



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
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BOARD OF COUNTY COMMISSIONERS

November 26, 2024

OPEN SESSION AGENDA

- 9:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE
 CALL TO ORDER, *President John F. Barr*
 APPROVAL OF MINUTES: *November 5, 2024*
- 9:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 9:15 AM STAFF COMMENTS
- 9:20 AM CITIZEN PARTICIPATION
- 9:30 AM REPORT ON WASHINGTON COUNTY DISABILITIES ADVISORY
 COMMITTEE
Dave Barnhart, Chair, Disabilities Advisory Committee
- 9:40 AM 34TH ANNUAL ANTIETAM NATIONAL BATTLEFIELD MEMORIAL
 ILLUMINATION
*Andrew Banasik, Superintendent, Antietam National Battlefield; Georgene Charles,
Founder & General Chairman, 34th Annual Antietam National Battlefield Memorial
Illumination; Tom Riford, Antietam National Battlefield Committee*
- 9:55 AM COMMUNITY GRANT
Mark Bradshaw, Director, Environmental Management
- 10:05 AM RESOLUTION TO APPROVE THE ACCEPTANCE OF THE STATE OF
 MARYLAND'S MEDAFF CONDITIONAL LOAN - LIFETIME BRANDS, INC.
*Linda Spence, Financial Programs Administrator, Business and Economic
Development; Jonathan Horowitz, Director, Business and Economic Development;
Rosalinda Pascual, Deputy County Attorney*
- 10:10 AM SOLE SOURCE AWARD (PUR-1718) – SELF-CONTAINED BREATHING
 APPARATUS (SCBA)
*Brandi Naugle, Director, Purchasing; Eric Jacobs, Assistant Director – Field
Operations, Emergency Services*
- 10:15 AM BID AWARD (PUR-1713) SHARPSBURG WATER SERVICE UPGRADES
*Brandi Naugle, Director, Purchasing; Joseph Moss, Deputy Director – Engineering
Services, Environmental Management*

- 10:20 AM INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-24-0173)
PURCHASE FOR THREE (3) PORTABLE BLEACHER SYSTEMS FOR THE
AGRICULTURAL EDUCATION CENTER
*Brandi Naugle, Director, Purchasing; Thomas Gozora, Facility Administrator,
Washington County Agricultural Education Center*
- 10:25 AM AGRICULTURE – FACES OF FARMING PRESENTATION
Kelsey Keadle, Business Specialist – Agriculture, Business and Economic Development
- 10:30 AM AGRICULTURE – WASHINGTON COUNTY AG EXPO & FAIR UPDATE
Kelsey Keadle, Business Specialist – Agriculture, Business and Economic Development
- 10:35 AM RETENTION OF GOVERNMENT RELATIONS CONSULTANT AND LOBBYIST
Zachary J. Kieffer, County Attorney
- 10:40 AM CLOSED SESSION - *(To discuss the appointment, employment, assignment,
promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of
appointees, employees, or officials over whom this public body has jurisdiction; or any other
personnel matter that affects one or more specific individual. (1) These topics include the discussion
of confidential personnel matters.*
- *Appointments to County Recreation and Parks Advisory Board*
- To conduct collective bargaining negotiations or consider matters that relate to the negotiations. Open
session discussion would disadvantage County bargaining position.*
- *Update to Commissioners on negotiations with IAFF.)*
- 11:20 AM RECONVENE IN OPEN SESSION

ADJOURNMENT



Agenda Report Form

Open Session Item

SUBJECT: Report on Washington County Disabilities Advisory Committee

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Dave Barnhart Chair, Disabilities Advisory Committee

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: To provide an update on the activities of the Washington County Disabilities Advisory Committee. This report will share with the Commissioners the efforts taken by the committee to improve disabilities awareness in the community. The committee seeks feedback from the Commissioners regarding current direction and any additional ideas or suggestions they may have.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ATTACHMENTS: None



Open Session Item

SUBJECT: 34th Annual Antietam National Battlefield Memorial Illumination

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Andrew Banasik, Superintendent, Antietam National Battlefield; Georgene Charles, Founder & General Chairman, 34th Annual Antietam National Battlefield Memorial Illumination; Tom Riford, Antietam National Battlefield Committee

RECOMMENDED MOTION: None. Informational purposes only

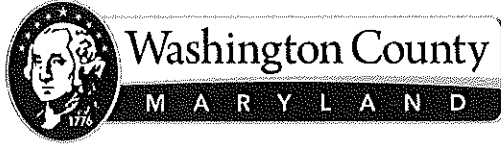
REPORT-IN-BRIEF: See below

DISCUSSION: To provide an update to the Board of County Commissioners regarding the 34th Annual Antietam National Battlefield Memorial Illumination scheduled for December 7, 2024.

FISCAL IMPACT: None

CONCURRENCES: None

ATTACHMENTS: Video



Board of County Commissioners of Washington County, Maryland
Agenda Report Form

Open Session Item

SUBJECT: Community Grant

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Mark Bradshaw P. E., Division Director of Environmental Management

RECOMMENDATION: Approve accepting FY24 Community Grant and the attached budget amendment form.

REPORT-IN-BRIEF: The Department of Water Quality applied for and received a FY24 Community Grant to replace our existing Supervisory Control and Data Acquisition (SCADA) system.

DISCUSSION: The Department of Water Quality applied for and was award a \$200,000 grant to replace our existing SCADA system at our wastewater pump stations and treatment plants. The grant will pay for 80% of the cost to replace the existing SCADA system with the maximum amount being \$200,000.

The estimated project cost is \$250,000; therefore, the grant will cover \$200,000 and the County will be responsible for \$50,000. Funds are available in the current CIP budget.

FISCAL IMPACT: By accepting the grant, Water Quality doesn't have to fund the project in its entirety.

CONCURRENCES: NA

ALTERNATIVES: Use Water Quality funds instead of accepting grant.

ATTACHMENTS: Budget Amendment form

AUDIO/VISUAL NEEDS: NA



Washington County, Maryland

Budget Adjustment Form

Fiscal Year *

2025

(?)

Budget Amendment

BOCC Approval Date (if known)

Budget Transfer

Preparer, if applicable

Misty D. Rosenberg

signed by Rosenberg, Misty D.
11/6/2024, 1:01:06 PM

Department Head Authorization

Division Director / Elected Official Authorization

[Click here to reorder rows](#)

| Expenditure / Account Number | Fund Number | Department Number | Project Number | Grant Number | Activity Code | Department and Amount Description | Increase (Decrease) +/- |
|------------------------------|-------------|-------------------|----------------|--------------|---------------|-----------------------------------|-------------------------|
| 498400 | 37 | 40010 | COM032 | | FEDR | Utility Admin - SCADA replacement | 200,000 |
| 599999 | 37 | 40010 | COM032 | | EQPT | Controllable Assets | 200,000 |

Add another row

Explain Budget Adjustment *

A grant of \$200,000 was awarded for Washington County's SCADA system, a control/alarm system for monitoring water and wastewater pump stations. Funds will replace the SCADA system at more than 50 pump stations.

Attach Additional Items



Open Session Item

SUBJECT: Resolution to approve the acceptance of the State of Maryland's MEDAAF conditional loan – Lifetime Brands Inc.

PRESENTATION DATE: November 26th, 2024

PRESENTATION BY: Linda Spence, Financial Programs Administrator, Department of Business and Economic Development; Jonathan Horowitz, Director, Department of Business and Economic Development; Rosalinda Pascual, Deputy County Attorney

RECOMMENDED MOTION: Approve the Resolution for acceptance of the State of Maryland's \$1,400,000 Maryland Economic Assistance Authority Fund (MEDAAF), also referred to as the Advantage Maryland loan.

REPORT-IN-BRIEF: The State of Maryland Department of Commerce (Department), under the Maryland Economic Development Assistance Authority Fund, has agreed to conditionally loan Lifetime Brands Inc., or an entity acceptable to the Department (the "Company") to the amount of \$1,400,000 from the Maryland Economic Development Assistance Authority Fund (MEDAAF) (the "MEDAAF Loan").

DISCUSSION: The Department of Business and Economic Development is seeking BOCC approval of a resolution to accept the State of Maryland's MEDAAF conditional loan funding and flow that funding to the Company. The MEDAAF Loan proceeds will be used by the Company to lease an approximate 1,027,468 square foot "under development" facility at the former Rhoton Farm site located at 12658 Greencastle Pike (Rt. 63), Hagerstown, Washington County, Maryland (the "Project Site") where the Company will operate a distribution center. Total costs associated with the Project are estimated to be at least \$59,000,000 for construction of the facility, tenant improvements, and machinery and equipment (the "Project Costs"). We further understand the Company will create approximately 236 new permanent full-time "Direct" and/or "Outsourced" employees at the Project Site by December 31, 2028. There is no financial liability to the County.

FISCAL IMPACT: No County funding will be expended.

CONCURRENCES: n/a

ALTERNATIVES: Decline to endorse the MEDAAF resolution.

AUDIO/VISUAL NEEDS: n/a



Open Session Item

SUBJECT: Sole Source Award (PUR-1718) - Self-Contained Breathing Apparatus (SCBA)

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Director, Purchasing, Eric Jacobs, EFO, Assistant Director – Fire/EMS, Division of Emergency Services.

RECOMMENDATION: Motion to authorize a Sole Source procurement of firefighter SCBA from Witmer Public Safety, Inc. of Coatesville, PA for the total sum in the amount of \$90,801 based on its quotes dated July 22, 2024, and July 23, 2024.

REPORT-IN-BRIEF: DES wishes to apply Section 1-106.2(a)(2) of the Code of Public Laws of Washington County, Maryland, to procure the request. This section states that a sole source procurement is authorized and permissible when: The compatibility of equipment, accessories, or replacement parts is the paramount consideration.

This request requires the approval of four of the five Commissioners in order to proceed with a sole source procurement. If approved, the following steps of the process will occur as outlined by the law: 1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County, and 2) An appropriate record of the sole source procurement shall be maintained as required.

DISCUSSION: On January 25, 2022, \$1.6 million from the American Rescue Plan (ARPA) was allocated for purchasing SCBA equipment for volunteer fire and EMS companies in Washington County. This initiative was aimed to standardize SCBA equipment across the county, enhance firefighter tracking, and improve safety.

