



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

100 West Washington Street, Room 3200 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331
www.washco-md.net

Q-17-637
ADDENDUM NO. 1
FORMAL QUOTATION REQUEST
PEST CONTROL SERVICES

DATE: Friday, April 28, 2017

QUOTES DUE: Thursday, May 4, 2017
3:00 P.M.

To Bidders:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages and two (2) attachments.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible, and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include, but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: Inquiry: Who are your current pest control providers?

Response: A. B. & B. Pest Control is currently under contract for this service.

ITEM NO. 2: Inquiry: What is your budget for this contract/bid? (total per year)

Response: The budget for pest control is \$6,500.00.

ITEM NO. 3: Inquiry: What was paid (total) in **2016** for pest control?

Response: The last years' fiscal spending was \$6,020.00.

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

- ITEM NO. 4:** *Inquiry:* What pest services were included in 2016? (General pests, Exterior rodent control, Bed bugs, Stinging insects, Fly control, Mosquito control, Bird control, Termite, Other)
- Response:* Services included in the last solicitation included treating for ants, mice, rats, silverfish, roaches, spiders, mayfly, groundhog control, and rodent baiters.
- ITEM NO. 5:** *Inquiry:* Are exterior rodent stations present? Will the existing stations have to be replaced?
- Response:* Yes, there are rodent stations. The existing stations should not have to be replaced.
- ITEM NO. 6:** *Inquiry:* What pest issues are you currently experiencing?
- Response:* There are no abnormal issues.
- ITEM NO. 7:** *Inquiry:* Is there is a change in the “Scope of Service” (Types of Services, No. of Locations/Buildings/Service Properties, Service Frequency)? If so, what are the details?
- Response:* The flea service (Scope of Work) and the Day Reporting Center (Site Locations) are the only changes to the Pest Control Services.
- ITEM NO. 8:** *Inquiry:* Will a Minority Business Owner (MBE) bidding on services receive a preference?
- Response:* There are no MBE, SWB or any other preference requirements.
- ITEM NO. 9:** *Inquiry:* Are you subject to third party audits and inspections (LEED, AIB, SQF, etc.)?
- Response:* No.
- ITEM NO. 10:** *Inquiry:* The may fly scope calls for, " The Monthly Mayfly Service shall be done in conjunction with insectocutors, musca stiks treatments and maintenance of insect bug zappers". Can you confirm how many insect bug zappers are currently in place? If there are not any, do you want the cost of the fly lights to be added to the monthly service or will there be a new line item for the purchase of the fly lights?
- Response:* There are four (4) fly lights in use. No, the County does not want to add fly lights to the monthly costs.
- ITEM NO. 11:** *Inquiry:* Can you confirm how many cells there are at the Sheriffs department that are included in the service?
- Response:* Refer to the Request for Quotation document, Page 6, Notice to Quoters & Instructions, Item No. 21A; there are one hundred eighty-eight cells included in the service.

(NOTE: The wording of all “Inquiries” submitted are displayed exactly as received.)

ITEM NO. 12: **Inquiry:** Can you comment on the process of getting into the Sheriff's department? What are the access requirement (background checks, vehicle inspections). What pest problems has this location had historically?

Response: There are no back ground checks or vehicle inspections, but the technician will be escorted in and through the facility. There has been an issue in the past with ants.

ITEM NO. 13: **Inquiry:** Can you provide the square footage of all of the buildings included in the scope of work?

Response: Refer to the Request for Quotation document, Page 6, Notice to Quoters & Instructions, Item No. 21A; approximate square footage of all the buildings included in the scope of work is nine hundred fifty-two thousand, seven hundred sixty-three (952,763) square feet.

ITEM NO. 14: **Inquiry:** Can you provide the current contract pricing?

Response: The current contract pricing (Rate Schedule) is attached.

ITEM NO. 15: **Inquiry:** How do you address bed bug problems?

Response: There has not been a bed bug issue.

ITEM NO. 16: **Inquiry:** Is there special contractor/vendor licensing/badging required for access/entry?

