the bid document online. A total of two (2) bids were received.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the budgets of the various departments: Judicial - 535060-10-11300, Patrol - 535060-10-11310, Process Servers - 535060-10-11305, Detention 535060-10-11320, Day Reporting Center - 535060-10-11321, and Central Booking - 535060-10-11315.

ATTACHMENTS: Renewal request from Galls, LLC dated 8/12/24.

AUDIO/VISUAL NEEDS: N/A



1340 Russell Cave Road
Lexington, KY 40505

08/12/2024

Via *electronic mail*

Washington Co
Financial Service
Procurement Service
100 West Washington Street, Rm 3200,
Hagerstown, MD 21740.

Re: Renewal and Price Increase for CONTRACT Name: **PUR-1569**

Dear Procurement,

Due to increased costs from our suppliers and changes to market conditions affecting labor, utility, and shipping costs, Galls is requesting a price increase of 6.9% on the affected goods and services provided by Galls on the Contract Name: **Washington County- Sheriff's Officers Uniforms – Bid PUR-1569**. In addition to the Contract items all other goods purchased by the Agency will be increased at a rate of 6.9%.

As evidence of the above and for your records, please find enclosed documentation supporting this request. Also enclosed are updated price schedules for all Contract items and all other items.

This request is in accordance with the Contract and if approved will take effect on the renewal date or earliest effective date per the contract terms. If you have any questions, please contact Yves Murhula at Murhula-yves@galls.com address or Phone: 859-800-1054.

We appreciate your attention to this important matter.

Regards,

A handwritten signature in cursive script that reads 'Yves Murhula'.

Yves Murhula
Contract Management Specialist
Galls, LLC

Enclosure: CPI/ PPI/ Mfg. Letters/ Updated Contract Pricelist / Updated Other Items Pricelist



1340 Russell Cave Road
Lexington, KY 40505

Dear Valued Partner,

As we navigate through 2024, the landscape of economic challenges continues to evolve, yet the inflationary pressures we have witnessed over the past years persist. At Galls, our commitment to delivering quality products and services to our esteemed customers, like you, remains unwavering. However, the current economic conditions have necessitated some difficult decisions to ensure we continue to meet your needs with the excellence you've come to expect.

Understanding the Pressures

The inflationary environment, while slowing in recent months, shows little signs of abating. Despite our rigorous efforts to mitigate these effects—through renegotiating with our suppliers and enhancing our operational efficiencies—the reality compels us to adjust our pricing to reflect the escalating costs we are facing.

Supplier Costs

Our partners and suppliers have been compelled to adjust their pricing structures, often passing on double-digit increases to us. This trend spans across the board, affecting essential items such as uniforms, tactical pants, boots, and duty belts. These adjustments are a direct reflection of the growing costs in manufacturing and procurement, unprecedented in both frequency and magnitude.

Transportation Hurdles

The lingering aftermath of the pandemic continues to exert pressure on transportation costs, a vital component of our supply chain. In 2023, we observed an 7% increase in shipping costs through providers like FedEx, UPS, and the US Postal Service.

Labor and Talent Retention

Our dedication to fostering a skilled and motivated workforce to serve our heroes in the front-line, military, and public safety sectors has never been stronger. However, the competitive job market, alongside federal wage adjustments and rising insurance premiums, has necessitated a substantial increase in our labor expenses. Ensuring that we attract and retain the best talent comes at a higher cost, reflecting a 10% increase in wage expenses in 2023.

Moving Forward Together

We do not take these adjustments lightly, knowing well that any increase in costs affects not just our operations but also the budgets of our partners.

We are immensely grateful for your business and continued partnership. Our team at Galls is here to assist you through these changes and ensure that we continue to meet your needs effectively.

Thank you for your unwavering trust and partnership.

A handwritten signature in blue ink that reads 'M. Fadden'.

Mike Fadden
Chief Executive Officer
Galls, LLC

Fechheimer

January 19, 2024

Galls Inc.
1340 Russell Cave Road
Lexington, KY 40505

To Whom It May Concern;

This letter is to confirm that as of January 1, 2024 there was a list price increase on all Fechheimer (Flying Cross and Vertx) styles. The price increase was approximately 3.0%. This is in result of increases in materials, trim, labor, and overhead.

If there are any questions or additional information that is needed please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Duffy". The signature is fluid and cursive, with a large initial "B" and "D".

Brian Duffy
VP, Customer Service
513.792.1648

**Consumer Price Index for All Urban Consumers (CPI-U)
12-Month Percent Change**

Series Id: CUUR0000SA0

Not Seasonally Adjusted

Series Title: All items in U.S. city average, all urban consumers, not

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014	1.6	1.1	1.5	2.0	2.1	2.1	2.0	1.7	1.7	1.7	1.3	0.8	1.6	1.7	1.5
2015	-0.1	0.0	-0.1	-0.2	0.0	0.1	0.2	0.2	0.0	0.2	0.5	0.7	0.1	-0.1	0.3
2016	1.4	1.0	0.9	1.1	1.0	1.0	0.8	1.1	1.5	1.6	1.7	2.1	1.3	1.1	1.5
2017	2.5	2.7	2.4	2.2	1.9	1.6	1.7	1.9	2.2	2.0	2.2	2.1	2.1	2.2	2.0
2018	2.1	2.2	2.4	2.5	2.8	2.9	2.9	2.7	2.3	2.5	2.2	1.9	2.4	2.5	2.4
2019	1.6	1.5	1.9	2.0	1.8	1.6	1.8	1.7	1.7	1.8	2.1	2.3	1.8	1.7	1.9
2020	2.5	2.3	1.5	0.3	0.1	0.6	1.0	1.3	1.4	1.2	1.2	1.4	1.2	1.2	1.2
2021	1.4	1.7	2.6	4.2	5.0	5.4	5.4	5.3	5.4	6.2	6.8	7.0	4.7	3.4	6.0
2022	7.5	7.9	8.5	8.3	8.6	9.1	8.5	8.3	8.2	7.7	7.1	6.5	8.0	8.3	7.7
2023	6.4	6.0	5.0	4.9	4.0	3.0	3.2	3.7	3.7	3.2	3.1	3.4	4.1	4.9	3.4
2024	3.1	3.2	3.5	3.4	3.3	3.0								3.2	



Customer:	Washington County
Attn:	
Rep Name:	Larry Skinker
Acct #:	4229305
Qty of Orders:	
Shipping Charge:	

08/12/2024

GQ Item#	Mft Model #	MFG Name	Description	2023 Price	2024 Price
Custom		FECHHEIMER BROTHERS UNIFORM CO	Uniform Dress Blouses	\$ 631.93	\$ 675.53
tl150	FI 47780 86	FECHHEIMER BROTHERS UNIFORM CO	Class "A-B" Trousers- Patrol, Judicial & Detention- FI 47780 86 Flying Cross by Fechheimer Item# FI 47780 86, Justice Hidden Cargo Trousers with 1" French Blue Stripe.	\$ 89.79	\$ 95.98
tl127	FI 47780W 86	FECHHEIMER BROTHERS UNIFORM CO	Women's Trouser, Option 1 - FI 47780W 86 Flying Cross by Fechheimer Item# FI 47780W 86, Justice Hidden Cargo Trousers with 1" French Blue Stripe	\$ 89.79	\$ 95.99
tr677	47280	FECHHEIMER BROTHERS UNIFORM CO	Men's Trousers Option 2-FI 47280 Flying Cross by Fechheimer Item# 47280, Justice Four (4) Pocket Trousers with 1" French Blue Stripe	\$ 81.16	\$ 86.76
tr678	47280W	FECHHEIMER BROTHERS UNIFORM CO	Women's Trouser, Option 2-FI 47280W Flying Cross by Fechheimer Item# FI 47280W, Justice Four (4) Pocket Trousers	\$ 81.16	\$ 86.76
sr620	05W84	FECHHEIMER BROTHERS UNIFORM CO	Class "A-B" Shirt, Long Sleeve - Mens - Patrol, Judicial & Detention - 05W84 Flying Cross by Fechheimer Item# 05W84, Justice Shirts	\$ 86.98	\$ 92.98
sr729	105W84	FECHHEIMER BROTHERS UNIFORM CO	Women's Long Sleeve Shirt - 105W84 Flying Cross by Fechheimer Item# 105W84, Justice Shirts	\$ 86.98	\$ 92.98
sr728	55R84	FECHHEIMER BROTHERS UNIFORM CO	Men's Short Sleeve Shirt - 55R84 Flying Cross by Fechheimer Item# 55R84, Justice Shirts	\$ 78.92	\$ 84.37
sr619	155R84	FECHHEIMER BROTHERS UNIFORM CO	Women's Short Sleeve Shirt - 155R84 Flying Cross by Fechheimer Item# 155R84, Justice Shirts	\$ 78.92	\$ 84.37

tr2801	FX77400	FECHHEIMER BROTHERS UNIFORM CO	Class "C" Men's Trouser - Detention - Option 1 - FX77400 Flying Cross by Fechheimer Item# FX77400, FX STAT Hidden Cargo Trousers	\$ 53.55	\$ 57.24
tr2808	FX77400W	FECHHEIMER BROTHERS UNIFORM CO	Women's Trouser, Option 1 - FX77400W Flying Cross by Fechheimer Item# FX77400W, FX STAT Hidden Cargo Trousers	\$ 53.55	\$ 57.24
tr2800	FX77300	FECHHEIMER BROTHERS UNIFORM CO	Men's Trousers Option 2 - FX77300 Flying Cross by Fechheimer Item# FX77300, FX STAT External Cargo Trousers	\$ 53.55	\$ 57.24
tr2807	FX77300W	FECHHEIMER BROTHERS UNIFORM CO	Women's Trousers Option 2 - FX77300W Flying Cross by Fechheimer Item# FX77300W, FX STAT External Cargo Trousers	\$ 53.55	\$ 57.24
sh4119	FI FX7020	FECHHEIMER BROTHERS UNIFORM CO	Class "C" Detention Long Sleeve Shirts Mens - FI FX7020 Flying Cross by Fechheimer Item# FI FX7020, FX STAT	\$ 65.11	\$ 69.61
sh4122	FX7020W	FECHHEIMER BROTHERS UNIFORM CO	Women's Long Sleeve Shirt- FI FX7020W Flying Cross by Fechheimer Item# FI FX7020W	\$ 65.11	\$ 69.61
sh4115	FI FX7000	FECHHEIMER BROTHERS UNIFORM CO	Men's Short Sleeve Shirt - FI FX7000 Flying Cross by Fechheimer Item: FI FX7000	\$ 62.69	\$ 67.02
sh4118	FX7000W	FECHHEIMER BROTHERS UNIFORM CO	Women's Short Sleeve Shirt-FI FX7000W Flying Cross by Fechheimer Item# FI FX7000W	\$ 62.69	\$ 67.02
sh723	FI VTX8120	FECHHEIMER BROTHERS UNIFORM CO	Men's and Women's Class "C" Patrol/Judicial/K-9 Long Sleeve Shirt- FI VTX8120 Vertx Phantom LT Long Sleeve Shirt, FI VTX8120	\$ 68.21	\$ 72.92
sr460	FI VTX8100	FECHHEIMER BROTHERS UNIFORM CO	Men's and Women's Short Sleeve Shirt- FI VTX8100 Vertx Phantom LT Short Sleeve Shirt, FI VTX8100	\$ 64.04	\$ 68.46
tr746	VTX8600	FECHHEIMER BROTHERS UNIFORM CO	Men's and Women's Phantom OPS Pants - VTX8600 Vertx Phantom OPS Men's Tactical Pants, VTX8600	\$ 61.93	\$ 66.20
TR1113	VTX1200	FECHHEIMER BROTHERS UNIFORM CO	Men's and Women's Fusion Light Weight Pants - VTX1200 Vertx Fusion LT Stretch Tactical Pants, VTX1200	\$ 68.67	\$ 73.41
sh400	VTX8528	FECHHEIMER BROTHERS UNIFORM CO	SRT Recon Combat Shirt - VTX8528 Vertx	\$ 87.82	\$ 93.88
tj616	VTX1901	FECHHEIMER BROTHERS UNIFORM CO	Recon Combat Pants - VTX1901 Vertx	\$ 97.86	\$ 104.62