In October 2024, all fire/rescue companies received new portable radios with enhanced technology that included radios integrating with SCBA identifiers. In September 2021, Hancock Fire and Hancock Rescue Squad acquired MSA SCBA but did not receive software updates for radio compatibility. This procurement will ensure that all fire and rescue personnel are on compatible platforms.

FISCAL IMPACT: Funding is available in the amount of \$92,910 from the allocated ARPA funds, specifically set aside for the purchase of replacement SCBA.

CONCURRENCES: Washington County Vol. Fire and Rescue Association and Emergency Services Advisory Council

ALTERNATIVES: N/A

ATTACHMENTS: Witmer Quote 185101 dated 7/22/24 and Witmer Quote QUO185339 dated 7/23/24.

| | |
|------------------|------------|
| Quote# | QUO185101 |
| Date | 07/22/2024 |
| Exp. Date | 11/29/2024 |

Bill To:

Hancock Fire Company
 3 Fulton St
 Hancock, MD 21750-1422
 United States

Ship To:

Hancock Fire Company
 3 Fulton St
 Hancock, MD 21750-1422
 United States

Lunars

| ID | Name | Terms | Sales Rep |
|-------|----------------------|--------|--------------|
| 10727 | Hancock Fire Company | Net 30 | John Shipley |

| # | Item Name | Description | Quantity | Unit Price | Amount |
|---|--------------|--|----------|------------|-----------|
| 1 | MSA-10214747 | MSA Lunar System with Battery, Battery Charger, and Swivel Disconnect. | 19 | 2,995.00 | 56,905.00 |
| 2 | MSA-10214752 | MSA Lunar Multi Bay Charger *Charges (6) Lunar Batteries*. | 1 | 599.00 | 599.00 |
| 3 | MSA-10214756 | MSA Lunar Battery, Spare | 6 | 229.00 | 1,374.00 |

| | | |
|---|-------------------|------------------|
| <p>ACCEPTANCE OF QUOTATION</p> <p>The above prices, specifications, and conditions are satisfactory and are hereby accepted.</p> <p>Freight charges are estimated at the time of quote. Applicable freight costs will apply at time of shipment.</p> <p>Quotation is valid until Nov 29, 2024</p> <p>Signature: _____ Date: _____</p> | Subtotal: | 58,878.00 |
| | Discount: | 0.00 |
| | Tax Total: | 0.00 |
| | Freight: | 0.00 |
| | Total: | 58,878.00 |

| | |
|------------------|------------|
| Quote# | QUO185339 |
| Date | 07/23/2024 |
| Exp. Date | 11/29/2024 |

Bill To:

Hancock Rescue Squad Inc
 6 E Main St
 Hancock, MD 21750-1506
 United States

Ship To:

Hancock Rescue Squad Inc
 6 E Main St
 Hancock, MD 21750-1506
 United States

Lunars

| ID | Name | Terms | Sales Rep | Shipping Method |
|-------|--------------------------|--------|--------------|--------------------|
| 11239 | Hancock Rescue Squad Inc | Net 30 | John Shipley | Sales Rep Delivery |

| # | Item Name | Description | Quantity | Unit Price | Amount |
|---|--------------|--|----------|------------|-----------|
| 1 | MSA-10214747 | MSA Lunar System with Battery, Battery Charger, and Swivel Disconnect. | 10 | 2,995.00 | 29,950.00 |
| 2 | MSA-10214752 | MSA Lunar Multi Bay Charger *Charges (6) Lunar Batteries*. | 1 | 599.00 | 599.00 |
| 3 | MSA-10214756 | MSA Lunar Battery, Spare | 6 | 229.00 | 1,374.00 |

| | | |
|---|-------------------|------------------|
| <p>ACCEPTANCE OF QUOTATION</p> <p>The above prices, specifications, and conditions are satisfactory and are hereby accepted.</p> <p>Freight charges are estimated at the time of quote. Applicable freight costs will apply at time of shipment.</p> <p>Quotation is valid until Nov 29, 2024</p> <p>Signature: _____ Date: _____</p> | Subtotal: | 31,923.00 |
| | Discount: | 0.00 |
| | Tax Total: | 0.00 |
| | Freight: | 0.00 |
| | Total: | 31,923.00 |



Open Session Item

SUBJECT: Bid Award (PUR-1713) Sharpsburg Water Service Upgrades

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Director, Purchasing; Joseph Moss, P.E. Division of Environmental Management, Deputy Director, Engineering Services.

RECOMMENDED MOTION: Move to award the procurement of furnishing and delivering of the water system upgraded parts listed on the Bids Form of Proposal to Main and Core of Martinsburg, WV for a Total Sum Bid Price of \$257,103.96.

REPORT-IN-BRIEF: The Invitation to Bid (ITB) was advertised on the State of Maryland's "*eMaryland Marketplace Advantage*" website, the County's website, in the local newspaper; and on the County's new electronic bid site (Enuna/Ionwave). Seven companies were represented at the pre-bid/teleconference. Twenty-two (22) persons/companies registered/downloaded the bid document online.

The Purchasing Department received a request from DWQ regarding the procurement of water service parts. This procurement is to purchase the needed parts to upgrade the water system and have the County workforce perform the work.

FISCAL IMPACT: Funds in the amount of \$999,913.52 are available in the Capital Improvement Account (CIP) EQP068 for the costs of the procurement.