Response: There are no special licensing or badges for access or entry. Refer to the Request for Quotation document, Page 3, Notice to Quoters & Instructions, Item No. 4 and Page 7, Notice to Quoters & Instructions, Item No. 21 A. through E.

ITEM NO. 17: **Inquiry:** We have only identified the following as required forms for submission with the bid: the cover page, pricing pages, insurance page, and any addendums if applicable. Is any other material or forms required with the bid?

Response: Yes, Quoters shall submit the Cover Page and an acknowledgement of Addenda(s) (if applicable), pricing pages (Quotation Proposal Form) contained in the original quote document as their quote submittal by no later than **3:00 P.M. (EDST), Thursday, May 4, 2017**. The successful Quoter will be required to provide proof of insurance upon the Owner's request.

ITEM NO. 18: The Pre-Quotation Conference attendance sheet is attached.

By Authority of:



Karen R. Luther, CPPO
Director of Purchasing

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

**A.B. & B. Termite and Pest Control
Rate Schedule – Q-12-541 Pest Control Services**

Item No.	Description	Unit	Qty.	Current Unit Prices
1	Airport – Terminal Building	Month	12	\$19.67
2	Airport – Maintenance Building #1	Bi-Month	6	\$5.46
3	Airport – Snow Removal Building	Bi-Month	6	\$5.46
4	Airport – Fire Station	Month	12	\$16.39
5	Black Rock Golf Course – Club House, Pro-Shop & Restaurant	Month	12	\$16.39
6	Black Rock Golf Course – Maintenance Building	Month	12	\$10.93
7	Black Rock Golf Course – Maintenance Supt's. Residence	Quarter	4	\$10.93
8	Children's Village	Month	12	\$19.67
9	Dwyer Center	Month	12	\$16.39
10	Martin Luther King Center	Month	12	\$19.67
11	Administrative Annex	Month	12	\$19.67
12	Administration Bldg.	Month	12	\$19.67
13	Court House & Annex	Month	12	\$21.86
14	County Office Bldg.	Month	12	\$21.86
15	Agricultural Center	Month	12	\$19.67
16	Parks & Facilities Dept. – Doub's Woods Park	Month	12	\$19.67
17	Parks & Facilities Dept. – Kemps Mill Park (July & August 2015, June 2016)	Month	3	\$10.93
18	Parks & Facilities Dept. – Martin L. Snook Park Pool (July & August of 2015, May & June of 2016)	Month	4	\$10.93
19	Parks & Facilities Dept. – Pen Mar Park Museum, 14600 Pen Mar-High Rock Road, Cascade, MD – including the Museum, Dance Pavilion and Concession Area (July, August, September, October of 2015 & May, June of 2016)	Month	6	\$10.93
20a.	Div. of Fire & Emergency Services Special Operations Team	Month	12	\$13.11
20b.	Div. of Fire & Emergency Services Special Operations Team (Termite and Inspection Report ONLY)	Annual	1	\$0.00

