



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201  
WWW.WASHCO-MD.NET

## BOARD OF COUNTY COMMISSIONERS

August 6, 2024

### OPEN SESSION AGENDA

- 9:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE  
CALL TO ORDER, *President John F. Barr*  
APPROVAL OF MINUTES: *July 16, 2024*
- 9:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 9:15 AM STAFF COMMENTS
- 9:20 AM CITIZEN PARTICIPATION
- 9:30 AM MACO ANNUAL VISIT TO WASHINGTON COUNTY  
*Johnny Olszewski, President; Michael Sanderson, Executive Director, Maryland Association of Counties (MACo)*
- 10:00 AM MULTI-SIGNATURE CHANGE ORDER FOR COMPREHENSIVE HEALTH CARE SERVICES FOR INMATES – APPROVAL OF THE CHANGE ORDER  
*Major Craig Rowe, Warden, Washington County Sheriff's Office, Detention Center*
- 10:05 AM WASHINGTON COUNTY GAMING COMMISSION'S ANNUAL REPORT AND FISCAL YEAR 2024 GAMING FUND ALLOCATION ANNOUNCEMENT  
*Nicole Phillips, Senior Grant Manager, Grant Management; Matthew Schnebly, Chair, Washington County Gaming Commission*
- 10:15 AM REQUEST FOR CONCURRENCE/APPROVAL OF A LOGO FOR WASHINGTON COUNTY EMERGENCY COMMUNICATIONS (911 CENTER)  
*Danielle Weaver, Director, Public Relations & Marketing; Alan Matheny, Director, Emergency Management and Communications*
- 10:25 AM BOSTETTER PROPERTY – SEWER SERVICE AND JSSA AMENDMENT  
*Mark Bradshaw, Director, Environmental Management; Zachary Kieffer, County Attorney*
- 10:35 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-24-0153) LINE STRIPING OF COUNTY ROADS  
*Brandi Naugle, Buyer, Purchasing; Zane Rowe, Deputy Director, Highways Department; Doug Levine, Traffic Supervisor, Highways Department*
- 10:40 AM PATROL BUDGET ADJUSTMENT  
*Zane Garrett, Deputy Director, Budget and Finance*

- 10:45 AM BUDGET ADJUSTMENT – PORTABLE RADIO CHARGES  
*R. David Hays, Director, Emergency Services; Tom Weber, Deputy Director, Wireless Communications*
- 10:50 AM WASHINGTON COUNTY CIRCUIT COURT RENAMING REQUEST  
*Andrew Eshleman, Director, Public Works; The Honorable Brett R. Wilson, Administrative Judge, Circuit Court for Washington County, Maryland*
- 10:55 AM STATEMENT REGARDING OPEN MEETINGS COMPLIANCE BOARD  
OPINION ISSUED JULY 26, 2024  
*John Barr, President Board of County Commissioners*
- 11:00 AM CLOSED SESSION –  
*(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individual.*
- (1) These topics include the discussion of confidential personnel matters:*
- Discussion of hiring part-time staffing for admin by Sheriff's Office.*
  - Discussion/seek consensus to advertise for open asst. county attorney position.*
  - Discussion of applicants/seek consensus to appoint or reappoint individuals to fill open positions on certain County boards and commissions: Commission on Aging Advisory Council, Historic District Commission, Building Code Board of Appeals, Police Accountability Board and Administrative Charging Committee; and*
- To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.*
- (4) The topics discussed, and information presented may deter businesses from making proposals if done so in open session.*
- Discuss whether to recommend supporting certain applications for George Edwards Fund grant for businesses to expand operations within the County; and*
- To consult with counsel to obtain legal advice on a legal matter.*
- (7) Board has requested legal advice on drafting contract of sale and negotiating strategy, as well as pending litigation. Both items are properly discussed in closed session.*
- Provide legal advice and options to Board pertaining to negotiation strategy for upcoming contract of sale.*
  - Provide legal advice and updates pertaining to pending litigation in which the County is a party.)*
- 2:00 PM RECONVENE IN OPEN SESSION

ADJOURNMENT



Open Session Item

**SUBJECT:** MACo Annual Visit to Washington County

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** Johnny Olszewski, President; Michael Sanderson, Executive Director, Maryland Association of Counties (MACo)

**RECOMMENDED MOTION:** N/A

**REPORT-IN-BRIEF:** During this visit, MACo takes the opportunity to hear about issues and concerns that the Members may have on state policy issues, MACo's conferences and events, and so forth. They usually give a state legislative and budget update, and a look forward to the next session of the General Assembly, but they are glad to focus on topics that are of specific local interest, as needed. Updates are given on MACo's legislative activities, and we look to hear from elected officials about their needs and interests for the coming year. These visits help inform MACo's work and are valuable updates and exchanges for our members.

**DISCUSSION:** N/A

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ATTACHMENTS:** MACo 2024 Road Trip

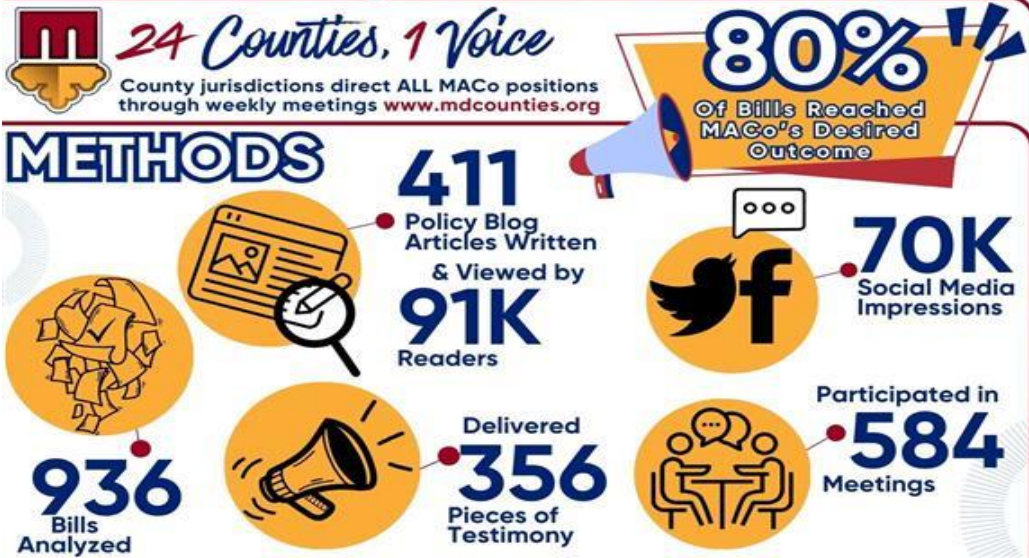
# Maryland Association of Counties (MACo)

Johnny Olszewski, Jr., Baltimore County Executive and 2024 MACo President

Michael Sanderson, MACo Executive Director

## MACo 2024 Legislative Session Snapshot

## RESULTS



- Successfully Defended Local Road Funding
- Guided Sensible Housing Reforms
- Retained Local Role in Energy Siting
- Resolved Liability Limbo for Sheriffs
- Remedied Property Assessments Glitch

Some Good Outcomes	Some Hard-Fought Compromises	Some Lingering Issues
<p><b>State's Budget and Fiscal Plan:</b></p> <ul style="list-style-type: none"> <li>- Transportation shortfall threatened local roads</li> <li>- <b>Great outcome!</b> HUR protected, fight next yr.</li> </ul>	<p><b>Affordable Housing Focus Yields Multiple Bills</b></p> <ul style="list-style-type: none"> <li>- Broad density/incentives bill passes, with heavy local input, many changes.</li> <li>- Optional "vacancy tax"</li> </ul>	<p><b>State Budget Situation</b></p> <ul style="list-style-type: none"> <li>- Multi-year forecast looks upside-down, with revenue weakness and Blueprint costs ahead.</li> <li>- Issues will remain, FY26+</li> </ul>
<p><b>Solar/Energy Siting</b></p> <ul style="list-style-type: none"> <li>- Multiple efforts to reduce local oversight failed.</li> <li>- Issue will remain active in years ahead- a hot topic</li> </ul>	<p><b>Paid Leave Law</b></p> <ul style="list-style-type: none"> <li>- Implementation timetable pushed back to July '25</li> <li>- Avoided large fees on private plan employers</li> </ul>	<p><b>Community College Funding</b></p> <ul style="list-style-type: none"> <li>- Cade formula rewritten; proposed cutback halved</li> <li>- Study/work ahead to refine student count, etc.</li> </ul>
<p><b>Court-ordered Treatment</b></p> <ul style="list-style-type: none"> <li>- Local option w/State, less burden on jails/hospitals</li> </ul>	<p><b>Adult-use Cannabis</b></p> <ul style="list-style-type: none"> <li>- More clarity on on-site locations, limitations</li> </ul>	<p><b>Blueprint Pressures</b></p> <ul style="list-style-type: none"> <li>- Costs and implementation remain challenging</li> </ul>

# TWO TRICKY ZONING-RELATED ISSUES FROM THE 2024 SESSION

## HB 538 – GOVERNOR’S AFFORDABLE HOUSING INITIATIVE

“DENSITY BONUSES”  
FOR ACHIEVABLE  
HOUSING

CERTAIN STATE-SUPPORTED  
PROJECTS NARROWED  
BONUSES, NON-STACKABLE

OVERRIDE LOCAL  
ADEQUATE PUBLIC  
FACILITIES ORDINANCE?

OUT OF THE BILL –  
OVERCROWDING CONCERNS

CANNOT BACK-DOOR  
DENY HOUSING  
PROJECTS

NARROWED LANGUAGE RULES  
OUT A “DE FACTO DENIAL”  
THROUGH NON-ZONING

## HB 805 – CANNABIS ZONING FOLLOW-UP BILL

GENERAL  
REASONABLENESS  
ON-SITE LOCATIONS

CANNOT CREATE LIMITS  
STRICTER THAN THOSE IN PLACE  
FOR ALCOHOLIC BEVERAGE  
SELLERS

DISTANCE FROM  
SENSITIVE SITES

UP TO 1/2 MILE  
FROM ANOTHER DISPENSARY  
500 FT FROM SCHOOL, PARK,  
CHURCH, ETC

NOT IN  
“NEIGHBORHOODS”

AT LEAST 100FT FROM  
RESIDENTIAL AREA



# 2024 End of Session Wrap-Up: Government Liability and Courts

 Sarah Sample -  April 9, 2024 -  Government Liability and Courts

***The segments below provide a brief overview of MACo's work in the area of government liability and courts in the 2024 General Assembly session.***

County governments enforce laws, employ county residents, and maintain facilities throughout Maryland. Therefore county governments may be subject to acting as defendants in court, litigating cases involving employment benefits, injuries sustained on county properties, and various other subjects. MACo advocates on behalf of county governments to clarify the unique role that they serve as employers and public institutions, ensuring the balance of public interests that account for the burden placed upon taxpayers by excessive litigation.

Maryland's 446th legislative session convened amidst a substantial concern over the State's fiscal situation, with weakened revenues and cost increases for many services at every level of government. Despite the fiscal limitations, a wide range of policy issues received a full debate, with many resolutions arising from the 90-day annual process. MACo's legislative committee guided the association's positions on hundreds of bills, yielding many productive compromises and gains spanning counties' uniquely wide portfolio.

**Follow these links for more coverage on our [Conduit Street blog](#) and [Legislative Database](#).**

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.





## Civil Litigation



**NEEDS  
MORE WORK**

MACo supported *HB 549- Statute of Limitations – Prosecution or Enforcement of Local Consumer Protection Codes*. This bill would have established a timeline of three years for a local jurisdiction to file a claim against an entity in violation of a local consumer protection code. This timeline would begin at the time the offense was committed. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



**NEEDS  
MORE WORK**

MACo supported *SB 1180- Criminal Law – Threats Against Government Officials and Employees – Expansion*. This bill would have prohibited a person from threatening an immediate family member of a State or local government official or employee. ***This bill did not pass the 2024 session.***

[Bill Information](#)

## Court Fines and Fees



MACo supported *HB 501/SB 522- Charter Counties – Enforcement of Local Laws*. This bill increases the maximum fine that a charter county, through its “home rule” authority, may levy for a violation of a local ordinance. Additionally, it applies to charter county enforcement of the Fair Housing Act of 1988 and any local employment or public accommodation discrimination laws. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



## Court Regulations



MACo supported *HB 895/SB 793- Maryland Tort Claims Act – Sheriffs and Deputy Sheriffs – County Responsibility*. This bill clarifies how cases should be brought against a sheriff or deputy, for actions taken in the course of performing a local law enforcement or detention center function. These types of public safety officials are State employees who perform a narrow set of local functions and this bill outlines procedures for tort claims to be filed based on existing liability standards. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 585/SB 480-Protecting Election Officials Act of 2024*. This bill protects and defends the staff who manage and conduct elections locally, by making it a misdemeanor to threaten election officials or their immediate family members. Counties must be able to rely on capable and willing candidates to ensure the integrity of the election process. Protecting these employees will ensure vital election roles are filled for years to come. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

## Traffic Safety



MACo supported *HB 344/SB 345- Transportation – Vision Zero Advisory Commission – Establishment*. This bill establishes the Vision Zero Advisory Commission to reduce the number of vehicle-related deaths by making roadways safer for all residents regardless of transportation mode. ***This bill passed the 2024 session.***

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.





CONDUIT STREET  
1696

News and information for Maryland's counties



MACo opposed *HB 356/SB 406- School Bus Stops – Monitoring Cameras and Safety Measures*. This bill would have required county law enforcement agencies to issue a warning instead of a citation for a certain school bus stop violation on state highways. MACo opposed this bill, as a warning, without a civil fine, does not elicit the same response as when an actual penalty accompanies the violation. A first-time penalty is proven to drastically reduce recidivism rates immediately, advancing the true policy goal: safer roadways for students. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 513/SB 479- Motor Vehicles – Work Zone Speed Control Systems – Revisions (Maryland Road Worker Protection Act of 2024)* with amendments. This bill expands State and local authority for the use of unmanned speed cameras in designated work zones on roadways with at least a 45 miles per hour speed limit. It also increases the fee that can be assessed for a violation recorded by a speed monitoring device in a designated work zone, reflecting the severity of those offenses. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 601/SB 442- Street Racing and Exhibition Driving – Prohibited Acts, Enforcement, and Penalties*. This bill establishes prohibited acts, penalties, and enforcement for exhibition driving. Additionally, it authorizes statewide procedures for sanctioned special event zones on highways in local jurisdictions. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



MACo took no position on *HB 1001- Motor Vehicles – Automated Enforcement Programs – Privacy Protections*, but submitted a Letter of Information. This bill was attempting to clarify the use of and access to images recorded by automated enforcement programs by law enforcement. Additionally it aimed to also regulate various procedures and operational requirements for automated enforcement programs run by local governments. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *SB 943/HB 107 – Vehicle Laws – Bus Obstruction Monitoring Systems (Better Bus Service Act of 2024)*. This bill expands, statewide, the authority of a county to install and manage bus obstruction monitoring systems. It also clarifies acceptable and prohibited activities in designated bus lanes as well as the designated bus stops and curb spaces. ***This bill passed the 2024 session.***



[Bill Information](#) | [MACo Coverage](#)


---

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



# 2024 End of Session Wrap-Up: Planning and Zoning

 Dominic Butchko -  April 10, 2024 -

 Housing and Community Development / MACo Testimony / Planning and Zoning / Transportation and Public Works

***The segments below provide a brief overview of MACo's work on planning and zoning policy in the 2024 General Assembly session.***

Planning and zoning is an integral function of county governments and an area that spurs a high level of interaction with residents and business owners. In its planning & zoning advocacy, MACo seeks to protect the ability of local governments – those closest to the people and with the most insight into local needs for growth and reservation – to balance community and business interests.

Maryland's 446th legislative session convened amidst a substantial concern over the State's fiscal situation, with weakened revenues and cost increases for many services at every level of government. Despite the fiscal limitations, a wide range of policy issues received a full debate, with many resolutions arising from the 90-day annual process. MACo's legislative committee guided the association's positions on hundreds of bills, yielding many productive compromises and gains spanning counties' uniquely wide portfolio.

***Follow these links for more coverage on our [Conduit Street](#) blog and [Legislative Database](#).***

***Conduit Street Blog:*** A clearinghouse of information on issues affecting Maryland's county governments.





## Reporting and Funds



MACo opposed *HB 1449/SB 1045- Zoning – Board of Appeals Decisions or Zoning Actions – Judicial Review*. This bill would have broadly expanded the universe of certain individuals who could seek judicial review of zoning actions, including comprehensive planning or rezoning actions. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 131- Housing Development Permit Applications – Local Reporting Requirements* with amendments. This bill requires the largest counties – above 150,000 population – to comply with certain reporting requirements related to permitting applications. Counties proposed amendments to provide greater clarity to the bill. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 831- Common Ownership Communities and Zoning Authorities – Operation of Family Child Care Homes – Limitations* with amendments. This bill would have placed certain restrictions on cooperative housing corporations and local jurisdictions in relation regulating the number of children allowed in a family child care and large family child care homes. Counties offered procedural amendments to restrain county authority but to retain the ability to reflect infrastructure limitations where they posed a major concern ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



CONDUIT STREET  
1696

News and information for Maryland's counties



MACo took no position on *HB 1374- Environment – Crematory – Setback Requirements and Permits*, but submitted a Letter of Information providing county input. This bill would have established a 1000-foot buffer between certain types of properties and a crematory. MACo highlighted some caution on the potential impact of HB 1374 and suggested clarifying language which would have satisfied county leaders' concerns. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