CONCURRENCES: Mark Bradshaw, Division Director of Environmental Management

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

AUDIO/VISUAL NEEDS: N/A

**PUR-1713
SHARPSBURG WATER SERVICE UPGRADE**

**Core and Main
Martinsburg, WV**

FOR SERVICE SIZE: 5/8" X 3/4"

| Item No. | Description | Unit of Measure | Total Qty. | Unit Price | Total Price |
|--|--|------------------------|-------------------|-------------------|--------------------|
| 1 | BA94-223WNL 3/4" ABV PJ(CTS) XMTR PART #3707BA94223WNL or County approved equal | Ea. | 416 | \$56.83 | \$23,641.28 |
| 2 | Y502P 5/8" X 3/4" YOKE W/PRONGS PART #4607Y502P or County approved equal | Ea. | 416 | \$15.52 | \$6,456.32 |
| 3 | HHCA94-323DNL 5/8" X 3/4" X 3/4" ANG DUAL CHK MTR NUT X PJ CTS WITH DRAIN (NO LEAD) PART #90007HHCA94323DNL or County approved equal | Ea. | 416 | \$113.10 | \$47,049.60 |
| 4 | EC-23-NL 5/8" X 3/4" EXPANSION CON (NO LEAD) PART #3907EC23NL or County approved equal | Ea. | 416 | \$25.11 | \$10,445.76 |
| 5 | GT118 RUBBER GASKET 5/8" X 3/4" PART #3907GT118 or County approved equal | Ea. | 832 | \$0.42 | \$349.44 |
| 6 | INSERT-51 SS INSERT 3/4" CTS PE .681 ID PART #3907I51 or County approved equal | Ea. | 2000 | \$1.81 | \$3,620.00 |
| 7 | C44-33NL 3/4" CPLG PJ CTS (NO LEAD) PART #3907C4433NL or County approved equal | Ea. | 832 | \$22.88 | \$19,036.16 |
| 8 | 24" X 30" MS PLASTIC METER TILE MS2430B 00242003 0024-30 CARSON/MIDSTATES PART #45MS2430B or County approved equal | Ea. | 416 | \$83.96 | \$34,927.36 |
| 9 | EXT-1 EXTENSION RING 18" X 24" PART #59ER1 or County approved equal | Ea. | 416 | \$103.75 | \$43,160.00 |
| 10 | AYM 74M32ARG FRAME AND COVER W /REC & HOLE PART #7574M32ARG or County approved equal | Ea. | 416 | \$90.27 | \$37,552.32 |
| FOR SERVICE SIZE: 5/8" X 3/4" WITH ONLY VAULT & VALVE REPLACEMENT | | | | | |
| 11 | HHCA94-323DNL 5/8" X 3/4" X 3/4" ANG DUAL CHK MTR NUT X PJ CTS WITH DRAIN (NO LEAD) PART #90007HHCA94323DNL or County approved equal | Ea. | 20 | \$113.10 | \$2,262.00 |
| 12 | INSERT-51 SS INSERT 3/4" CTS PE .681 ID PART #3907I51 or County approved equal | Ea. | 20 | \$1.81 | \$36.20 |

**PUR-1713
SHARPSBURG WATER SERVICE UPGRADE**

**Core and Main
Martinsburg, WV**

FOR SERVICE SIZE: 5/8" X 3/4" WITH ONLY VAULT & VALVE REPLACEMENT

| Item No. | Description | Unit of Measure | Total Qty. | Unit Price | Total Price |
|------------------------------------|--|-----------------|------------|------------|-------------|
| 13 | 24" X 30" MS PLASTIC METER TILE MS2430B 00242003 0024-30 CARSON/MIDSTATES PART #45MS2430B or County approved equal | Ea. | 20 | \$83.96 | \$1,679.20 |
| 14 | EXT-1 EXTENSION RING 18" X 24" PART #59ER1 or County approved equal | Ea. | 20 | \$103.75 | \$2,075.00 |
| 15 | AYM 74M32ARG FRAME AND COVER W /REC & HOLE PART #7574M32ARG or County approved equal | Ea. | 20 | \$90.27 | \$1,805.40 |
| FOR SERVICE SIZE: FULL 3/4" | | | | | |
| 16 | BA94-323WNL 3/4" ABV PJ(CTS)X MTR F/YOKES (NO LEAD) PART #3707BA94323WNL or County approved equal | Ea. | 16 | \$108.85 | \$1,741.60 |
| 17 | Y503P 3/4" IRON YOKE W/3 PRONGS PART #4607Y503P or County approved equal | Ea. | 16 | \$17.79 | \$284.64 |
| 18 | HHCA94-323DNL 5/8" X 3/4" X 3/4" ANG DUAL CHK MTR NUT X PJ CTS WITH DRAIN (NO LEAD) PART #90007HHCA94323DNL or County approved equal | Ea. | 16 | \$113.10 | \$1,809.60 |
| 19 | EC-23-NL 5/8" X 3/4" EXPANSION CON (NO LEAD) PART #3907EC23NL or County approved equal | Ea. | 16 | \$25.11 | \$401.76 |
| 20 | GT118 RUBBER GASKET 5/8" X 3/4" PART #3907GT118 or County approved equal | Ea. | 32 | \$0.42 | \$13.44 |
| 21 | INSERT-51 SS INSERT 3/4" CTS PE. 681 ID PART #3907I51 or County approved equal | Ea. | 96 | \$1.81 | \$173.76 |
| 22 | C44-33NL 3/4" NO LEAD CPLG PJ CTS PART #3907C4433NL or County approved equal | Ea. | 32 | \$22.88 | \$732.16 |
| 23 | 24" X 30" MS PLASTIC METER TILE MS2430B 00242003 0024-30 CARSON/MIDSTATES PART #45MS2430B or County approved equal | Ea. | 16 | \$83.96 | \$1,343.36 |
| 24 | EXT-1 EXTENSION RING 18" X 24" PART #59ER1 or County approved equal | Ea. | 16 | \$103.75 | \$1,660.00 |
| 25 | AYM 74M32ARG FRAME AND COVER W /REC & HOLE PART #7574M32ARG or County approved equal | Ea. | 16 | \$90.27 | \$1,444.32 |