tr746	VTX8600	FECHHEIMER BROTHERS UNIFORM CO	Phantom Ops Pants -VTX8600 Vertx	\$ 61.93	\$ 66.20
TR1113	VTX1200	FECHHEIMER BROTHERS UNIFORM CO	Fusion Light Weight Pants - VTX1200 Vertx	\$ 68.67	\$ 73.41
jc433	VTX8800	FECHHEIMER BROTHERS UNIFORM CO	Outerwear - Jacket - Patrol/ Judicial / Detention/ SRT - VTX8800 Vertx Integrity Shell Jacket, VTX8800	\$ 204.61	\$ 218.72
TR2787	VTX8815	FECHHEIMER BROTHERS UNIFORM CO	Vertx Integrity Shell Pants - VTX8815	\$ 159.14	\$ 170.12
js1550	FI 57100	FECHHEIMER BROTHERS UNIFORM CO	Duty Guard HT Pullover- Men's - FI 57100 Flying Cross by Fechheimer, FI 57100	\$ 115.23	\$ 123.18
ja2701	FI 57100W	FECHHEIMER BROTHERS UNIFORM CO	Duty Guard HT Pullover - Women's - FI 57100W	\$ 115.23	\$ 123.18
JA2617	FI 57300	FECHHEIMER BROTHERS UNIFORM CO	Duty Guard HT+ Pullover Men's - FI 57300 Flying Cross by Fechheimer,	\$ 131.48	\$ 140.55
Galls item # TBD	FI 57300W	FECHHEIMER BROTHERS UNIFORM CO	Duty Guard HT+ Pullover Women's - FI 57300W Flying Cross by Fechheimer,	\$ 131.48	\$ 140.55
ja2050	FI 56100	FECHHEIMER BROTHERS UNIFORM CO	Duty Guard ST Outer Shell Jacket - FI 56100 Flying Cross by Fechheimer	\$ 204.27	\$ 218.36
ja820	54100A	FECHHEIMER BROTHERS UNIFORM CO	Softshell Jacket - Flying Cross by Fechheimer, 54100A	\$ 111.07	\$ 118.73
sw977	VTX4000P	FECHHEIMER BROTHERS UNIFORM CO	Men's Cold Black Short Sleeve Polo - Patrol/Judicial/ Detention/SRTVTX4000P Vertx VTX4000P	\$ 52.40	\$ 56.01
sw863	52600	FECHHEIMER BROTHERS UNIFORM CO	Mock Turtleneck - 52600 Flying Cross	\$ 27.47	\$ 29.36
st162	52100	FECHHEIMER BROTHERS UNIFORM CO	Mock Dickie- 52100 Flying Cross	\$ 8.87	\$ 9.48
st315	790	FECHHEIMER BROTHERS UNIFORM CO	Justice V-Neck Sweater- 790 Flying Cross	\$ 102.44	\$ 109.50

sh4607	305VS8426	FECHHEIMER BROTHERS UNIFORM CO	Hybrid Long Sleeve Shirt - Men's - XI 305VS8426 Flying Cross	\$ 64.91	\$ 69.39
sh4605	XI 205VS8426	FECHHEIMER BROTHERS UNIFORM CO	Hybrid Long Sleeve Shirt - Women's - XI 205VS8426 Flying Cross	\$ 64.91	\$ 69.39
SH4608	XI 655VS8426	FECHHEIMER BROTHERS UNIFORM CO	Hybrid Short Sleeve Shirt - Men's - XI 655VS8426 Flying Cross	\$ 54.58	\$ 58.35
sh4606	XI 255VS8426	FECHHEIMER BROTHERS UNIFORM CO	Hybrid Short Sleeve Shirt- Women's - XI 255VS8426 Flying Cross	\$ 54.58	\$ 58.35
ua692	45095	Samuel Broome	Neckties	\$ 7.69	\$ 8.22
hw795	s-40	Stratton	Straw Hats Navy blue campaign triple brim straw hats as manufactured by the Stratton Company.	\$ 73.02	\$ 78.06
ha976	f-40	Stratton	Felt Hats Navy blue campaign style 3X beaver felt hats as manufactured by the Stratton Company.	\$ 151.35	\$ 161.80
ZK561 blk 3 gld	ST-3P- BRSBUC-BK	Stratton	3 Piece Leather Strap- Black with Brass Buckles - ST-3P-BRSBUC-BK Stratton SKU: ST-3P-BRSBUC-BK	\$ 8.63	\$ 9.23
ZK561 blk 3 nkl	ST-3P-BK	Stratton	3 Piece Leather Strap-Black with Silver Buckles - ST-3P-BK Stratton	\$ 8.63	\$ 9.23



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-24-0155) – Dell Computers

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Buyer, Purchasing Department, and Joshua O’Neal, Chief Technical Officer, Information Technology

RECOMMENDED MOTION: Move to authorize by Resolution, the approval of the purchase for the replacement of outdated computers for several county departments from Dell Technologies of Round Rock, TX at the contracted pricing totaling \$184,267 based on the contract awarded by Omnia – National Cooperative Purchasing Alliance (NCPA) RFP #45-22.

