



ADDENDUM NO. 2

TO: Interested Parties

FROM: Brennan Garrett, Senior Architectural Project Manager

DATE: October 3, 2024

RE: Contract No. AP-PG-18-084 - Airport Parking Lot Pay System

Acknowledge receipt of this **Addendum No. 2** by signing in the space provided below and returning with your Quotation.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This Addendum No. 1 forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 2** consists of **13 pages**, including this page and attachments.

I hereby acknowledge receipt of **Addendum No. 2**:

By: _____ Date _____
Signed Name

Typed Name

Title

For: _____
Firm



ADDENDUM NO. 2

CONTRACT NO. AP-PG-18-084
AIRPORT PARKING LOT PAY SYSTEM

Date Issued: Thursday, October 3, 2024


Bids Due: Friday, October 11, 2024
2:00 P.M., Local Time

The following addendum material is hereby made a part of the Bid Documents.

Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.


Brennan Garrett
Senior Architectural Project Manager
Division of Engineering

By Authority of:
Board of County Commissioners
Washington County, Maryland


Scott Hobbs, P.E.
Director
Division of Engineering



ADDENDUM NO. 2

CONTRACT NO. AP-PG-18-084 AIRPORT PARKING LOT PAY SYSTEM

TO: All prime Contractors and all others to whom specifications have been issued.

ITEM 1.02 Clarification

1.02.A Replace Paragraph 2.2.A.1 in the Bid Document with the following paragraph 2.2.A.1:

1. Two (2) free standing, custom-branded, powder coated, 304-B stainless steel entry ticket dispensing stations with proximity card readers (one unit required per machine), and call for assistance VoIP intercom (SIP server) with remote gate open functionality (one unit required per machine), with cloud-based communication equipment/software. Both ticket dispensing stations shall be capable of future license plate/security camera installation.

1.02.B Replace Paragraph 2.2.A.2 in the Bid Document with the following paragraph 2.2.A.2:

2. Two (2) free standing, custom-branded, powder coated, 304-B stainless steel exit revenue ticket reader / revenue calculator stations with proximity card readers (one unit per machine), credit card reader, and call for assistance VoIP intercom (SIP server) with remote gate open functionality, with cloud-based communication equipment/software. Both exit revenue ticket reader/revenue calculator stations shall be capable of future license plate/security camera installation.

1.02.C In order for the keyfob (proxcard) system to integrate with the county security system, the following is required: All card readers must be HID RP10 Multiclass Readers (color Gray). Each reader requires a Genetec SMA Enterprise Reader Support for 5 Years, to be concurrent with the County's current support. All control boards must be Sy-EP1502-2 door network panel, supports 2 readers. Additional readers can use Sy-MR52-S3 2-door expansion board. A Synergis Cloudlink controller model Sy-Cloudlink is also required. Please note that contractor shall be pre-qualified as a Genetec Certified Installer, must be within 2-hours distance and must be able to make components work into our current live system.

ITEM 1.03 Questions and Responses, received to date:

Question 1: To confirm, The Board of County Commissioners of Washington County, Maryland would like optional pricing for cameras, VoIP Intercom at the entry and exit stations?

Response: Call for assistance VoIP (SIP) Intercoms with remote open functionality shall be provided and installed at each gate location as part of the base bid. This equipment will not have a fiber/data connection to begin with and will be expected to fully function via cellular service

until such time that fiber/data is extended from the terminal building to the entry and exit gates. Entry and exit stations shall be capable of future installation of license plate/security cameras.

Question 2: Page 1 of the RFP states “all bids must be enclosed in a sealed opaque envelope”, while page 7 s. 22 ss. 1 states submittal by bid portal as an acceptable alternative to hard copy submittal. Could the board please clarify submission instructions?

Response: Bids may be submitted either way, as long as they are received and time stamped by the bid due date.

Question 3: Page #6 “Landfill Tipping Fees”. Shall the disposal of items be the responsibility of the successful proponent, and shall we include a cost for this?

Response: This is a totally new installation, and as such, the disposal of items should be minimal; however, any items that require disposal shall be the successful bidder’s responsibility.

Question 4: Page #7 “Proposal Forms - Bids shall be submitted only on the forms provided by the county”. In addition to the Submittals laid out on Page # 19 1.3 SUBMITTAL, will the County accept extra company and solution information? Is there any limit on maximum pages for the submissions, and if yes, are these forms excluded?

Response: Bids shall be submitted on the forms provided in the Invitation to Bid. Washington County will accept additional information describing the features and details of your company’s equipment. Please note that the submittals specified on page No. 19 under 1.3 SUBMITTAL shall be provided by the successful bidder and approved by the County prior to ordering of equipment.

Question 5: Page #21, C and D mentions Attachment A and Attachment B Drawing and Photos. Where can we obtain these items?

Response: Attachment “A” and Attachment “B” are included in the Invitation to Bid and have been provided for convenience with this addendum.

Question 6: Please provide the terms and conditions related to county purchase orders.

Response: Terms and conditions are as stated in the General Conditions and Instructions to Bidders.

Question 7: Can the County please extend the due date by one week to October 11, 2024?

Response: The bid due date has been extended to no later than 2:00 P.M. (EDT/EST) Friday, October 11, 2024.

Question 8: Can the County please commit to providing answers to questions no less than one week before the bid due date?

Response: Yes, please refer to the response to question No. 7.

Question 9: Are there any federal funds being used to pay for this project?

Response: This project is not being funded with federal funds.

Question 10: The Invitation to Bid on Page 3 of the RFP calls for submissions in a sealed opaque envelope and delivered (timestamped) to the Washington County Division of Engineering. However Page 9 of the RFP states that bids may be submitted in the form above or

they may be submitted through the Purchasing Department's Procurement portal. Can this bid be submitted through the Procurement Portal or does a hard copy have to be submitted?

Response: Bids may be submitted either way, as long as they are received by the bid due date and time.

Question 11: Technical Specification 2.1.A states that the acceptable manufacturer is "ParkingBoxx or approved equal". In the Instructions to bidders, Section "Specifications References" is states "Any Bidder who contemplates offering a product that differs from that specified must obtain the County's written approval by submission of his/her request no later than the deadline for receipt of substitution requests as stated in the Supplemental Terms and Conditions." Can the County, via an addendum" please provide the required approval for any products that meet the requirements of the RFP, even if the product is not made by ParkingBoxx? Alternatively, please modify the requirement to say "ParkingBoxx or similar product that meets the requirements of the RFP".

Response: The County will consider products to be approved equal if they fully meet the specified Item Details and are deemed equal in quality, durability, appearance, strength, design performance, physical dimensions, and arrangement to the equipment or material specified.

Question 12: Are prox cards required? Or may QR codes be acceptable

Response: Proximity Access Cards are required.

Question 13: What is the prox card format.

Response: Proximity Access Card format is, HID ISOPROX II Cards, HID P/N: 1386LGGMN, HID S/O: 11102718169-1, Format: H10301. County I.T. shall be contacted before purchasing Prox cards to obtain proper serial numbers.

Question 14: Is the monthly / permit holder database on the PARCS equipment or on separate system

Response: The County (Airport) does not currently plan on issuing monthly permits.

Question 15: When is the actual GO-LIVE date expected

Response: The anticipated GO-LIVE date is on or before the January 17, 2025 completion date.

Question 16: Form of Proposal – if providing a hosted solution, can you confirm you want the first year software fees to be included in the Form of Proposal (Lump Sum) and not to be excluded (listed as an Opex or as a monthly fee

Response: Three years of Cloud based software fees shall be included in the Lump Sum price for the project.

Question 17: Consumables – Airport is requesting 100 access cards, 4 spare gate arms, 4 ticket rolls, 600 validation coupons, but there is no reference for receipt paper – can you confirm how much you want as part of the base bid

Response: As listed in the technical specifications under Item Details, No. 4, the successful bidder shall provide four (4) boxes of thermal ticket rolls, each box containing 5 rolls, reversed rolled, up to 4,000 tickets/receipts per roll for a total capacity of 80,000 tickets/receipts.

Question 18: Bid Bond – can you confirm this project is considered a construction contract
Response: A Bid Bond is not required to be submitted for this project.

Question 19: Penalties – as 3rd party contractor will be supplying the conduit, electrical and concrete – can you confirm vendor will not be held liable for any delays outside of our control (delays in construction)

Response: The successful bidder will not be held responsible for delays that are not directly related to their scope of work.

Question 20: 3 Handheld Validation Units – can Airport describe what functionality will be accomplished with these units (can an online validation portal be substituted – validation by telephone)

Response: Handheld validation units will provide the flexibility and security needed for current airport operations. An online validation portal is not an acceptable substitution.

Question 21: VoIP Intercoms – will Airport supply credentials to VoIP telephone system (SIP Server) or does vendor need to supply the solution

Response: In order to integrate with the County phone system and avoid the cost of a third-party SIP provider, the intercoms must be “Teams certified devices manufactured by Algo Solutions”. Washington County will provide credentials.

Question 22: Wireless Cellular Connection – will this recurring service (monthly fees) be provided by the airport or vendor (understanding the network challenges faced at the location) – if vendor should the 1st year fees be part of Lump Sum Proposal

Response: In order to connect to County security systems, the cellular modem and service will be provided by County IT. A Meraki MG51E cellular modem will be provided. The successful bidder will provide and install any necessary vandal resistant antennas compatible with this device into the enclosure. A Meraki MX68 will also be provided to supply a VPN tunnel to County internal network resources and must be housed inside the enclosure.

Question 23: Drawings show white flexible delineators by entry and exit lanes as well as throughout the parking lot. Can you confirm who is providing all of these and if vendor (quantity desired)

Response: Washington County will provide and install all flexible delineators.

Question 24: 32 Concrete Filled Bollards at entry/exit lanes – will contractor doing the islands be providing those (during island work – concrete) or will vendor be responsible for this? If vendor, do you desire surface mount bollards (concrete filled) or are they to be recessed into the concrete

Response: Washington County will provide and install the concrete filled bollards.

Question 25: Conduit – can you confirm an empty data conduit (with pullstring) will be installed for this project between the entry and exit plazas (interconnect all lanes)

Response: Yes, an underground conduit for data (with pull strings) will be provided between the entry and exit gate locations.

Question 26: The project is supposed to be delivered for a lump sum, including cloud based software. However, software is provided on a Software as a Service (SaaS) subscription basis.

The RFP requires bidders to price in only one year of software. What happens after the first year? How will subscription fees be paid for and how will this cost be evaluated in the overall price?

Response: Three years of Cloud based software fees shall be included in the Lump Sum price for the project. It is anticipated that required software fees will be paid annually thereafter.

Question 27: In the detailed specifications, the County is requesting 3 handheld validation units. Please provide describe the scenario(s) of how these units are to be used in sufficient detail so vendors know what functions and features are needed.

Response: Multiple, handheld validation units are anticipated to provide airport administrative office staff, airline staff and Rental Car staff (operating under strict, written procedures) to waive the parking fees associated with a pulled ticket. Those eligible for waived parking fees could include (but not be limited to): a member of the airport advisory commission visiting the terminal for business purposes, a member of County government visiting the terminal on official County business, a TSA or Local Law Enforcement officer whose presence at the airport is required in support of a flight operation “i.e. working the flight” and for which no available room or space exists in the existing employee lot located on the west side of the terminal, or by a Rental Car Concession staff member moving vehicles in and out of the lot and for which the use of 43 defined parking spaces are paid for and governed under separate, contracted lease arrangements with the County/airport. Patrons visiting the terminal to rent a car, visit the administrative offices, see a loved one off on a flight, pick up a passenger or otherwise to conduct quick, short-term business will still pull a ticket, being careful to depart within an hour of arriving and thereby not incurring any expense under our “first hour free” policy.