## Residential and Local Construction



MACo supported *HB 538/SB 484- Land Use – Affordable Housing – Zoning Density and Permitting (Housing Expansion and Affordability Act of 2024)* with amendments. This bill makes several changes to the land use article enabling higher density bonuses under three different scenarios, authorizing the use of manufactured housing, and loosening restrictions related to adequate public facility ordinances. Counties offered amendments to both strengthen this

legislation and ease local apprehensions. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 3/SB 356- Land Use – Expedited Development Review Processes for Affordable Housing – Requirements* with amendments. This bill would have required counties to establish and implement an expedited development review process for nonprofit and local housing authority projects that meet certain conditions. MACo amendments would have ensured that the legislation was implementable. Neither the House nor Senate advanced the bill before the

crossover deadline. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



MACo supported *HB 7/SB 203- Housing Innovation Pilot Program and Housing Innovation Fund – Establishment (Housing Innovation Pilot Program Act of 2024)*. This bill provides counties with additional resources through the Housing Innovation Pilot Program, incentivizing the development of county-owned affordable housing projects. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 13/SB 199- Residential Property – Affordable Housing Land Trusts – Authority to Establish Condominium Regimes*. This bill enables local Affordable Housing Land Trusts to establish condominium regimes. ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo took no position on *HB 241/SB 308- Housing and Community Development – Just Community Designation*, but submitted a Letter of Information. This bill establishes a “Just Community Designation” and grants the Governor discretion to “identify state programs under which a Just Community shall receive priority for State funding.” ***This bill passed the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 503/SB 586- Public Safety – Corrugated Stainless Steel Tubing for Fuel Gas Piping Systems – Requirements and Prohibitions*. This bill would have required that corrugated stainless steel tubing (CSST) meet certain requirements in order to be sold, transferred, or distributed. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



MACo supported *HB 805/SB 537- Cannabis – Licensee Locations – Restrictions* with amendments. This bill attempts to provide more clarity regarding certain land use elements related to the placement of cannabis dispensaries and outdoor growing facilities. MACo proposed a series of amendments to the bill. **This bill passed the 2024 session.**

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 926/SB 1033- Maryland Building Performance Standards – Local Requests for Guidance – Religious Considerations*. This bill requires the Department of Labor, on the request of a county, to provide guidance on the implementation and enforcement of the Maryland Building Performance Standards in relation to any religious observance, practice, or belief. **This bill passed the 2024 session.**

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 69- Community Development Administration – Live Near Where You Teach Program – Establishment*. This bill would have established the Live Near Where You Teach program, which would have offered rental and homebuyer assistance for school staff. **This bill did not pass the 2024 session.**

[Bill Information](#) | [MACo Coverage](#)

## Solar Logistics



MACo opposed *HB 1046/SB 1025- Public Utilities – Distributed Generation Certificate of Public Convenience and Necessity*. This bill would have removed virtually any community-level input into the siting and approval of energy projects from 2-5 megawatts in scope, and would have mandated that the Public Service Commission (PSC) approve, not merely consider, a project that meets certain modest guidelines, regardless of any other factors. **This bill did not pass the 2024 session.**

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



News and information for Maryland's counties



MACo supported *HB 1265/SB 1054- Local Government – Building Permits for Residential Solar Energy and Residential Energy Storage Systems – Required Platform and Inspections* with amendments. This bill would have mandated counties to adopt one specific tool, Solar APP+, for processing permit applications for installing solar on existing residential rooftops. MACo proposed amendments to bring some flexibility to this requirement. ***This bill did not pass the 2024 session, but limited portions this bill were amended into SB783/HB1435, [Brighter Tomorrow Act](#).***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 1328/SB 1082- Solar Energy and Energy Storage – Development and State Procurement* with amendments. This bill attempted to continue conversations that stakeholders were conducting to try and find a consensus legislative package aimed at meeting the state's ambitious solar energy goals. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo supported *HB 1367- Public Utilities – Certificates of Public Convenience and Necessity – Energy Storage Devices* with amendments. This bill would have required energy storage devices above 1MW to receive Public Service Commission approval before beginning construction. MACo requested that language be added clearly preserving state and local authority related to fire suppression standards, siting within proximity of residential areas, and other aesthetic and safety requirements. HB 1367, as drafted, placed its current authority into an area of law where local input is very limited, as pre-empted by the State's full occupation of the law. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)



MACo opposed *HB 1407- County Tier 1 Renewable Sources – Generating Systems, Capacity, and Generation – Prohibition, Studies, and Plans*. This bill, among other actions, would have totally undermined county environmental protections and siting authority for energy-generating systems listed as a Tier 1 renewable resource. ***This bill did not pass the 2024 session.***

[Bill Information](#) | [MACo Coverage](#)

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.





# Mandatory Charter, and Open Incorporation, Both Appear Defeated

Michael Sanderson - March 21, 2024 -

County Government and Structure / General Assembly News / Planning and Zoning / Taxes and Revenues / Transportation and Public Works

Two bills introduced and heard in the House of Delegates dealing with “structure of local government” matters appear to have been passed over for the 2024 session. One would have required all counties to adopt full executive/council charter government, and the other would have removed county review/approval of proposed municipal incorporations.

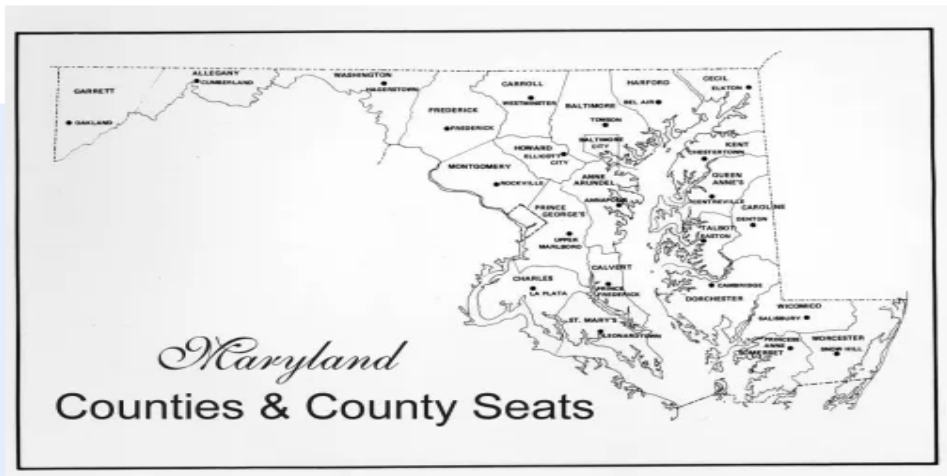
With the “crossover” deadline now behind us, legislation that has not received approval from its original committee appears more likely to be defeated this session, even without a final vote yet being recorded.

[HB 81](#) would have required each county to adopt a full charter government, and establish “home rule” under an executive/council structure – the model currently adopted by 10 of Maryland’s 24 jurisdictions. MACo had opposed the State mandate on this matter, noting that current law affords the residents of each county to guide and sculpt their own form of representation.

From [the MACo testimony](#):

“ The advent of “home rule,” adopted by popular vote of county residents, grants multiple pathways to more independent

self-governance, through either adoption of Code Home Rule powers, or through the formation and voter approval of a county charter, which serves a role analogous to a constitution. 18 of Maryland’s 24 subdivisions have adopted home rule through these processes, with the guidance and approval of their voters – resulting in multiple structures and styles to serve local needs. Guidance by local voters is the hallmark of this structure – but is upended by HB 81.



**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland’s county governments.



[HB 1436](#) would have altered the process for residents of an area to advance toward municipal incorporation, but would do by removing the current approval of the county governing body. MACo's concerns focused on numerous areas where current law rewards a municipal area, at the expense of the surrounding county or other local governments.

From [the MACo testimony](#):



*From the fiscal perspective, wide-open incorporation could pose comparable concerns. Under Maryland law, county income tax receipts from municipal residents are shared with the city or town. Residents in select enclaves in virtually any county could incorporate merely to receive this allocation of county resources – regardless of their desire for any municipal services. This curiosity already exists in certain current municipalities, but could become rampant if legislation like HB 1436 were to pass.*

*Along similar lines, state law governing Highway User Revenues would be another artificial inducement to incorporate. This is because state law currently rewards municipal road miles more generously than county road miles (and even more so with the current phase-in of substantially higher municipal road funding passed during the 2022 session), under a heavily distorted allocation, patchworked since the “great recession” cuts over a decade ago. While this financial incentive is not dramatic, it illustrates yet another distortion arising from a wide-open incorporation law.*

Both bills remain in the House Environment and Transportation Committee, which has domain over general local government matters. without a final vote.

---

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



## Conduit Street Podcast: Breaking Ground on MD's New Court-Ordered Treatment Law



On the latest episode of the *Conduit Street Podcast*, Sarah Sample talks with Marie Grant of the Department of Health about the implications of Maryland's new court-ordered mental health treatment law.