REPORT-IN-BRIEF: Section 106.3 of the Public Local Laws of Washington County grants authorization for the County to procure goods or services under contracts entered into by other government entities. On items over \$50,000, a determination to allow or participate in an intergovernmental cooperative purchasing arrangement shall be by Resolution and shall indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justification for the arrangement.

The County will benefit from the direct cost savings in the purchase of these computers because of the economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. Acquisition of the computers by utilizing the Omnia - NCPA contract and eliminating our county’s bid process would result in administrative and cost savings for the Department of Information Technologies and Purchasing Department in preparing specifications.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the department’s Capital Improvement Plan 600600-30-11000-COM011 Information Systems Replacement Program.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Dell Technologies quote dated August 29, 2024

AUDIO/VISUAL NEEDS: N/A

RESOLUTION NO. RS-2024-

(Intergovernmental Cooperative Purchase [INTG-24-0155] Dell Computers)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the “Public Local Laws”), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the “Board”), “may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract.”

Subsection (c) of § 1-106.3 provides that “A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement.”

The Department of Information Technologies is requesting to purchase from Dell Technologies of Round Rock, Texas, computers to replace outdated computers for several county departments at a contract price totaling \$184,267, and to utilize another jurisdiction’s contract (RFP #45-22) that was awarded by Omnia – National Cooperative Purchasing Alliance (NCPA).

Eliminating the County’s bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Department of Information Technologies is hereby authorized to purchase computers from Dell Technologies for the total contract price of \$184,267, and to utilize another jurisdiction’s contract (RFP #45-22) that was awarded by Omnia – National Cooperative Purchasing Alliance (NCPA).

Adopted and effective this ____ day of _____, 2024.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Sep. 28, 2024**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote Name:	FY25 Computer Replacements	Sales Rep	Francesca Geoly
Quote No. Total	3000180776678.1	Phone	1(800) 456-3355
Customer #	23991352	Email	Francesca.Geoly@dell.com
Quoted On	Aug. 29, 2024	Billing To	ACCOUNTS PAYABLE
Expires by	Sep. 28, 2024		WASHINGTON COUNTY INFO
	OMNIA-National		TECH
Contract Name	Cooperative Purchasing Alliance (NCPA)		100 W WASHINGTON ST STE 334
Contract Code	C000001019611		HAGERSTOWN, MD 21740-4748
Customer Agreement #	NCPA 01-143		
Deal ID	27450371		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Francesca Geoly

Shipping Group

Shipping To	Shipping Method
DAVID ELLIOTT WASHINGTON COUNTY INFO TECH 100 W WASHINGTON ST STE 334 HAGERSTOWN, MD 21740-4748 (240) 313-2276	Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
OptiPlex Tower (7020)	\$716.00	102	\$73,032.00
Precision 3680 Tower	\$1,415.00	15	\$21,225.00
Precision 3680 Tower	\$1,618.00	5	\$8,090.00
Dell Latitude 3550	\$1,075.00	72	\$77,400.00

Mobile Precision 5690	\$2,260.00	2	\$4,520.00
			Subtotal:
			\$184,267.00
			Shipping:
			\$0.00
			Non-Taxable Amount:
			\$184,267.00
			Taxable Amount:
			\$0.00
			Estimated Tax:
			\$0.00
			Total:
			\$184,267.00

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

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Shipping Group Details

Shipping To

DAVID ELLIOTT
WASHINGTON COUNTY INFO TECH
100 W WASHINGTON ST
STE 334
HAGERSTOWN, MD 21740-4748
(240) 313-2276

Shipping Method

Standard Delivery Free Cost

OptiPlex Tower (7020)

Estimated delivery if purchased today:
Sep. 06, 2024
Contract # C000001019611
Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex Tower 7020	210-BLDJ	-	102	-
Intel Core i5 processor 14500 vPro (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo, 65W)	338-CNCH	-	102	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	102	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	102	-
16 GB: 1 x 16 GB, DDR5	370-BBPY	-	102	-
M.2 2230 512GB PCIe NVMe SSD Class 35	400-BQSB	-	102	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	102	-
NO RAID	817-BBBN	-	102	-
Intel Integrated Graphics	490-BBFG	-	102	-
MOD,CHAS,MTE,180W,7020,DAO,RC	329-BJYT	-	102	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	102	-
DVD+/-RW Bezel	325-BDSF	-	102	-
8x DVD+/-RW 9.5mm Slimline Optical Disk Drive	429-ABFH	-	102	-
CMS Essentials DVD no Media	658-BBTV	-	102	-
No Wireless LAN Card	555-BKHY	-	102	-
No Additional Add In Cards	382-BBHX	-	102	-
Optional DisplayPort	382-BBKE	-	102	-
No Keyboard Selected	580-AABG	-	102	-
No Mouse Selected	570-AAAF	-	102	-
No Cover Selected	325-BCZQ	-	102	-
Dell Additional Software	634-CHFP	-	102	-
ENERGY STAR Qualified	387-BBLW	-	102	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	102	-
Watch Dog SRV	379-BFMR	-	102	-
Quick Start Guide, OptiPlex Tower	340-DMRV	-	102	-
Print on Demand Label	389-BDQH	-	102	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	102	-
Shipping Material	340-CZGF	-	102	-