Question 28: Will the Airport consider a ticketless 100% digital system with mobile payment option only?

Response: A ticketless 100% digital system with mobile payment option only is not an acceptable solution for this project.

Attachments:

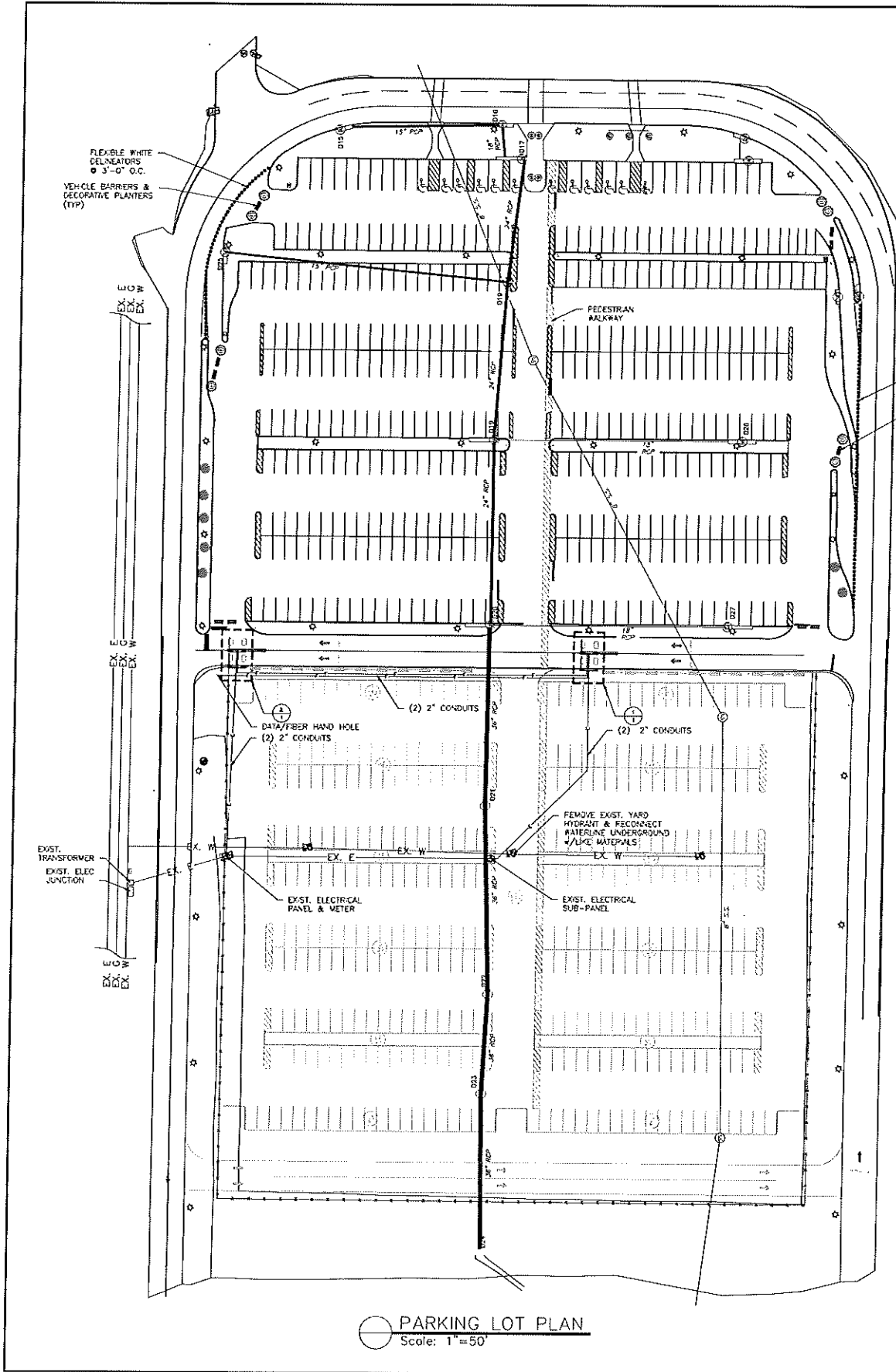
Attachment 1: Attachment A from Bid Document (no change; provided for convenience per Question No. 5)