Conduit Street Podcast

### Breaking Ground on MD's New Court-Ordered Treatment Law



May 17, 2024 Maryland Association of Counties



This week on the Conduit Street Podcast, we delve into Maryland's groundbreaking court-ordered mental health treatment program, making the state the 48th to establish such a program. Joining the podcast is Marie Grant, Assistant Secretary for Health Policy at the Maryland Department of Health, alongside host Sarah Sample, to discuss the implications for Maryland, county governments, and mental health treatment access statewide. Tune in as they explore the bill's journey through the legislative process, the real-world problems it aims to solve, and the intricacies of the court-ordered treatment process.

**Conduit Street Blog:** A clearinghouse of information on issues affecting Maryland's county governments.



# MACo Summer Conference PRELIMINARY AGENDA

## WEDNESDAY, AUGUST 14, 2024

- 7:30 am - 3:00 pm Registration Center
- 9:00 am - 2:00 pm Golf Tournament *(separate registration required)*
- 10:00 am - 4:00 pm **Tech Expo**
- 10:00 am - 4:00 pm **TRADESHOW**
- 10:00 am - 11:00 am **DEEP DIVE EDUCATIONAL SESSION**
- 11:15 am - 12:15 pm **DEEP DIVE EDUCATIONAL SESSION**
- Noon - 1:30 pm **BOXED LUNCH BUFFET** *(ticket required)*
- 1:15 pm - 2:15 pm **DEEP DIVE EDUCATIONAL SESSION**
- 2:15 pm - 2:45 pm **POPCORN BREAK**
- 10:45 am - 11:15 am Solutions Showcase Session
- 11:30 am - Noon Solutions Showcase Session
- Noon - 1:30 pm Working Luncheons *(ticket required)*
- 12:30 pm - 1:00 pm Solutions Showcase Sessions
- 1:15 pm - 1:45 pm Solutions Showcase Sessions
- 1:15 pm - 3:00 pm Academy for Excellence Core Class
- 2:00 pm - 2:30 pm Solutions Showcase Sessions
- 2:45 pm - 3:15 pm Solutions Showcase Sessions
- 3:00 pm - 3:15 pm Networking & Coffee Break
- 3:15 pm - 4:45 pm Academy for Excellence Core Class
- 3:30 pm - 4:30 pm MACo Good Government Book Club
- 3:30 pm - 4:30 pm Forums and Special Sessions

**WEDNESDAY =**  
 60+ Tech Exhibits  
 3 Tech Deep Dives  
**MUST ATTEND!**

### MACo Tech Expo

Join MACo from 10 am – 4 pm Wednesday to for our deep-dive intensive technology sessions and hands-on demonstrations of the latest technology for county governments.

Discover MD tech and cyber vendors at MACo's special Wednesday-only tradeshow.

## THURSDAY, AUGUST 15, 2024

- 7:30 am - 4:00 pm Registration Center
- 8:00 am - 9:30 am Continental Breakfast
- 8:00 am - 9:00 am Large County Coalition Breakfast
- 8:00 am - 9:00 am Rural County Coalition Breakfast
- 9:00 am - 10:15 am Welcoming Session & Keynote Address
- 10:00 am - 10:30 am Solutions Showcase Sessions
- 10:00 am - 4:30 pm Exhibit Halls Open
- 10:15 am - 10:30 am Networking & Coffee Break
- 10:45 am - 11:15 am Solutions Showcase Sessions
- 11:30 am - Noon Solutions Showcase Sessions
- 11:30 am - 1:30 pm Buffet Lunch *(ticket required)*
- 11:30 am - 12:30 pm Working Luncheons *(ticket required)*
- 11:30 am - 12:30 pm Diversity Caucus Luncheon *(ticket required)*
- 12:15 pm - 12:45 pm Solutions Showcase Sessions
- 12:45 pm - 1:45 pm General Session
- 1:00 pm - 1:30 pm Solutions Showcase Sessions
- 1:45 pm - 2:00 pm Networking & Coffee Break
- 2:00 pm - 3:00 pm Educational Sessions (5 options!)
- 2:30 pm - 3:30 pm Ice Cream & Fruit Break *(ticket required)*
- 3:00 pm - 3:30 pm Solutions Showcase Sessions
- 3:30 pm - 4:30 pm Educational Sessions (5 options!)
- 4:30 pm - 6:30 pm Taste of MD Reception *(ticket required)*
- 4:30 pm - 6:30 pm Kids' Party *(pre-registration required)*

## FRIDAY, AUGUST 16, 2024

- 7:30 am - 2:30 pm Registration Center
- 7:30 am - 8:45 am County Elected Officials' Forum Breakfast *(ticket required)*
- 8:00 am - 9:30 am Continental Breakfast
- 9:00 am - 2:00 pm Exhibit Halls Open
- 9:00 am - 9:30 am Solutions Showcase Sessions
- 9:00 am - 10:00 am General Session
- 10:00 am - 10:30 am Networking & Coffee Break
- 10:00 am - 10:30 am Solutions Showcase Sessions
- 10:30 am - 11:30 am Town Hall Forum, US Senator Cardin
- 10:45 am - 11:15 am Solutions Showcase Sessions
- 11:30 am - Noon Solutions Showcase Sessions
- 11:30 am - 1:00 pm Buffet Lunch *(ticket required)*
- 11:45 am - 12:45 pm Working Luncheons *(ticket required)*
- 11:45 am - 12:45 pm Women of MACo Lunch *(ticket required)*
- 12:15 pm - 12:45 pm Solutions Showcase Session
- 1:00 pm - 2:00 pm Educational Sessions (5 options!)
- 2:00 pm - 2:15 pm Networking & Coffee Break
- 2:15 pm - 3:15 pm Educational Sessions (5 options!)
- 2:15 pm - 3:15 pm Solutions Showcase Session
- 3:15 pm - 4:15 pm Governor's Cabinet Reception
- 5:00 pm - 8:00 pm Crab Feast *(ticket required)*

## SATURDAY, AUGUST 17, 2024

- 8:00 am - 10:30 am Registration Center
- 8:00 am - 9:30 am Continental Breakfast
- 9:30 am - 10:30 am General Session
- 9:30 am - 10:00 am Solutions Showcase Sessions
- 10:00 am - 10:30 am Solutions Showcase Sessions
- 11:00 am - 11:15 am Networking & Coffee Break
- 11:15 am - 12:15 pm Governor's Closing Address
- 12:15 pm Adjournment



## Agenda Report Form

---

### Open Session Item

**SUBJECT:** Multi-Signature change order for Comprehensive Health care Services for Inmates – Approval of the Change Order.

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** Major Craig Rowe, Warden, Washington County Sheriff’s Office, Detention Center.

**RECOMMENDED MOTION:** Move to approve the Multi-Signature Change Order from \$2,220,805.21 to \$2,316,356.08, an increase of \$95,550.87 for claims that will be reimbursed by the State.

**REPORT-IN-BRIEF:** The Washington County Sheriff’s Office, Detention Division is requesting approval of the multi-signature change order so that invoices for catastrophic billing can be paid and then submitted to the State for reimbursement.

**DISCUSSION:** The contract with PrimeCare Medical, Inc. states in the “scope of work, section W” that “The Center shall also, upon receiving the appropriate documentation from the contractor, file for and reimburse the contractor for any funds received from the State of Maryland for any individual inmate in excess of \$25,000 per fiscal year pursuant to Maryland Code, Correctional Services Articles, Section 9-405.” The detention center must pay these funds out of the budget, then invoice the State of Maryland in order to receive reimbursement. These are unbudgeted FY24 costs due to not having prior knowledge of what inmates and medical conditions would be incarcerated in any given year.

**FISCAL IMPACT:** There is \$122,501.04 remaining on the P.O. and there is funding remaining in the Detention Center FY24 budget to cover the change without any additional funding needed. In addition the County will be reimbursed \$184,241.53 to the General fund when received from the State.

**CONCURRENCES:** Purchasing Department

**ALTERNATIVES:** Deny approval then funds will have to be paid from FY25 which was not budgeted for.

**ATTACHMENTS:** Multi-Signature Change Order Form

**AUDIO/VISUAL NEEDS:**

**BOARD OF COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY MARYLAND  
100 WEST WASHINGTON STREET, HAGERSTOWN, MARYLAND 21740-4735  
CHANGE ORDER**



TO:	PrimeCare Medical, Inc.
Consultant:	3940 Locust Lane
Contractor:	Harrisburg, PA. 17109
Vendor:	Attn: Derek Hughes

CHANGE ORDER NO.	1	PURCHASE ORDER NO.	30975
------------------	---	--------------------	-------

CONTRACT NO.	PUR 1423	P.S. ACCOUNT NO.	515285-10-11320
--------------	----------	------------------	-----------------

Project Title:  Date:

The contract time will:  increase  decrease  remain the same by:   calendar days  working days

Description of Change:

Change is needed for the June billing due to paying for the medical bills for inmates in excess of \$25,000 which will be reimbursed by the State of Maryland once proof of payment is submitted to the State. There is \$218,051.91 needed to be paid with only \$122,501.04 remaining on the Purchase Order leaving a need for an increase of \$95,550.87 to the Purchase Order. There is enough funding in the Detention FY24 Budget so that there is no need for additional funding. In addition the State will be reimbursing the County \$184,241.53.