**A.B. & B. Termite and Pest Control
Rate Schedule – Q-12-541 Pest Control Services**

Item No.	Description	Unit	Qty.	Current Unit Prices
21	Museum of Fine Arts	Month	12	\$16.39
22a.	County Highway Dept. – Central Section	Month	12	\$16.39
22b.	Highway Dept. – Central Location (Termite and Inspection Report ONLY)	Annual	1	\$0.00
23a.	Highway Dept. – Eastern Section	Bi-Month	6	\$10.93
23b.	Highway Dept.– Eastern Section (Termite and Inspection Report Only)	Annual	1	\$0.00
24a.	Highway Dept. – Southern Section	Bi-Month	6	\$10.93
24b.	Highway Department – Southern Section (Termite And Inspection Report Only)	Annual	1	\$0.00
25a.	Highway Dept. – Western Section	Bi-Month	6	\$10.93
25b.	Highway Dept. – Western Section (Termite and Inspection Report Only)	Annual	1	\$0.00
26a.	Sheriff’s Department – Detention Center, including the Minimum Security Wing and “E” Pod	Month	12	\$27.32
26b.	Sheriff’s Department – Detention Center, including Minimum Security Wing and “E” Pod (Interior of Cells – all Cells Every Other Month)	Bi-Month	6	\$10.93
26c.	Sheriff’s Dept. - Detention Center, monitoring and product replenishment of Ant Baiters	Month	12	\$10.93
27	Sheriff’s Dept. – Patrol & Garage Buildings	Month	12	\$13.11
28a.	Solid Waste Dept. – Forty West Landfill	Month	12	\$16.39
28b.	Solid Waste Dept. – Forty West Landfill (Monitoring and Product Replenishment of Rodent Baiters)	Bi-Week	26	\$5.46
29	Transportation Dept.	Month	12	\$16.39
30	Dept. of Water Quality – Admin. Building	Month	12	\$16.39
31	Dept. of Water Quality – Antietam WWTP	Quarter	4	\$16.39
32a.	Dept. of Water Quality – Conococheague WWTP	Quarter	4	\$5.46
32b.	Dept. Of Water Quality – Conococheague WWTP (Mayfly Service - Control Building)	Bi-Month	6	\$16.39
32c.	Dept. of Water Quality – Conococheague WWTP (Mayfly Service - Head Works Building)	Quarter	4	\$16.39

A.B. & B. Termite and Pest Control
Rate Schedule – Q-12-541 Pest Control Services

Item No.	Description	Unit	Qty.	Current Unit Prices
32d.	Dept. of Water Quality – Conococheague WWTP (Mayfly Service - Filter Bldg)	Quarter	4	\$16.39
32e.	Dept. of Water Quality – Conococheague WWTP (Mayfly Service - Solids Building)	Quarter	4	\$16.39
33	Dept. of Water Quality – Maint. Inventory Bldg.	Month	12	\$16.39
34	Dept. of Water Quality – Maint. Office Bldg.	Month	12	\$13.11
35	Dept. of Water Quality – Sharpsburg WTP	Quarter	4	\$16.39
36a.	Dept. of Water Quality – Smithsburg WWTP	Quarter	4	\$16.39
36b.	Dept. of Water Quality – Smithsburg WWTP (Mayfly Service)	Month	12	\$16.39
37	Dept. of Water Quality – Winebrenner WWTP	Quarter	4	\$16.39
38	Transit Dept. – Transit Transfer Center	Month	12	\$16.39
39	Emergency Air Unit	Month	12	\$10.93
40	Emergency Services/911 Center	Month	12	\$5.46

Pre-Quote Conference
ONE (1) COMMERCIAL OVERHEAD DOOR SYSTEM AT THE WASHINGTON COUNTY SHERIFF'S OFFICE

Representative's Name/E-mail <i>(Please Print)</i>	Company / County Dept.	Address City, State, Zip	Phone	Fax
<i>Kick Lurvey</i>	Washington County Purchasing Department	100 West Washington Street, Rm. 320 Hagerstown, MD 21740	240-313-2330	240-313-2331
Name <i>Brian Norst</i>	<i>Industrial</i>	<i>5292 Cumberland Hwy</i>	<i>717-263-5150</i>	<i>717-263-6096</i>
E-mail <i>gangetdoors@igdlinc.net</i>	<i>ganget doors</i>	<i>Chamberburg</i>		
Name <i>Gary Dalesandro</i>	<i>Bob's Overheads</i>	<i>100 Eyre Ave</i>	<i>410-288-3667</i>	<i>40-288-0737</i>
E-mail <i>Bob's Overheads</i>		<i>Baro, MD 21221</i>		
Name <i>Terry Hill</i>		<i>gary@bobson.com</i>		
E-mail <i>thill@wasker-walnet</i>	<i>Sheriff's Office</i>			
Name <i>Col. Paul Wickman</i>				
E-mail <i>P.Wickman@wshc-md.net</i>	<i>Sheriff's Office</i>		<i>240-313-2102</i>	
Name				
E-mail				
Name				
E-mail				
Name				
E-mail				