**PUR-1713
SHARPSBURG WATER SERVICE UPGRADE**

**Core and Main
Martinsburg, WV**

FOR SERVICE SIZE: FULL 3/4" SERVICE WITH ONLY VAULT & VALVE REPLACEMENT

| Item No. | Description | Unit of Measure | Total Qty. | Unit Price | Total Price |
|-----------------------------------|---|-----------------|------------|------------|-------------|
| 26 | HHCA94-323DNL 5/8" X 3/4" X 3/4" ANG DUAL CHK MTR NUT X PJ CTS WITH DRAIN (NO LEAD) PART #90007HHCA94323DNL or County approved equal | Ea. | 1 | \$113.10 | \$113.10 |
| 27 | INSERT-51 SS INSERT 3/4" CTS PE .681 ID PART #3907I51 or County approved equal | Ea. | 1 | \$1.81 | \$1.81 |
| 28 | 24" X 30" MS PLASTIC METER TILE MS2430B 00242003 0024-30 CARSON/MIDSTATES PART #45MS2430B or County approved equal | Ea. | 1 | \$83.96 | \$83.96 |
| 29 | EXT-1 EXTENSION RING 18" X 24" PART #59ER1 or County approved equal | Ea. | 1 | \$103.75 | \$103.75 |
| 30 | AYM 74M32ARG FRAME AND COVER W /REC & HOLE PART #7574M32ARG or County approved equal | Ea. | 1 | \$90.27 | \$90.27 |
| FOR WATER SERVICE SIZE: 1" | | | | | |
| 31 | BA94-444WNL 1" ABV PJ(CTS)XMTR (NO LEAD) PART #3710BA94444WNL or County approved equal | Ea. | 5 | \$137.97 | \$689.85 |
| 32 | Y504P IRON YOKE BAR W/1PRONG F/ 1" METER PART #4610Y504P or County approved equal | Ea. | 5 | \$27.41 | \$137.05 |
| 33 | HHCA94-444DNL 1" ANG DUAL CHK METER YOKE X PJ CTS (CART) (NO LEAD) PART #90010HHCA94444DNL or County approved equal | Ea. | 5 | \$184.62 | \$923.10 |
| 34 | EC-4-NL 1" EXPANSION CONN (NO LEAD) PART #3910EC4NL or County approved equal | Ea. | 5 | \$44.04 | \$220.20 |
| 35 | GT122 1" EXPANSION CONNECTION GASKET PART #39GT122 or County approved equal | Ea. | 10 | \$1.86 | \$18.60 |
| 36 | INSERT-52 SS INSERT 1" CTS PE .875 ID PART #3910I52 or County approved equal | Ea. | 30 | \$2.03 | \$60.90 |
| 37 | C44-44NL 1" CPLG PJCTS (NO LEAD) PART #3910C4444NL or County approved equal | Ea. | 10 | \$27.64 | \$276.40 |
| 38 | 24" X 30" MS PLASTIC METER TILE MS2430B 00242003 0024-30 CARSON/MIDSTATES PART #45MS2430B or County approved equal | Ea. | 5 | \$83.96 | \$419.80 |