Shipping Label	389-BBUU	-	102	-
MOD,LBL,REG,MTE,FSJ,180W,7020	389-FGLV	-	102	-
No Hard Drive Bracket, Dell OptiPlex	575-BBKX	-	102	-
Intel® Rapid Storage Technology Driver	658-BFSK	-	102	-
Intel Core i5 Processor Label	340-CUEW	-	102	-
Desktop BTS/BTP Shipment	800-BBIP	-	102	-
Chassis Intrusion Switch	461-AAIX	-	102	-
Fixed Hardware Configuration	998-GSHG	-	102	-
No vPro support	631-BBRD	-	102	-
Internal Speaker	520-AARD	-	102	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	102	-
Dell Limited Hardware Warranty Plus Service	803-8583	-	102	-
Onsite Service After Remote Diagnosis 3 Years	803-8590	-	102	-
		Unit Price	Quantity	Subtotal
		\$1,415.00	15	\$21,225.00

Precision 3680 Tower

Estimated delivery if purchased today:
Sep. 13, 2024
Contract # C000001019611
Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
Precision 3680 Tower CTO Base	210-BLLP	-	15	-
Intel Core i7 14th Gen 14700 (33 MB cache, 20 cores, 28 threads, 2.1 GHz to 5.4 GHz, 65W)	338-CNTR	-	15	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	15	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	15	-
Precision 3680 Tower with 500W (80 Plus Platinum) PSU, DAO	321-BKRQ	-	15	-
Standard CPU Air Cooler	412-ABBU	-	15	-
32GB: 2 x 16 GB, DDR5, 4400 MT/s, non-ECC	370-BBVZ	-	15	-
NVIDIA T1000 8GB, 8 GB GDDR6, 4 mDP to DP adapters	490-BKBG	-	15	-
C1 M.2 SSD Boot + SSD	449-BBXF	-	15	-
No SATA RAID	780-BBCJ	-	15	-
512 GB, M.2 2280, Gen 4 PCIe NVMe, SSD	400-BRCM	-	15	-
Thermal Pad 3660	412-AAZW	-	15	-
No Hard Drive	400-AKZR	-	15	-
No Hard Drive	400-AKZR	-	15	-
No Hard Drive	400-AKZR	-	15	-
No Hard Drive	400-AKZR	-	15	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	15	-
No Optical Drive	429-ABMS	-	15	-
CMS Software not included	632-BBBJ	-	15	-
Intel Management Engine with vPro	631-BBTZ	-	15	-
Keyboard not included	580-AADS	-	15	-

No Mouse Selected	570-AAAF	-	15	-
ENERGY STAR Qualified	387-BBLW	-	15	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	15	-
Dell Precision TPM	340-ACBY	-	15	-
System Power Cord C13 (US 125V, 15A)	450-AHDU	-	15	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	15	-
Quick Setup Guide, Precision 3680	340-DMVD	-	15	-
Shipping Material (DAO)	340-CBUU	-	15	-
Ship material - EPEAT Certification	340-CZQO	-	15	-
500W Platinum PSU Label	389-FGRT	-	15	-
Intel Core i7 vPro Enterprise Processor Label	389-EDDR	-	15	-
Internal Speaker for Precision	520-AAVW	-	15	-
No External ODD	429-ABGY	-	15	-
Dell Additional Software	634-CHFN	-	15	-
Intel Rapid Storage Technology Driver, Precision 3680T	409-BCYF	-	15	-
Dell PremierColor 6.2	640-BBSW	-	15	-
Custom Configuration	817-BBBB	-	15	-
Dell Limited Hardware Warranty Plus Service	997-2808	-	15	-
Onsite/In-Home Service After Remote Diagnosis 3 Years	997-2811	-	15	-
		Unit Price	Quantity	Subtotal

Precision 3680 Tower

Estimated delivery if purchased today:
 Sep. 27, 2024
 Contract # C000001019611
 Customer Agreement # NCPA 01-143

Unit Price
\$1,618.00

Quantity
5

Subtotal
\$8,090.00

Description	SKU	Unit Price	Quantity	Subtotal
Precision 3680 Tower CTO Base	210-BLLP	-	5	-
Intel Core i9 14th Gen 14900 (36 MB cache, 24 cores, 32 threads, 2.0 GHz to 5.8 GHz, 65W)	338-CNTS	-	5	-
Windows 11 Pro, English, Spanish, French, Brazilian Portuguese	619-ARSE	-	5	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	5	-
Precision 3680 Tower with 500W (80 Plus Platinum) PSU, DAO	321-BKRQ	-	5	-
Standard CPU Air Cooler	412-ABBU	-	5	-
32GB: 2 x 16 GB, DDR5, 4400 MT/s, non-ECC	370-BBVZ	-	5	-
NVIDIA T1000 8GB, 8 GB GDDR6, 4 mDP to DP adapters	490-BKBG	-	5	-
C1 M.2 SSD Boot + SSD	449-BBXF	-	5	-
No SATA RAID	780-BBCJ	-	5	-
1 TB, M.2 2280, Gen 4 PCIe NVMe, SSD	400-BRCG	-	5	-
Thermal Pad 3660	412-AAZW	-	5	-
No Hard Drive	400-AKZR	-	5	-
No Hard Drive	400-AKZR	-	5	-
No Hard Drive	400-AKZR	-	5	-
No Hard Drive	400-AKZR	-	5	-

No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	5	-
No Optical Drive	429-ABMS	-	5	-
CMS Software not included	632-BBBJ	-	5	-
Intel Management Engine with vPro	631-BBTZ	-	5	-
Keyboard not included	580-AADS	-	5	-
No Mouse Selected	570-AAAF	-	5	-
ENERGY STAR Qualified	387-BBLW	-	5	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	5	-
Dell Precision TPM	340-ACBY	-	5	-
System Power Cord C13 (US 125V, 15A)	450-AHDU	-	5	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	5	-
Quick Setup Guide, Precision 3680	340-DMVD	-	5	-
Shipping Material (DAO)	340-CBUU	-	5	-
Ship material - EPEAT Certification	340-CZQO	-	5	-
500W Platinum PSU Label	389-FGRT	-	5	-
Intel Core i9 vPro Enterprise Processor Label	389-EDDS	-	5	-
Internal Speaker for Precision	520-AAVW	-	5	-
No External ODD	429-ABGY	-	5	-
Dell Additional Software	634-CHFN	-	5	-
Intel Rapid Storage Technology Driver, Precision 3680T	409-BCYF	-	5	-
Dell PremierColor 6.2	640-BBSW	-	5	-
Custom Configuration	817-BBBB	-	5	-
Dell Limited Hardware Warranty Plus Service	997-2808	-	5	-
Onsite/In-Home Service After Remote Diagnosis 3 Years	997-2811	-	5	-
		Unit Price	Quantity	Subtotal
		\$1,075.00	72	\$77,400.00