Reason for Change:

The contract with PrimeCare states in scope of work, section W that "The Center shall also, upon receiving the appropriate documentation from the Contractor, file for and reimburse the Contractor for any funds received from the State of Maryland for any individual inmate in excess of \$25,000 per fiscal year pursuant to Maryland Code, Correctional Services Articles, Section 9-405." The Detention Center has paid \$184,241.53 for inmates that comes out of the budget with reimbursement going into the general fund. These overages cannot be budgeted for due to not having prior knowledge these inmates would have the medical conditions that they have.

The completion date, incorporating the changes included in this change order, is:	<input type="text" value="Jun 30, 2024"/>
The original contract sum was:	<input type="text" value="\$2,220,805.21"/>
Net changes by previous change orders:	<input type="text"/>
Contract sum prior to this change order:	<input type="text" value="\$2,220,805.21"/>
By this Change Order, the contract sum will be changed by:	<input type="text" value="\$95,550.87"/>
The new contract sum including this change order will be:	<input type="text" value="\$2,316,356.08"/>

**The Consultant/Contractor/Vendor shall not commence with the work described hereon until this form is executed by all agents**

Consultant:

Finance:

Contractor/Vendor:  Digitally signed by Derek Hughes  
Date: 2024.07.17 09:43:21 -04'00'

Purchasing:

Approving Agency:  Digitally signed by Major Craig Rowe  
Date: 2024.07.17 09:41:47 -04'00'

County Administrator:

**Outside County Entities: Please email the signed form to [ChangeOrder@washco-md.net](mailto:ChangeOrder@washco-md.net).**



## Agenda Report Form

### Open Session Item

**SUBJECT:** Washington County Gaming Commission's Annual Report and Fiscal Year 2024 Gaming Fund Allocation Announcement

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** Nicole Phillips, Senior Grant Manager, Office of Grant Management; Matthew Schnebley, Chair, Washington County Gaming Commission

**RECOMMENDED MOTION:** This presentation is for informational purposes only. No motion or action is requested.

**REPORT-IN-BRIEF:** The Washington County Gaming Commission wishes to present their annual report to the Board of County Commissioners and to announce the Commission's fiscal year 2024 funding decisions. In fiscal year 2024, the Gaming Commission had available \$2,414,285.89 for distribution to local charitable organizations and the Volunteer Fire & Rescue Association. This figure reflects a decrease in revenues of \$128,744.45 when compared to the previous fiscal year. In accordance with State Statute, 50% of the funding received is allocated to the Washington County Volunteer Fire & Rescue Association and the remaining has been allocated to charitable organizations in Washington County.

**DISCUSSION:** In May of 2024, the Gaming Commission received 88 funding applications from 76 charitable organizations. The total amount of funding requested from those 88 applications was \$2,990,534.92. The applications were reviewed and considered by each Commissioner. After review, group deliberations and a gaming hearing in June, the Gaming Commission determined appropriate funding allocations based on the published and approved "Guidelines for Distribution of Gaming Funds" which is consistent with the State Statute governing the distribution of such funds.

**FISCAL IMPACT:** There is no fiscal impact to the Washington County general fund.

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Funding Allocation Press Release (to be provided during presentation).

**AUDIO/VISUAL NEEDS:** N/A



Agenda Report Form

---

Open Session Item

**SUBJECT:** Request for Concurrence/Approval of a logo for Washington County Emergency Communications (911 Center)

**PRESENTATION DATE:** Tuesday, August 6, 2024

**PRESENTATION BY:** Danielle Weaver, Director, Public Relations and Marketing and Alan Matheny, Director, Emergency Management and Communications

**RECOMMENDED MOTION:** Move to accept and approve the recommended Logo for Emergency Communications (911 Center).

**REPORT-IN-BRIEF:** Washington County Emergency Communications (911 Center) is in need of a logo that aligns with the county's branding guidelines. By request, the new logo should incorporate the following key elements:

- The American Flag with the thin yellow line, symbolizing our emergency call-takers.
- A map of the Washington County region, highlighting our local community.
- An image of George Washington, reflecting our county's historical significance.
- A call taker's headset, representing the essential role of our communications staff.

**DISCUSSION:** The Public Relations & Marketing Department collaborated with the Director of Emergency Management and Communications to develop the new logo.

**FISCAL IMPACT:** N/A

**CONCURRENCES:** Michelle Gordon, County Administrator

**ALTERNATIVES:** N/A

**ATTACHMENTS:** PowerPoint Presentation

**AUDIO/VISUAL NEEDS:** PowerPoint Presentation



# Emergency Communications Logo Discussion



August 6, 2024

# Emergency Communications Logo



## What was requested?

The Director of Emergency Management and Communications requested that the Public Relations and Marketing Department create a new logo within Washington County's branding guidelines for the Emergency Communications Center (911) and include the following:

- ✓ The American Flag with the thin yellow line that represents emergency call-takers.
- ✓ A map of the Washington County region.
- ✓ George Washington
- ✓ Call taker's headset.

# Emergency Communications Logo



Washington County's Multimedia Specialist created several logos for review and the final selections from the Emergency Management and Communications Director are shown below.



# Emergency Communications Logo



After review, the Director of Emergency Management and Communications has selected the following logo as the favorite.





# Emergency Communications Logo



If the Board agrees with the logo choice, the following logos will be used to reflect Emergency Communications, the Office of Emergency Management and the Division of Emergency Management and Communications





THANK YOU

---

Danielle Weaver, Director  
Public Relations & Marketing

Alan Matheny, Director  
Emergency Management and Communications



Agenda Report Form

---

**SUBJECT:** Bostetter Property-Sewer Service and JSSA Amendment

**PRESENTATION DATE:** August 8, 2024

**PRESENTATION BY:** Mark Bradshaw, Director of Environmental Management and Zachary Kieffer, County Attorney

**RECOMMENDED MOTION:** Move to approve First Amendment to JSSA to provide for sewer service to Bostetter Property.

**REPORT-IN-BRIEF:** County and City staff have negotiated the attached amendment to the JSSA to provide for sewer service to the Bostetter Property.

**DISCUSSION:** Bostetter Group, LLC owner of real property, with an address of 17601 Broadfording Road (the "Property"), granted an easement for the County to run sanitary sewer line across the Property, and negotiated an option to connect to said sewer line. Bostetter Group exercised its option. In the interim, the Property was annexed into the City of Hagerstown, requiring an Amendment to the Joint Sewer Service Area Agreement to account for and accommodate the provision of County sewer service to a parcel within the corporate limits of the City of Hagerstown. Through discussions with Bostetter Group's attorney, Jason Divelbiss, the BOCC gave preliminary approval for staff to draft and negotiate an amendment to the JSSA.

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A.

**ATTACHMENTS:** Draft Amendment to JSSA

**AUDIO/VISUAL NEEDS:** N/A

**AMENDMENT TO THE  
JOINT SEWER SERVICE AREA AGREEMENT  
FOR THE PROVISION OF SANITARY SEWER SERVICE  
BY AND BETWEEN  
THE CITY OF HAGERSTOWN, MARYLAND AND  
THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY,  
MARYLAND**

**AMENDMENT No. 1**

**WHEREAS:** The City of Hagerstown, Maryland (the “City”) and the Board of County Commissioners for Washington County, Maryland, (the “County”) entered into a Joint Sewer Service Area Agreement for the Provision of Sewer Service on February 14, 2022 (the “Agreement”); and

**WHEREAS:** Paragraph 16 of the Agreement, entitled “Amendments,” provides that “Any modification or revision to this Agreement shall be made by formal writing and adopted by resolution or other formal enactment by the City and the County. Amendments shall be effective for, and consistently applied to, all Joint Sewer Service Areas as originally approved in Paragraph 15 of this Agreement and to all Joint Sewer Service Areas subsequently approved by the parties in future amendments to Paragraph 15 of this Agreement.”; and

**WHEREAS:** it is the intention of the City and County to amend the Agreement to include additional property to the area served by Joint Sewer Service , as set forth in this Amendment No. 1.

**NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

1. It is agreed that the approval, execution and signing of this Amendment No. 1 does not in any way modify, amend, alter, revoke, invalidate or revise any term, condition, or provision of the Agreement referred to except as is hereinafter provided.
2. It is agreed and recognized by the parties that they are bound by all of the terms and conditions referred to in the Agreement and any subsequent and duly executed amendments thereto.
3. This Amendment No. 1 revokes and replaces Exhibit A of the Agreement with a revised geographic area map Exhibit A and dated \_\_\_\_\_, 2024, attached hereto.
4. Section 15, entitled “Joint Sewer Service Areas,” is amended with the addition of the following sanitary sewer service area:
  - (a) Parcel 453, Tax Map 37, located at 17601 Broadfording Road, containing 81.55 acres as shown on Exhibit B, attached hereto (the



“Property”). The Property is located within the municipal boundaries of the City of Hagerstown. The Property is also depicted as the green area on Exhibit A

(b) The Property shall be known as the Inside Joint Sewer Service Area.