Attachment 2: Attachment B from bid Document (no change; provided for convenience per Question no. 5)

END OF ADDENDUM NO. 2

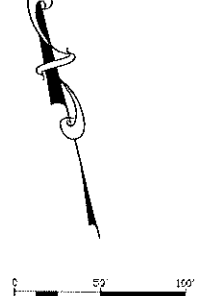
Attachment 1 - Construction Drawing

(Attachment A from Bid Document - Unchanged)

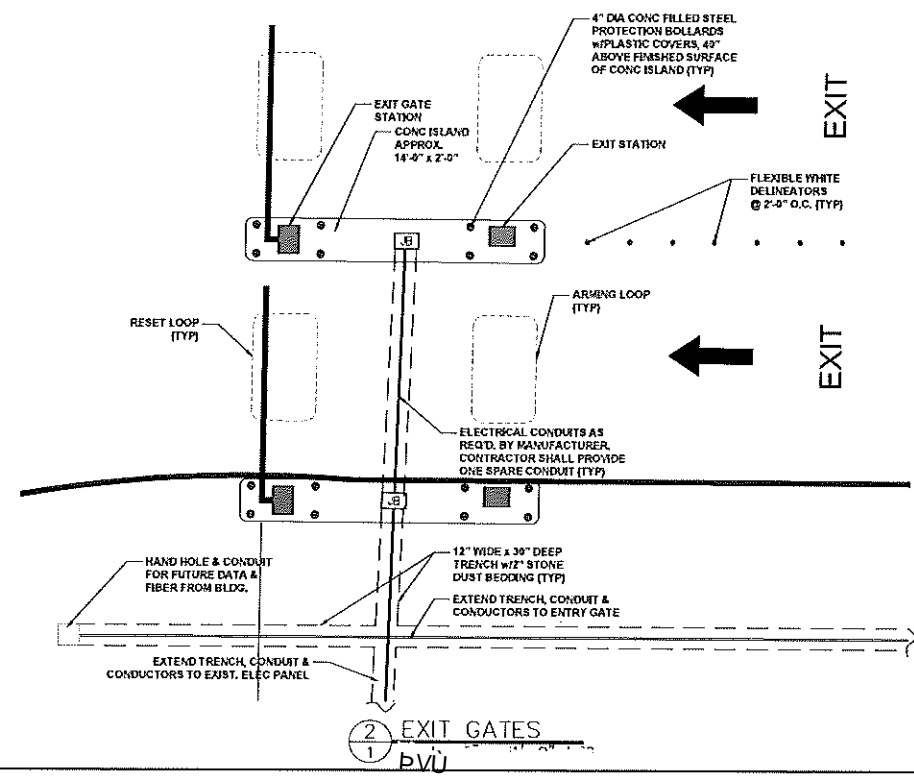
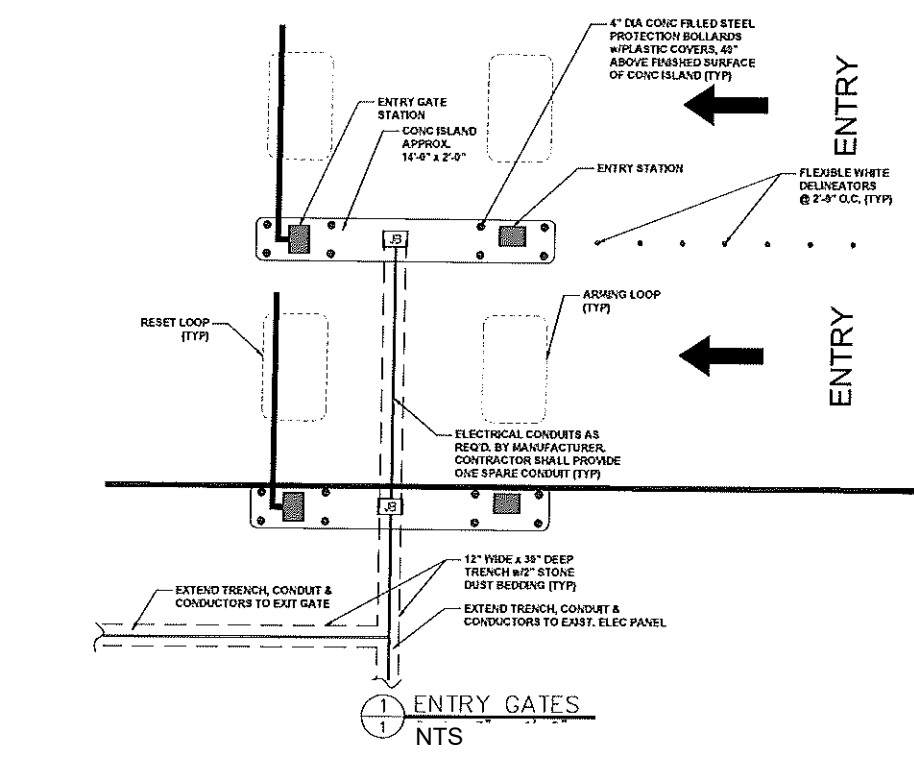