Dell Latitude 3550

Estimated delivery if purchased today:
 Sep. 10, 2024
 Contract # C000001019611
 Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 3550, BTX	210-BLRD	-	72	-
13th Gen Intel Core i7-1355U (12 MB cache, 10 cores, up to 5.00 GHz Turbo)	379-BFBM	-	72	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	72	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	72	-
Intel 13th Generation i7-1355U, Intel Integrated Iris Xe or UHD Graphics	338-CNSD	-	72	-
Intel Rapid Storage Technology Driver	409-BCXQ	-	72	-
16 GB: 2 x 8 GB, DDR5, 5600 MT/s (5200 MT/s with 13th Gen Intel Core processors)	370-BBTL	-	72	-
512GB, M.2 2230, QLC PCIe Gen 4 NVMe	400-BRBC	-	72	-

15.6" FHD (1920x1080) Touch, AG, IPS, 250 nits, FHD IR Cam, WLAN	391-BHXC	-	72	-
FHD HDR IR Camera, ExpressSign-In, No Intelligent Privacy, TNR, Camera Shutter, Microphone	319-BBKH	-	72	-
English US backlit AI hotkey keyboard with numeric keypad, 99-key	583-BLNH	-	72	-
Wireless Intel AX211 WLAN Driver MOD-SRV, + Bluetooth Wireless Card	555-BKKT	-	72	-
Intel Wi-Fi 6E (6 if 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth Wireless Card	555-BKLT	-	72	-
3- cell, 54Wh Battery, Express Charge, Express Charge Boost capable	451-BDGP	-	72	-
65W AC adapter, USB Type-C, EcoDesign	492-BDMN	-	72	-
Single Pointing Keyboard, No Finger Print Reader, No SIM	346-BKJB	-	72	-
E4 Power Cord 1M for US	450-AMEI	-	72	-
Quick Start Guide for 3550	340-DMKL	-	72	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	72	-
ENERGY STAR Qualified	387-BBLW	-	72	-
Fixed Hardware Configuration	998-GWQJ	-	72	-
Dell Additional Software	658-BFQB	-	72	-
Min PKG, 65W Typ C Adpt, RPL	340-DPGP	-	72	-
POD Label, 100% tie to L10 BTS & BTP	389-EFCN	-	72	-
Latitude 3550 Laptop Bottom Door, Integrated Graphics	321-BKQW	-	72	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	72	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	72	-
Dell Limited Hardware Warranty	997-6727	-	72	-
ProSupport Plus: Accidental Damage Service, 3 Years	997-6746	-	72	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	997-6755	-	72	-
ProSupport Plus: Next Business Day Onsite, 1 Year	997-6762	-	72	-
ProSupport Plus: Next Business Day Onsite, 2 Year Extended	997-6764	-	72	-
ProSupport Plus: 7x24 Technical Support, 3 Years	997-6773	-	72	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	72	-

Unit Price	Quantity	Subtotal
\$2,260.00	2	\$4,520.00

Mobile Precision 5690

Estimated delivery if purchased today:
Sep. 06, 2024
Contract # C000001019611
Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
Dell Mobile Precision Workstation 5690	210-BLLB	-	2	-
Intel Core Ultra 7 155H vPro Essentials (24 MB cache, 16 cores, 22 threads, up to 4.8 GHz, 45W)	379-BFQT	-	2	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	2	-
Intel Core Ultra 7 155H Processor with vPro Essentials, 32GB	329-BJZQ	-	2	-
Intel vPro Essentials Technology Enabled	389-FHBS	-	2	-

Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	2	-
32GB LPDDR5x 7467 MT/s	370-BBTG	-	2	-
NVIDIA RTX 1000 Ada 6GB GDDR6	490-BJYS	-	2	-
16" FHD+ Non-touch, 1920 x 1200, 60Hz, 500 nits, IPS, 100% DCI-P3, Low Blue Light, IR Camera and Mic	391-BHWV	-	2	-
FHD HDR IR Camera, Express Sign-In, TNR, Intelligent Privacy, Camera, Microphone, No Camera Shutter	319-BBKP	-	2	-
512GB, M.2 2280, Gen4 PCIe NVMe, SSD, Class 40	400-BQYM	-	2	-
No Additional Hard Drive	401-AAGM	-	2	-
Intel Connectivity Performance Suite for Evo/vPro	640-BBTB	-	2	-
US English Backlight Keyboard with fingerprint reader & AI hotkey	583-BKXF	-	2	-
Non Security bottom cover with SD only, Discrete only	354-BBJT	-	2	-
Intel(R) Wi-Fi 7 BE200, 2x2, 802.11be, MU-MIMO, Bluetooth(R) wireless card	555-BKJW	-	2	-
6-cell 100Whr Lithium battery	451-BDDZ	-	2	-
165W E5 Type C Power Adapter	492-BDQK	-	2	-
NO RAID	817-BBBN	-	2	-
ENERGY STAR Qualified (WW)	387-BBRP	-	2	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	2	-
E5 Power Cord 1M for US	537-BBDK	-	2	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	2	-
Intel BE200 WLAN Driver with Bluetooth	555-BKXB	-	2	-
POD Label	389-EDJB	-	2	-
Packaging for NVIDIA Graphics + 165W Adapter with US Power Cord	340-DMSG	-	2	-
Fixed Hardware Configuration	998-GWTX	-	2	-
Intel Core Ultra vPro Essentials Label	340-DMQK	-	2	-
Dell Additional Software	658-BFPP	-	2	-
Quick Setup Guide-Mobile Precision 5690	340-DMTX	-	2	-
Regulatory Label included	389-BEYY	-	2	-
Dell Limited Hardware Warranty Plus Service	804-9773	-	2	-
ProSupport Plus: Accidental Damage Service, 3 Years	804-9830	-	2	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	804-9831	-	2	-
ProSupport Plus: 7x24 Technical Support, 3 Years	804-9832	-	2	-
ProSupport Plus: Next Business Day Onsite, 3 Years	804-9833	-	2	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	2	-
Intel Rapid Storage Technology Driver	409-BCYC	-	2	-