**PUR-1713
SHARPSBURG WATER SERVICE UPGRADE**

**Core and Main
Martinsburg, WV**

| FOR WATER SERVICE SIZE: 1" | | | | | |
|---------------------------------------|---|------------------------|-------------------|-------------------|--------------------|
| Item No. | Description | Unit of Measure | Total Qty. | Unit Price | Total Price |
| 39 | EXT-1 EXTENSION RING 18" X 24" PART #59ER1 or County approved equal | Ea. | 5 | \$103.75 | \$518.75 |
| 40 | AYM 74M32ARG FRAME AND COVER W /REC & HOLE PART #7574M32ARG or County approved equal | Ea. | 5 | \$90.27 | \$451.35 |
| FOR WATER SERVICE SIZE: 1-1/2" | | | | | |
| 41 | VBHH76-12BHC-11-66NL 1-1/2" COPPER SETTER (INCLUDES VALVE & CHECK) (NO LEAD) PART #46VBHH7612BHC1166 or County approved equal | Ea. | 3 | \$1,511.13 | \$4,533.39 |
| 42 | C84-66NL 1-1/2" CPLG MIPXPJCTS (NO LEAD) PART #3915C8466NL or County approved equal | Ea. | 6 | \$64.36 | \$386.16 |
| 43 | C44-66-NL 1-1/2" PJCTS CPLG (NO LEAD) PART #3915C4466NL or County approved equal | Ea. | 6 | \$92.48 | \$554.88 |
| 44 | INSERT-54 SS INSERT 1-1/2" CTS PE 1.263 ID PART #3915I54 or County approved equal | Ea. | 18 | \$3.35 | \$60.30 |
| 45 | GT140 1-1/2" DROP-IN RBR GASKET PART #4415GT140 or County approved equal | Ea. | 6 | \$3.12 | \$18.72 |
| 46 | 5/8" X 4-1/2" ZINC COATED HEX BOLT PART #24AFBZ0645 or County approved equal | Ea. | 3 | \$3.25 | \$9.75 |
| 47 | 36" X 36" MS PLASTIC METER TILE MS3636CB / MID STATES PLASTICS 00362003 0036-36 PART #45MS3636CB or County approved equal | Ea. | 3 | \$294.42 | \$883.26 |
| 48 | FL36 MONITOR COV FLG 36" TILE PART #4536MONT or County approved equal | Ea. | 3 | \$469.52 | \$1,408.56 |
| 49 | MONITOR COVER RING 6" HIGH PART #45PRMCR or County approved equal | Ea. | 3 | \$185.37 | \$556.11 |
| 50 | 36" X 36" MS PLASTIC METER TILE MS3636CB / MID STATES PLASTICS 00362003 0036-36 PART #45MS3636CB or County approved equal | Ea. | 3 | \$294.42 | \$883.26 |

**PUR-1713
SHARPSBURG WATER SERVICE UPGRADE**

| |
|--|
| Core and Main Martinsburg, WV |
| \$257,103.96 |

| |
|---|
| TOTAL SUM BID PRICE (Bid Items 1 through 50 above) |
|---|

**Corrected Calculations based on Unit Pricing*

Remarks / Exceptions:

Core and Main - We would also like to offer a 2% Discount if paid in 20 days. There are several items that are not available to be delivered in the 90 day timeframe. The following items are as follows: BA94-223WNL-20-22 weeks, BA94-323WNL-20-22 weeks, C44-33NL-21-23 weeks, Y502P-19-21 weeks, VBHH76-12BHC-11-66NL-23-25 weeks, HHCA94-323DNL-21-23 weeks, HHCA94-444DNL-21-23 weeks.



Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INGT-24-0173) Purchase for Three (3) Portable Bleacher Systems for the Agricultural Education Center

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Brandi Naugle, CPPO, Director, Purchasing; Thomas Gozora, Facility Administrator, Washington County Agricultural Education Center

RECOMMENDED MOTION: Move to authorize by Resolution, for the Agricultural Education Center to purchase three (3) Portable Bleacher Systems from Game Time, c/o Cunningham Recreation of Charlotte, NC for the total sum of \$54,089.14 and to utilize another jurisdiction's contract (#2017001134) that was awarded by US Communities/Omnia Partners to Game Time.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. The County of Mecklenburg in association with Omnia Partners took the lead in soliciting the resulting contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of these bleachers in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit from direct cost savings in the purchase of these bleacher systems because of the economies of scale this buying group leveraged. I am confident that any bid received as a result of an independent County solicitation would exceed the spending savings that the Omnia Partners contract provides through this contract. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. This savings/cost avoidance would, I believe, be significant.

DISCUSSION: N/A

FISCAL IMPACT: Funds in the amount of \$70,000 are available in the Capital Improvement Account (CIP) REC056 for the costs of the procurement.

CONCURRENCES: N/A

ALTERNATIVES:

1. Process a formal bid and the County could possibly incur a higher cost for the purchase, or

2. Do not award the purchase of bleachers.

ATTACHMENTS: Game Time, c/o Cunningham Recreation quote #172645-01-04 dated 11/14/2024.

AUDIO/VISUAL NEEDS: N/A

RESOLUTION NO. RS-2024-

(Intergovernmental Cooperative Purchase [INTG-24-0173] Purchase for Three [3] Portable Bleacher Systems for the Agricultural Education Center)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Agricultural Education Center is requesting to purchase three (3) Portable Bleach Systems from Game Time, c/o Cunningham Recreation of Charlotte, North Carolina, for the total sum of \$54,089.14, and to utilize another jurisdiction's contract (#2017001134) that was awarded by US Communities/Omnia Partners to Game Time.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Agricultural Education Center is hereby authorized to purchase three (3) Portable Bleach Systems from Game Time, c/o Cunningham Recreation of Charlotte, North Carolina, for the total sum of \$54,089.14, and to utilize another jurisdiction's contract (#2017001134) that was awarded by US Communities/Omnia Partners to Game Time.