PARKING LOT PLAN
Scale: 1" = 50'

NOTE: DRAWING PROVIDED FOR REFERENCE. ALL WORK SHOWN ON THIS DRAWING BY OTHERS EXCEPT FOR THE SUPPLY, MOUNT, BOLT, HOOK-UP, COMMISSION OF EQUIPMENT (PARKING GATES, ENTRY/EXIT GATES, ENTRY/EXIT STATIONS, ETC.) ON CONCRETE ISLANDS, AND RELATED WORK AS SPECIFIED IN THE INVITATION TO B.O.



SYMBOL LEGEND			
	CONCRETE TREE PLANTER	-EX. E-	EXIST. UNDERGROUND ELECTRIC
	DECORATIVE CONCRETE BARRIER	-EX. G-	EXIST. UNDERGROUND GAS LINE
	FLEXIBLE WHITE DELINEATORS	-EX. W-	EXIST. UNDERGROUND WATER LINE
	JEIRY BARRIER WITH CABLE	-E-	PROPOSED UNDERGROUND ELECTRIC
	GATE ARM	J.B.	JUNCTION BOX



NO.	REVISION DESCRIPTION	DATE

DRAWN BY: J.A.
 CHECKED BY: J.L.A.
 DATE: 09-04-2014

WASHINGTON COUNTY, MARYLAND
 DIVISION OF ENGINEERING
 Washington County Administrative Annex, Building
 21752
 Maryland, 21742
 Phone: 240-333-2480 Fax: 240-333-2611

**HAGERSTOWN REGIONAL AIRPORT
 RICHARD A. HENSON FIELD
 TERMINAL PARKING LOT
 MODIFICATIONS - PHASE 1A**

SCALE:
 AS SHOWN

SHEET NO.
 1 OF 1

PROJECT NO.
 18-084

Attachment 2 - Photos

(Attachment D'from Bid Document - Unchanged)