5. The Inside Joint Sewer Service Area shall be subject to City Inside Joint Sewer Rate to be promulgated by the Mayor and City Council prior to connection to the system.
6. As to the Inside Joint Sewer Service Area, it is agreed and recognized by the parties that the County shall invoice the City monthly per the County’s wholesale rate schedule, which may be from time to time amended, for all metered wastewater. Invoicing for the Property shall be accomplished using the wastewater flow meter to be installed at the Pump Station for the Property. It is further agreed that the meter, to be purchased and installed by the Owner/Developer, shall be owned and maintained by the City.
7. The Property is subject to the same requirements of application, review and approval for wastewater service as all other prospective Joint Sewer service customers covered by Agreement.
8. Sewer allocations for the properties inside the Joint Sewer Service Area and the Property are not guaranteed by the County. Sewer allocation availability will be on a “First Come First Serve” basis and will be subject to the most current County policies and practices, as they may change from time to time for all customers served, or to be served, by the County’s wastewater plant and sewer collection system.
9. Sewer allocations for the properties inside the Joint Sewer Service Area and the Property are not guaranteed by the City. Sewer allocation availability will be on a “First Come First Serve” basis and will be subject to the most current City policies and practices, as they may change from time to time for all customers served, or to be served, by the City’s wastewater plant and sewer collection system.
10. All sewer infrastructure on the Property shall be offered for transfer and dedication by the Owner/Developer at no cost to the City. All sewer infrastructure on the Property shall be built to City Standards and shall include all infrastructure needed to collect, meter, and convey wastewater from the Property to the wastewater pump station connection for the Property. The County wastewater collection system shall be constructed using the existing 6” flushing connection and shall be in accordance with all County standards and specifications. All Engineering Plans for sewer infrastructure shall be approved by the City and County.

11. Severability. If any provision of this Amendment No. 1 shall be determined to be invalid or unenforceable, the remaining provisions of this Amendment

No. 1 shall not be affected thereby, and every provision of this Amendment No. 1 shall remain in full force and effect and enforceable to the fullest extent permitted by law.

12. Due authorization. The parties agree and do represent to each other that this Amendment No. 1 has been approved by each respective legislative body at a duly constituted public meeting and that the undersigned have been designated as the duly authorized signatories and representative of said bodies.

**IN WITNESS WHEREOF**, the parties hereto have each executed the amendment by their duly authorized signatory and representative.

WITNESS AND ATTEST  
AS TO CORPORATE SEAL

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

BOARD OF COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY, MARYLAND

By: \_\_\_\_\_ (SEAL)  
John F. Barr, President

WITNESS AND ATTEST  
AS TO CORPORATE SEAL

\_\_\_\_\_  
Donna Spickler, City Clerk

MAYOR AND COUNTY OF THE  
CITY OF HAGERSTOWN, MARYLAND

By: \_\_\_\_\_ (SEAL)  
Tekesha Martinez, Mayor

Date of Introduction:  
Date of Passage:  
Effective Date:

Approved as to form  
and legal sufficiency:

\_\_\_\_\_  
Zachary Kieffer  
County Attorney

Approved as to form  
and legal sufficiency:

\_\_\_\_\_  
Jason Morton  
City Attorney

Mail To:

Donna Spickler  
City Clerk  
City of Hagerstown  
1 E. Franklin Street  
Hagerstown, Maryland 21740

**Official Signed Document kept in City Clerk's Office**

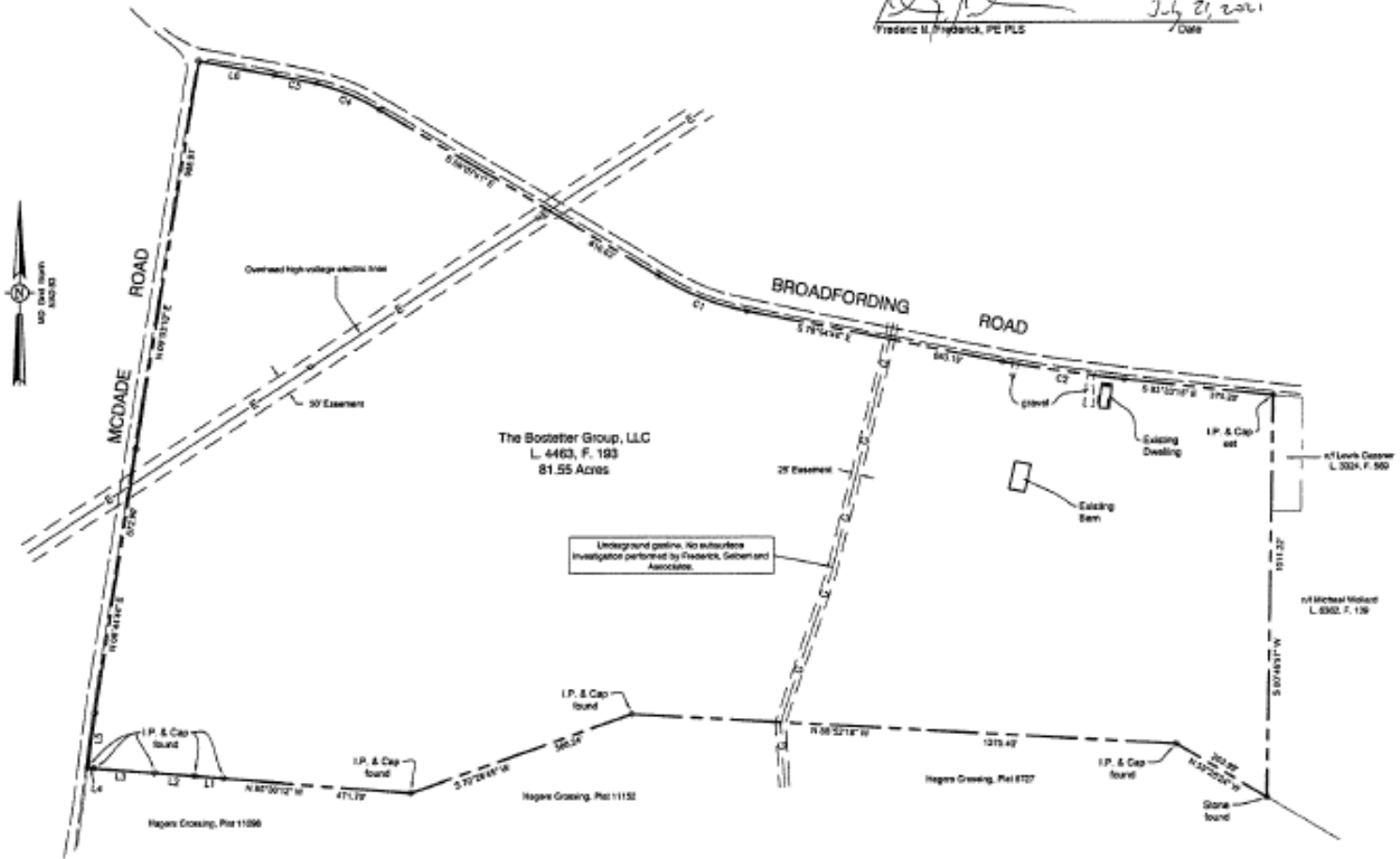
Exhibit B

**SURVEYOR'S CERTIFICATION**

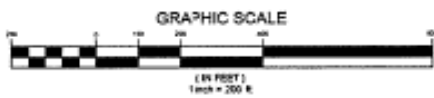
I hereby certify to the best of my professional knowledge and belief that the plat shown hereon is correct, that it is all of the and conveyed by Martin Van Buren Bostetter, Jr., Trustee of the Martin Van Buren Bostetter, Sr. Testamentary Residual Trust, to The Bostetter Group, LLC, a Virginia Limited Liability Company, by deed dated January 20, 2013, recorded among the Land Records of Washington County, Maryland, in Liber 4463, folio 190. That this boundary survey was personally prepared by me or that I was in responsible charge over its preparation and the surveying work reflected hereon is in compliance with the requirements set forth in COMAR 29.13.09.03 in effect at the time this survey was performed. No title report furnished.

I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional land surveyor under the laws of the State of Maryland, License No. 10721, Expiration Date: January 5, 2022.