Subtotal:	\$184,267.00
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$184,267.00



Open Session Item

SUBJECT: Contract Renewal (PUR-1561) - Performance Testing for Fire Hose

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Buyer, Purchasing Department; Eric Jacobs, EFO, Operations Manager – Fire/EMS, Division of Emergency Services

RECOMMENDED MOTION: Move to renew the contract for the Performance Testing of Fire Hose with Industrial Inspection & Analysis of Peoria, AZ, per the rates included in its letter dated June 10, 2024. Industrial Inspection & Analysis is requesting a \$0.01/ft increase above the current rates due to increased costs affected by economic changes in our environment. These changes affect, supply, labor, utility, and shipping costs.

REPORT-IN-BRIEF: On August 3, 2022, the County issued an Invitation to Bid (ITB) for the subject services. The Invitation to Bid (ITB) was advertised on the State of Maryland's (eMMA) "*eMaryland Marketplace Advantage*" website, on the County's website, and in the local newspaper. Ten (10) persons/companies registered/downloaded the bid document online and One (1) bid was received.

The contract period is tentatively to begin October 1, 2022, with an option by the County to renew for up to two (2) additional consecutive one (1) year periods, subject to notice given by the County at least sixty (60) calendar days in advance of each period's expiration date. If the bidder wishes to renew the contract, he/she must submit a letter of intent to the Director of Purchasing at the location designated herein at least ninety (90) calendar days prior to the expiration of each contract period. The County reserves the right to accept or reject any request for renewal and any increase in unit cost for an inspection/testing. All other terms and conditions shall remain unchanged. This is the second of two (2) additional one (1) year renewals on this contract.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in the Division of Emergency Services 515270-10-11525

ATTACHMENTS: Renewal request from Industrial Inspection & Analysis dated 6/10/24.

AUDIO/VISUAL NEEDS: N/A

06/10/2024

Washington County Purchasing Department
Attn: Director of Purchasing
100 West Washington Street
Room 3200
Hagerstown, MD 21740

Subject: Contract PUR-1561 Fire Service Performance Testing

To Whom it May Concern,

IIA Fire Department Testing is currently engaged in contract PUR-1561 Fire Service Performance Testing with Washington County, MD. This contract will expire on September 30, 2024. The purpose of this letter is to set our intent on continuing this service another year, through September 30, 2025, with changes outlined below.

Due to the economic changes in our environment, we have had to raise our pricing for ground ladder and hose inspections to the following:
Ground Ladder Testing will increase \$1.00 per unit and now be priced at \$43.00 per ladder.
Hose Testing will increase \$0.01/ft and now be priced at \$0.32/ft.

All other details of the contract will remain unchanged unless otherwise indicated by Washington County.

If selected to fulfil your inspection needs for an additional year, we look forward to working with you on an official contract prior to the expiration of the current one in place.

We appreciate the working relationship currently held and look forward to hearing from you in hopes of continuing this relationship.

Sincerely,

Nicholas Szkotak
Nick Szkotak
VP of Operations
Industrial Inspection and Analysis



Open Session Item

SUBJECT: Bid Award (PUR-1699) – Bulk Delivery of Road Salt

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Buyer, Purchasing Department, and Zane Rowe, Deputy Director, Washington County Highway Department.

RECOMMENDED MOTION: Move to award the contract for the purchase and delivery of Bulk Road Salt to the responsible, responsive bidder, Cargill, Incorporated – Road-Salt Safety, of North Olmsted, OH who submitted the price of \$74.86 per ton.

REPORT-IN-BRIEF: On August 7, 2024, the County issued an Invitation to Bid (ITB) for Bulk Road Salt. The salt will be purchased on an as-needed basis to be used on county-maintained roads for snow and ice control. The County uses an average of fifteen thousand (15,000) tons of road salt annually. The contract period is to tentatively begin October 1, 2024, and end April 30, 2025. The above recommendations are for the County’s requirements only; the City of Hagerstown shall make its award independently from the County. The County guarantees neither a minimum/maximum quantity of bulk road salt to be purchased under this contract.

The Invitation to Bid was published in the local newspaper, on the County website, on the State of Maryland’s eMMA “*eMaryland Marketplace Advantage*” website and the County’s new online bidding website through IonWave. Thirty (30) persons/companies registered/downloaded the bid document online. On September 13, 2023, a total of eight (8) bids were received.

DISCUSSION: N/A

FISCAL IMPACT: Funding in the amount of \$791,000 is available in the department’s FY’24 operating budget account 586025-20-20030.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Matrix Tabulation

AUDIO/VISUAL NEEDS: N/A

Event Number PUR-1699
Event Title BULK DELIVERY OF ROAD SALT
Event Description
Event Type ITB
Issue Date 8/7/2024 06:00:03 AM (ET)
Close Date 9/4/2024 02:00:00 PM (ET)

Organization Washington County, MD
Workgroup Purchasing

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Cargill, Incorporated- Salt, Road	North Olmsted	OH	8/30/2024 03:50:26 PM (ET)	1	\$74.86
DEICING DEPOT LLC	DEERFIELD BEACH	FL	8/30/2024 12:12:36 PM (ET)	1	\$78.18
Morton Salt, Inc.	Chicago	IL	8/30/2024 01:33:23 PM (ET)	1	\$78.45
Elite Windy City Cleaning LLC	Streamwood	IL	9/4/2024 12:25:39 PM (ET)	1	\$79.38
Mid-Atlantic Salt, LLC	Gladwyne	PA	9/3/2024 01:49:38 PM (ET)	1	\$85.00
Cypress Services, LLC	La Plata	MD	9/4/2024 10:32:00 AM (ET)	1	\$86.76
Eastern Salt Co., Inc.	Lowell	MA	8/29/2024 09:55:42 AM (ET)	1	\$87.00
Government MLO Supplies	BETHESDA	MD	9/3/2024 01:22:46 PM (ET)	1	\$96.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.



Open Session Item

SUBJECT: Water and Sewer Policy Update

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Mark Bradshaw, P.E., Director, Environmental Management

RECOMMENDATION: None – Provide update and request direction on future action

REPORT-IN-BRIEF: Discuss proposed changes to be made to the Water and Sewer Policies.

DISCUSSION: The Department of Water Quality’s Water and Sewer Policies haven’t been updated since they were adopted by the Sanitary District in 1989. The Department of Water Quality has hired a firm to assist us with updating the policies. Most of the edits are minor in nature but there are three major changes we are considering.

The first major change regards the ownership of residential grinder pumps. The current policy states that the County owns and maintains all residential grinder pump. We wish to revise the policy so the property owner will own and maintain the grinder pump. The City of Hagerstown already has a policy that state all grinder pumps are owned and maintained by the property owner. Below is a table showing the number of grinder pump calls the Department has responded to for the past five (5) years.

Year	Number of Calls
2020	560
2021	595
2022	590
2023	625
2024 (YTD)	406

The other major change deals with allocation. The current policy doesn’t permit unused allocation to be transfer from one property to another. We are proposing to allow developers that have excess allocation at one property to transfer it to another property. Through preliminary investigations we have discovered that Garrett County, Queen Anne’s County, and Calvert County have adopted policies to permit that transfer of allocation. The transfer off allocation wouldn’t relieve the developer from making downstream infrastructures improvements if required.

The other major change also deals with allocation. There are numerous properties that have sewer allocation beyond what they currently are using, and we wish to purchase the excess allocation back from the property owner. This recaptured allocation then could be resold to future developers. The

benefit to doing this would delay or possibly eliminate expensive upgrades to sewer infrastructure that would be required based on permitted flow instead of actual flows.

FISCAL IMPACT: None

CONCURRENCES: County Attorney

ATTACHMENTS : None



Agenda Report Form

Open Session Item

SUBJECT: Duvinage, LLC – Default of Terms of Financial Incentive Agreement

PRESENTATION DATE: September 17, 2024

PRESENTATION BY: Linda Spence, Financial Programs Administrator and Jonathan Horowitz, Director, Department of Business and Economic Development

RECOMMENDED MOTION: Close and finalize the incentive offered to Duvinage, LLC

REPORT-IN-BRIEF: Termination of the financial incentive agreement dated April 18, 2013 (and written modification dated August 17, 2016) between the Washington County Board of County Commissioners and Duvinage, LLC. This termination includes the forgiveness and waiver of all obligations and terms stipulated in the original agreement.

DISCUSSION: Terminate the financial incentive agreement of April 18, 2013, and written modification dated August 17, 2016) between the Washington County Board of County Commissioners and Duvinage, LLC, causing a waiver of all terms and further action in relation to the financial incentive agreement.

FISCAL IMPACT: The County will waive and terminate its right to claw back \$11,333.62 under the agreement, comprising \$6,666.84 in principal and \$4,666.78 in interest.

CONCURRENCES: Deputy County Attorney

ALTERNATIVES: Deny termination and waiver.

ATTACHMENTS: Letter to Duvinage, LLC advising of termination of financial incentive agreement.

AUDIO/VISUAL NEEDS: n/a



BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, MARYLAND

September 17, 2024

Mr. Bob Maruszczewski
Duvinage, LLC
60 West Oak Ridge Drive
Hagerstown, MD 21740

Dear Mr. Maruszczewski,

We hope this message finds you well. We are writing to inform you that the Washington County Board of County Commissioners has decided to terminate the Finance Incentive Agreement dated April 18, 2013, and its written modification dated August 17, 2016, between our board and Duvinage, LLC.

This decision includes the full forgiveness and waiver of all obligations and terms stipulated in the original agreement. Specifically, the County will forgo the right to recover \$11,333.62, which comprises \$6,666.84 in principal and \$4,666.78 in interest.

Our goal of this action is to ensure a smooth transition and to provide you with the flexibility needed to move forward without the constraints of the previous agreement. We believe this decision aligns with our commitment to fostering a supportive business environment.

Should you have any questions or need further clarification, please do not hesitate to reach out to us. We are here to assist you through this process.

We, along with the Department of Business and Economic Development, wish you continued success and growth in your future endeavors. Thank you for your past contributions, and we look forward to seeing the positive impact you will undoubtedly make in the future.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

By: _____
John F. Barr, President

cc: Linda Spence, Department of Business and Economic Development
Jonathan Horowitz, Director, Department of Business and Economic Development

100 West Washington Street, Suite 1101 | Hagerstown, MD 21740 | P: 240.313.2200 | F: 240.313.2201 | TDD: 711