Adopted and effective this ____ day of _____, 2024.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

11/14/2024
 Quote #
 172645-01-04

Bleachers for Agricultural Education Center- revised 11/01/2024

Washington County Agricultural Education Center
 Attn: Tom Gozora
 7313 Sharpsburg Pike
 Boonsboro, MD 21713
 United States
 Phone: 240-313-2838
 Fax:301-437-4661
 tgozora@washco-md.net

Ship to Zip 21713

| Qty | Part # | Description | List \$ | % Disc. | Selling \$ | Ext. Selling \$ |
|-----------------------------|-----------------|--|-------------|---------|------------------|--------------------|
| 3 | NG-0524TPDLX_VP | National Recreation - 5 row x 24' non-elev trans bleacher- Features: -Galvanized steel understructure -(with transport wheel brackets and additional transport bracing) -2 X 10 anodized aluminum seat plank -Double mill finish aluminum foot plank -1 x 6 mill riser rows 2-4, (2) 1 x 6 top row risers -(1) 48 inch vertical aisle with mid aisle handrail -2 X 6 Treated lumber groundsills -Vertical picket guardrail system | \$14,770.00 | 6.00 | \$13,883.80 | \$41,651.40 |
| 3 | UN-TKL | National Recreation - Transport kit L- Features: -(1) Tongue assembly -(2) Wheel assemblies and (1) jack assembly | \$1,107.00 | 6.00 | \$1,040.58 | \$3,121.74 |
| 1 | INSTALL | MISC - Installation of the above | | | \$6,982.00 | \$6,982.00 |
| Contract: OMNIA #2017001134 | | | | | Sub Total | \$51,755.14 |
| | | | | | Freight | \$2,334.00 |
| | | | | | Total | \$54,089.14 |

Comments

* Site must be clear, level, free of obstructions, and accessible. Site should permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional costs.

* Taxes, if applicable, to be applied at the time of invoice. Please provide a copy of your tax exempt certificate to avoid the addition of taxes.

* A deposit may be required at the time of order



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

11/14/2024
Quote #
172645-01-04

Bleachers for Agricultural Education Center- revised 11/01/2024

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT: Standard Lead time is 6-8 weeks (some items may take longer)** after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

INSTALLATION CONDITIONS:

- **ACCESS:** The site must be clear, level, and provide unrestricted access for trucks and machinery. Any site that is inaccessible may incur additional charges.
- **STORAGE:** The customer is responsible for providing a secure area for off-loading and storing equipment during installation. Once equipment is delivered to the site, the owner assumes responsibility for any theft or vandalism unless alternative arrangements are made and documented in the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only, prior to the installation of drains, subbase, or surfacing. The customer is responsible for any unforeseen conditions such as buried utilities (public or private), tree stumps, rocks, or any other concealed materials or conditions that may result in additional labor or material costs.
- **UTILITIES:** The installer will contact 811 to locate all public utilities before layout and excavation of footer holes. The owner is responsible for identifying any private utilities. Cunningham Recreation and the installer are not liable for any damage to unmarked private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise stated. The price includes only the items specified in this quotation. Additional site work or specialized equipment needs may result in price adjustments.
- **SITE CONDITIONS:** The site must have a slope of less than 1.5%. Any excavation or grading required to achieve an acceptable slope is the responsibility of others unless otherwise noted. All demolition and site preparation must be completed before the installation crew is mobilized.
- **GENERAL INSTALLATION NOTES:** Installation will be performed according to the manufacturer's specifications by a GameTime-certified installer. A one-year warranty on all labor is provided from the date of completion. Product warranty and service claims may not include labor.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

11/14/2024
Quote #
172645-01-04

Bleachers for Agricultural Education Center- revised 11/01/2024

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$54,089.14**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



Agenda Report Form

Open Session Item

SUBJECT: Agriculture – Faces of Farming Presentation

PRESENTATION DATE: Tuesday, November 26, 2024

PRESENTATION BY: Kelsey Keadle, Business Specialist, Agriculture
Department of Business and Economic Development

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: “Faces of Farming” is an agricultural-focused video marketing campaign that will showcase two local Washington County farms every month, for one year. The “Faces of Farming” marketing videos will be showcased on the County’s website, as well as Facebook and other social media platforms, and will target a new industry and highlight a local farmer from that specific agricultural industry. Additionally, the Faces of Farming marketing campaign will be utilized in Washington County Public Schools as an agricultural education element focused on kindergarten to Fifth grade students to connect Washington County youth directly with local farms.

DISCUSSION: Washington County’s agricultural business represents the backbone of the County’s landscape. With almost 900 operating family farms and \$167,907,000 in market value of products sold, agriculture is the cornerstone of Washington County’s economy. The “Faces of Farming” marketing campaign will aim to educate residents in Washington County, along with the surrounding States and Counties, about the economic impact of the Ag industry. Additionally, these videos will be used for agricultural education to numerous streams around Washington County, such as, 4-H and FFA (Future Farmers of America) meetings, Ag Expo and Fair, and they will be available on the Washington County Ag App and website.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: Yes - Faces of Farming Videos: Bragunier Orchard of Clear Spring, MD and The Vineyards of Mapleville Manor of Boonsboro, MD.



Agenda Report Form

Open Session Item

SUBJECT: Agriculture – Washington County Ag Expo & Fair Update

PRESENTATION DATE: Tuesday, November 26, 2024

PRESENTATION BY: Kelsey Keadle, Business Specialist, Agriculture
Department of Business and Economic Development

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: Provide the County Commissioners with an update on the 2024 Washington County Ag Expo & Fair.

DISCUSSION: Provide the County Commissioners with an update on the 2024 Washington County Ag Expo & Fair.

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: Yes – Washington County Ag Expo & Fair recap video.



Agenda Report Form

Open Session Item

SUBJECT: Retention of Government Relations Consultant and Lobbyist

PRESENTATION DATE: November 26, 2024

PRESENTATION BY: Zachary J. Kieffer, County Attorney

RECOMMENDED MOTION: Move to retain Bruce C. Bereano as the County's government relations consultant and lobbyist for the 2025 Session of the Maryland General Assembly upon the terms set forth in the proposed Engagement Letter dated October 18, 2024.

REPORT-IN-BRIEF: To consider the retention of government relations consulting and lobbying services.

DISCUSSION: Bruce C. Bereano has served the Board of County Commissioners as its government relations consultant and lobbyist for eight (8) years. Mr. Bereano has offered to again serve in this role for the 2025 General Assembly session for a fixed engagement fee of \$10,000.00 plus \$100.00 for the lobbying registration fee. The term of his representation would be the calendar year 2025.

Mr. Bereano's services include monitoring legislation; arranging and attending meetings with legislative and executive branch officials; providing counsel and advice concerning political and legislative matters; and delivering other customary government relations and lobbying services. Mr. Bereano's retention as the County's government relations consultant and lobbyist would provide the County with an ongoing presence and voice in Annapolis, as Mr. Bereano regularly attends delegation meetings, bill hearings, and other political events.

FISCAL IMPACT: \$10,100 from Commissioner's Contingency

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Engagement Letter from Bruce Bereano

AUDIO/VISUAL NEEDS: None

THE OFFICE OF
BRUCE C. BEREANO
191 DUKE OF GLOUCESTER STREET
ANNAPOLIS, MARYLAND 21401
410-267-0410 ANNAPOLIS AREA
410-269-5330 BALTIMORE AREA
301-261-1100 WASHINGTON D.C. AREA
410-267-0177 FAX
BRUCE@LOBBYANNAPOLIS.NET

October 18, 2024

The Honorable John Barr
President
Washington County Commissioners
100 West Washington Street, Room 226
Hagerstown, Maryland 21740

Dear President Barr:

In preparation for the upcoming 2025 Session of the Maryland General Assembly which convenes January 8, 2025, and for calendar year 2025, I write to propose to the Washington County Commissioners to represent and serve the Commissioners as their government relations consultant and lobbyist in Annapolis during the upcoming 2025 session of the General Assembly and before the Executive Branch of State Government. The term of my representation would be the calendar year of 2025.

I have appreciated and enjoyed representing the County for the past 8 years and I would be happy and willing to continue to act in such a capacity for the proposed same fee of \$10,000 plus reimbursement for the \$100.00 lobbying registration fee.

The scope and nature of the government relations and lobbying services I would provide the Washington County Commissioners would include the following:

1. Making available the depth and breadth of my relationships and network, and experience developed over the past 53 years in government and politics in Maryland;
2. Provide government and political strategic advice and counsel concerning relationships with government elected and appointed officials;
3. Arrange and attend meetings for the County Commissioners with key legislative and executive branch officials;


4. Advise and inform the County Commissioners of particular events and functions which are good networking opportunities and ways to increase the presence and involvement in relationship development for the County;
5. Focus my efforts and attention on areas of interest and agenda of the County with the legislature and executive branches of government as requested;
6. Meet and work with Washington County Commissioners as and when requested concerning issues, problems and assistance I can render with State government officials, agencies;
7. Register as a lobbyist for the Washington County Commissioners as required by law and comply with all legal requirements;
8. Customary and usual professional lobbying and government relations activities and efforts on behalf of the Washington County Commissioners;
9. Assist in advocating and representing Washington County on legislation as indicated;
10. Keep the Washington County Commissioners fully informed of my activities and efforts on their behalf and maintain current and clear communications in this regard;
11. Assist in securing meetings with key government appointed and elected officials and attend any and all such meetings which are arranged;
12. Provide any other and further services and functions as requested and desired by the County Commissioners relative to my role and function;
13. Attend all Washington County Delegation meetings during the legislative session and work in harmony and coordination with the Washington County legislative Delegation and be of assistance;
14. Work closely with the Washington County Commissioners on their legislative agenda and priorities for the 2025 legislative session;

It is also understood and agreed that you hereby certify and declare that Bruce C. Bereano hereby is authorized to act as a lobbyist and government relations representative on behalf of the Washington County Commissioners for the time period of November 1, 2024 through October 31, 2025 as to matters between them.

I would very much appreciate the opportunity to work with the Washington County Commissioners, and you can be assured of my fullest professional and dedicated services.

Please feel free to discuss this matter further with me or let me know any questions you or the other Commissioners may have. I of course am willing and available to meet with the County Commissioners to further discuss and decide this matter. If this arrangement is agreeable and acceptable, please sign and return to me one of the enclosed copies for my files. Thanking you in advance for your consideration and time, I am

Sincerely,



Bruce C. Bereano

Intending to be legally bound, the parties have duly executed this Agreement below:

Washington County Commissioners

By:

The Honorable John Barr
President
Washington County Commissioners
100 West Washington Street, Room 226
Hagerstown, Maryland 21740

Date: _____



Bruce C. Bereano
191 Duke of Gloucester Street
Annapolis, Maryland 21401

Date: October 18, 2024