*Frederic H. Fryderick*  
 Frederic H. Fryderick, P.E. PLS Date July 21, 2021



LINE NO.	BEARING	DISTANCE	AREA	PERIMETER	LENGTH
1	N 87° 30' 12" W	471.72			471.72
2	S 70° 28' 41" W	526.07			526.07
3	N 87° 30' 12" W	471.72			471.72
4	S 70° 28' 41" W	526.07			526.07
5	N 87° 30' 12" W	471.72			471.72
6	S 70° 28' 41" W	526.07			526.07
7	N 87° 30' 12" W	471.72			471.72
8	S 70° 28' 41" W	526.07			526.07
9	N 87° 30' 12" W	471.72			471.72
10	S 70° 28' 41" W	526.07			526.07
11	N 87° 30' 12" W	471.72			471.72
12	S 70° 28' 41" W	526.07			526.07
13	N 87° 30' 12" W	471.72			471.72
14	S 70° 28' 41" W	526.07			526.07
15	N 87° 30' 12" W	471.72			471.72
16	S 70° 28' 41" W	526.07			526.07
17	N 87° 30' 12" W	471.72			471.72
18	S 70° 28' 41" W	526.07			526.07
19	N 87° 30' 12" W	471.72			471.72
20	S 70° 28' 41" W	526.07			526.07



DATE	DESCRIPTION	DATE



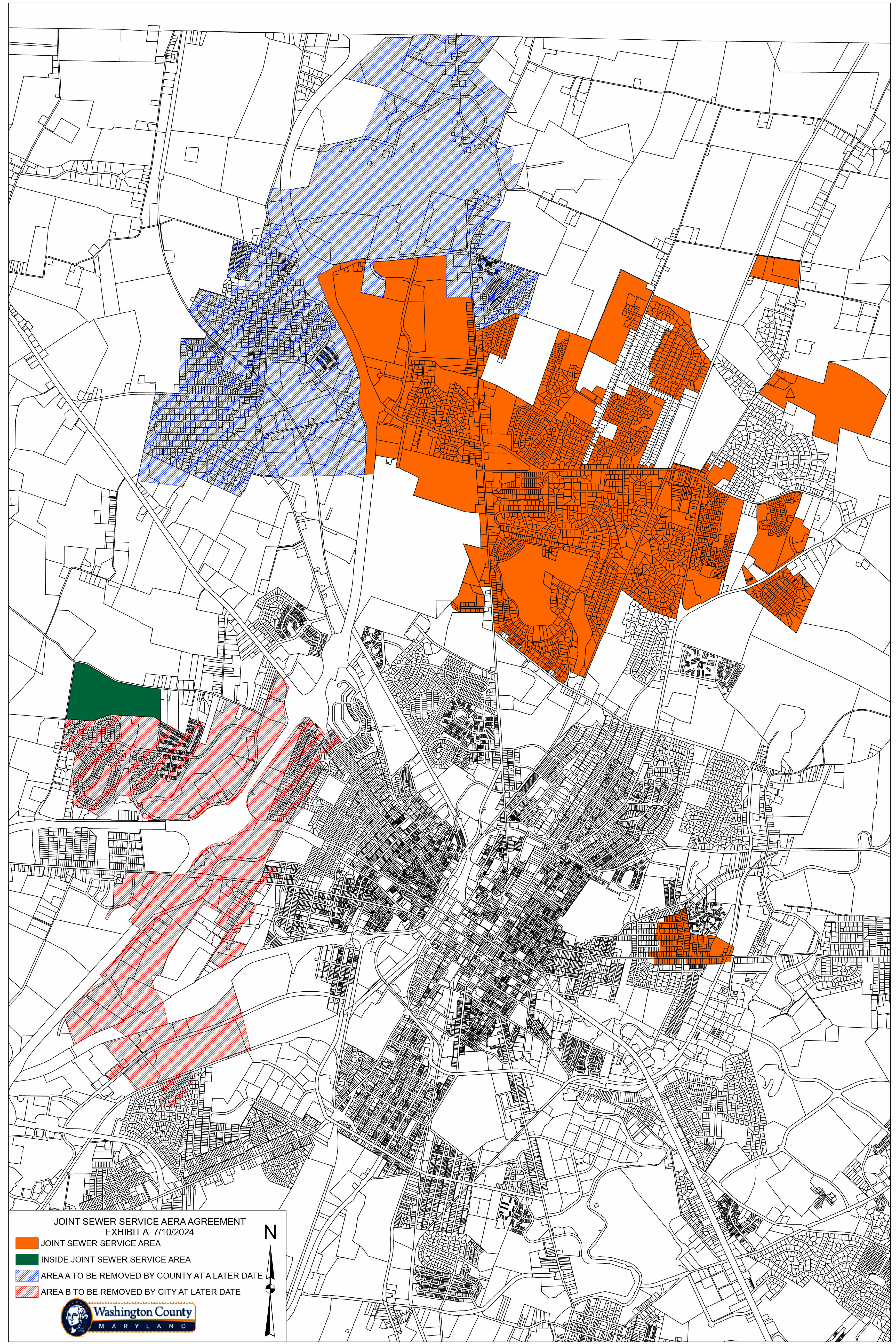
Professional Certification  
 I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional land surveyor under the laws of the State of Maryland, License No. 10721, Expiration Date: January 5, 2022.

**FSAO**  
 FREDERICK, SEBERT & ASSOCIATES, INC.  
 REGISTERED PROFESSIONAL LAND SURVEYORS  
 415 SECOND STREET  
 FREDERICK, MARYLAND 21701  
 301.424.2828  
 www.fsaonline.com





**Boundary Survey Drawing**  
 11500 Broadfording Road  
 Hagers Town  
 Washington County, Maryland  
 The Bostetter Group, LLC  
 415 Second Street  
 Frederick, MD 21701

PROJECT NO.	8039.0
DRAWN BY	DRC
CHECKED BY	J. B. BOST
PROJECT MANAGER	FWB
DATE	07/21/21
SCALE	1" = 200'
SHEET NO.	1 OF 1

Boundary Drawing  
**C-101**  
 SHEET 1 OF 1



JOINT SEWER SERVICE AREA AGREEMENT  
EXHIBIT A 7/10/2024

-  JOINT SEWER SERVICE AREA
-  INSIDE JOINT SEWER SERVICE AREA
-  AREA A TO BE REMOVED BY COUNTY AT A LATER DATE
-  AREA B TO BE REMOVED BY CITY AT LATER DATE





Agenda Report Form

---

Open Session Item

**SUBJECT:** Intergovernmental Cooperative Purchase (INTG-24-0153) Line Striping of County Roads

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** Brandi Naugle, CPPO, Buyer, Purchasing Department; Zane Rowe, Deputy Director Public Works Highway; Doug Levine, Traffic Supervisor, Highway Department.

**RECOMMENDED MOTION:** To authorize by Resolution, for the Highway Department to utilize the Howard County Maryland Line Striping Contract 4400004812 / PA-096-2023 with Alpha Space Control Co., Inc. of Chambersburg, PA for line striping of 1,532,710 linear feet at \$.107 a linear foot on various roads within the County in the amount of \$164,000.

**REPORT-IN-BRIEF:** The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. Howard County Maryland solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this service in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit from the direct cost savings in the purchase of this service because of the economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. Acquisition of this service by utilizing the Howard County Maryland contract and eliminating our County's bid process would result in administrative and cost savings for the Highway Department in preparing specifications and the Purchasing Department.

**DISCUSSION:** N/A

**FISCAL IMPACT:** Funds are budgeted in the department's account 515000-20-20050 for these services.

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Resolution No. RS-2024- (Intergovernmental Cooperative Purchase [INTG-24-0153] Line Striping Contract) and Alpha Space Control – Quote 24-848

**AUDIO/VISUAL NEEDS:** N/A

**RESOLUTION NO. RS-2024-**

***(Intergovernmental Cooperative Purchase [INTG-24-0153] Line Striping of County Roads)***

**RECITALS**

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Highway Department is requesting to utilize the Howard County Maryland Line Striping Contract (4400004812 / PA-096-2023) with Alpha Space Control Co., Inc., of Chambersburg, Pennsylvania, for line striping of 1,532,710 linear feet at \$0.107 per linear foot on various roads within the County for the total amount of \$164,000.00.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit from direct cost savings because of the economy of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Highway Department is hereby authorized to utilize the Howard County Maryland Line Striping Contract (4400004812 / PA-096-2023) with Alpha Space Control Co., Inc., of Chambersburg, Pennsylvania for a total cost of \$164,000.00.

Adopted and effective this \_\_\_\_ day of \_\_\_\_\_, 2024.



ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

\_\_\_\_\_  
Dawn L. Marcus, County Clerk

BY: \_\_\_\_\_  
John F. Barr, President

Approved as to form  
and legal sufficiency:

\_\_\_\_\_  
Aaron R. Weiss  
Assistant County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Suite 1101  
Hagerstown, MD 21740

**ALPHA SPACE CONTROL, LLC**

**ESTIMATE**

1580 GABLER ROAD  
CHAMBERSBURG, PA 17201

PH: (717) 263-0182

F: (717) 263-1193

WWW.ALPHASPACECONTROL.COM

DATE	PRO/SALES ORDER NO.
7/18/2024	<b>24-848</b>

NAME / ADDRESS  WASHINGTON COUNTY MARYLAND 601 NORTHERN AVENUE HAGERSTOWN, MD 21740  ATTN: DOUG
---

JOB: 2024-2025 TRAFFIC MARKINGS 24-848  ADDRESS:  CITY/ST: WASHINGTON COUNTY, MD.
---

CUSTOMER P.O. NO.	TERMS	SALES REP:
	Net 30	RICH

QTY	DESCRIPTION	TOTAL
1,532,710	ROAD STRIPING: LF OF 5" SINGLE TRAFFIC LINE (PAINT)	163,999.97
	AS PER CONTRACT PA-096-2023 HOWARD COUNTY MARYLAND SALES TAX	0.00

IF THE ABOVE IS AGREED TO, PLEASE SIGN, DATE AND RETURN ORIGINAL COPY. RETAIN  
DUPLICATE COPY FOR YOUR FILES. WE RESERVE THE RIGHT TO WITHDRAW THIS  
PROPOSAL IF NOT ACCEPTED IN 30 DAYS.

<b>TOTAL</b>	\$163,999.97
--------------	--------------

SIGN/DATE

\_\_\_\_\_



---

Open Session Item

**SUBJECT:** Patrol Budget Adjustment

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** Zane Garrett, Deputy Director of Budget and Finance

**RECOMMENDED MOTION:** Motion to approve the budget adjustment, and related transfer of \$46,421 to the Capital Improvement fund.

**REPORT-IN-BRIEF:** Two Patrol vehicles were totaled in August and September of 2023. The department is requesting the insurance proceeds be placed into the Capital Improvement Plan project VEH006 (Law enforcement vehicle and equipment replacement) to cover replacement costs for unplanned vehicle replacements. Totaled vehicles were a 2019 Chevy Tahoe and a 2020 Ford Interceptor.

**DISCUSSION:** N/A

**FISCAL IMPACT:** Moving the insurance funds from the general fund to the capital fund. No other fiscal impact is expected.

**CONCURRENCES:** Brian Albert, Sheriff, and Kelcee Mace, Chief Financial Officer

**ALTERNATIVES:** Deny the transfer of funds.

**ATTACHMENTS:** Completed budget adjustment form attached.

**AUDIO/VISUAL NEEDS:** N/A



## Washington County, Maryland Budget Adjustment Form

- (?)  Budget Amendment  
 Budget Transfer

BOCC Approval Date (if known)

Deputy Director - Finance \*

Preparer, if applicable

*Zane Garrett*

signed by Garrett, Zane M. on:  
7/17/2024, 2:22:45 PM

Department Head Authorization

*Brian Albert*

signed by Albert, Brian K. on:  
7/19/2024, 8:20:18 AM

Division Director / Elected Official Authorization

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Amount Description	Increase (Decrease) +/-
599999	30	11310	VEH006		VHCL	Law Enforcement Veh. & Eqp. replacer	46,421.00
498710	30	11310	VEH006		VHCL	Capital Transfer - General	46,421.00
502000	10	91230				Appropriations - CIP	46,421.00
515350	10	11310				Patrol - Accident Repairs	-46,421.00

**Explain Budget Adjustment**

To transfer insurance proceeds to the CIP fund, project VEH006 for law enforcement vehicle replacement costs. Two vehicles were totaled in accidents occurring in August and September of 2023. See Insurance Claims FZD2805 and FZD0263.

Attach Additional Items

Upload

Budget Adjusment Doc..pdf

4.84MB



**Open Session Item**

**SUBJECT: Budget Adjustment – Portable Radio Chargers**

**PRESENTATION DATE:** August 6 , 2024

**PRESENTATION BY:** Director, Division of Emergency Services, Director R. David Hays  
Deputy Director, Wireless Communications – Tom Weber

**RECOMMENDATION:** Motion to approve the purchase of two-hundred and eight (208) additional Motorola portable radio chargers, at a unit cost of \$461.23 and total purchase cost of \$95,935.84.

A second motion is needed to authorize a budget transfer in the amount of \$95,600.00 from CIP Reserve Funding (498710-30-11540) to the Division of Emergency Services Portable Radio Replacement CIP fund (599999-30-11540 EQP069).

**REPORT-IN-BRIEF:** As part of the continued county-wide upgrade to the public safety radio system and hardware, additional portable radio chargers are needed to outfit fire and EMS units. The purchase will be made utilizing the existing Washinton County P25 Radio System Upgrade contract PUR-1640.

**DISCUSSION:** The original order for portable radio charger does not include a a sufficient number of portable radio charger to allow placement of a portable radio charger for each radio assigned to fire and EMS vehicles.

**FISCAL IMPACT:** \$95,600.00

**CONCURRENCES:** R. David Hays, Director, Division of Emergency Services  
Kelcee Mace, Chief Financial Officer  
Tom Weber, Deputy Director, Wireless Communications

**ALTERNATIVES:** N/A

**ATTACHMENTS:** Budget Adjustment Form



**Washington County, Maryland**  
Budget Adjustment Form

- (?)  Budget Amendment  
 Budget Transfer

BOCC Approval Date (if known)

Preparer, if applicable

*Kelcee Mace* ×

Department Head Authorization

Division Director / Elected Official Authorization

Expenditure / Account Number *	Fund Number *	Department Number *	Project Number	Grant Number	Activity Code	Department and Amount Description *	Increase (Decrease) +/- *
498710	30	11540	EQP069		▼	Capital Transfer - General	95,600.00
599999	30	11540	EQP069		▼	Portable Radio Replacement - EMS	95,600.00

[Add another row](#)

**Explain Budget Adjustment**

As part of the overall radio upgrade project, additional funding is needed to finish outfitting fire and EMS units with portable radio chargers. Funding will come from general fund capital reserve.

Attach Additional Items



Save as Draft

Billing Address:  
WASHINGTON COUNTY  
COMMUNICATIONS  
MAINTENANCE  
35 W WASHINGTON ST  
HAGERSTOWN, MD 21740  
US

Quote Date:07/23/2024  
Expiration Date:10/21/2024  
Quote Created By:  
Nicholas Leazer  
Nicholas.Leazer@  
motorolasolutions.com

End Customer:  
WASHINGTON COUNTY  
COMMUNICATIONS MAINTENANCE

Contract: PUR-1640 Washington County

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	PMPN4639B	CHGR VEHICLE IMPRES 2 EXT NA/AU/NZ KIT	208	\$599.00	\$461.23	\$95,935.84

Grand Total

**\$95,935.84(USD)**

### Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





## Agenda Report Form

---

### Open Session Item

**SUBJECT:** Washington County Circuit Court Renaming Request

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** Andrew Eshleman, Director, Division of Public Works; Brett Wilson, Circuit Court Administrative Judge

**RECOMMENDED MOTION:** To rename the Washington County Circuit Courthouse the Andrew F. Wilkinson Washington County Circuit Courthouse and to authorize the erection of new signage affixed to the building near the Summit Avenue Entrance.

**REPORT-IN-BRIEF:** The Circuit Court Judges jointly request that Washington County rename the courthouse in honor of our fallen colleague, the Honorable Andrew F. Wilkinson. Included in the request is affixing a large approximately 4' x 8' bronze naming sign to the wall of the existing courthouse near the Summit Avenue Entrance.

The request and motion intend that a new courthouse (to be determined) would also be named after Andrew F. Wilkinson and that the sign be removed and reaffixed to any new courthouse building.

**DISCUSSION:** A memorial service at the Court House arranged by the Bar Association of Washington County and attended by the Wilkinson Family will occur on October 16, 2024. It is requested that the changes occur, and sign be unveiled at the service.

**FISCAL IMPACT:** To be determined, but not to exceed \$50,000. Funds for building façade enhancement, bronze sign and incidentals from 30-11930-BLD118 Circuit Courthouse

**CONCURRENCES:** Wilkinson Family, CFO

**ALTERNATIVES:** Take no or alternative action

**ATTACHMENTS:** Courthouse façade photo.

**AUDIO/VISUAL NEEDS:**





**Summit Avenue Courthouse Entrance**



Board of County Commissioners of Washington County, Maryland

## Agenda Report Form

---

**SUBJECT:** Statement Regarding Open Meetings Compliance Board Opinion issued July 26, 2024

**PRESENTATION DATE:** August 6, 2024

**PRESENTATION BY:** John Barr, President Board of County Commissioners

**RECOMMENDED MOTION:** None

**REPORT-IN-BRIEF:** Acknowledgement and announcement of Open Meetings Compliance Board ("OMCB") Decision.

**DISCUSSION:** In accordance with Section 3-211 of the General Provisions Article of the Maryland Code, at the next open meeting of the BOCC after the OMCB has issued its opinion, a member of the public body shall announce the violation and orally summarize the opinion.

**FISCAL IMPACT:** N/A

**CONCURRENCES:** N/A

**ALTERNATIVES:** N/A.

**ATTACHMENTS:** N/A

**AUDIO/VISUAL NEEDS:** N/A