



WASHINGTON COUNTY COORDINATING COMMITTEE

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PUR-1257
ADDENDUM NO. 1
**REGARDING QUALIFICATIONS AND EXPERIENCE/
TECHNICAL PROPOSALS AND PRICE PROPOSALS FOR
SCHOOL BASED MENTAL HEALTH SERVICES
IN WASHINGTON COUNTY, MARYLAND**

DATE: Monday, June 23, 2014

**PROPOSALS DUE: Wednesday, July 2, 2014
4:00 P.M.**

To Proposers:

This Addendum is hereby made a part of the Contract Documents on which all proposals will be based and is issued to correct and/or clarify the original Request for Proposal (RFP) documents.

Please acknowledge receipt of this Addendum in your Qualifications and Experience/Technical Proposal and Price Proposal. This Addendum consists of two (2) pages.

ITEM NO. 1: *Inquiry:* Refer to RFP, Page 2, Section II.A.1: Is the one (1) hour per week allotted for administrative time spent coordinating/collaborating services included in the required minimum fourteen (14) of clinical hours per week?

Response: It is not. A minimum of fourteen (14) hours of clinical services per week is required (seven (7) hours per school). In addition, a maximum of one (1) hour per week **may** be charged for administrative work for services provided at both schools. To be clear, this is one (1) hour total, not one (1) hour per school.

ITEM NO. 2: *Inquiry:* This is to inquiry if support resources would be provided at school to lead agency such as:

1. Dedicated space or office
2. Equipment like computer, printer or wifi access
3. Telephone

Response:

1. Dedicated or shared office space will be made available and will be addressed in the MOU between the vendor and Washington County Public Schools.
2. Neither the County nor Washington County Public Schools will provide a computer or printer. This will be the responsibility of the vendor. Wifi access is not a requirement of this RFP and should be addressed in the MOU between the vendor and Washington County Public Schools.

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

3. The County will not provide a telephone. The use of telephones should be addressed in the MOU between the vendor and Washington County Public Schools.

By Authority of:

A handwritten signature in black ink that reads "Karen R. Luther". The signature is written in a cursive style with a large, decorative initial "K".

Karen R. Luther, CPPO
Purchasing Director

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND