



**BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, MARYLAND**

Open Session Minutes

March 5, 2019

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

President Cline asked that the Board keep Commissioner Meinelschmidt's father in their thoughts and prayers. A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President Jeffrey A. Cline called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:01 a.m. at 100 West Washington Street, Room 1113, Hagerstown, Maryland, with the following members present: Vice President Terry L. Baker and Commissioners Wayne K. Keefer, Cort F. Meinelschmidt, and Randall E. Wagner.

APPROVAL OF MINUTES

Commissioner Keefer, seconded by Commissioner Wagner, moved to approve the minutes of February 26, 2019. The motion passed unanimously.

COMMISSIONERS' REPORTS AND COMMENTS

Vice-President Baker requested that the County Administrator provide a presentation during a future open session meeting to show the total county investment in the Professional Boulevard Bridge and Yale Drive projects. Additionally, he would like a summation of current revenue received since the completion of Yale Drive; as well as information on future development plans, to include the amount of investment needed before the county sees a financial return. Commissioner Baker also requested that CHIEF provide an update on the Yale Drive / Mt. Aetna Farms project. He shared that the location consists of 161 acres and approximately \$860 a year is paid in taxes.

Additionally, Commissioner Baker would like a new organizational chart for Parks and Facilities Department and for the Recreation Department. He would like to see if the Recreation Department could be moved under the Parks and Facilities Department rather than the Health and Human Resources, possibly providing efficiency and cost savings.

Vice-President Baker asked the Commissioners to review a letter of support for the Senate Bill 387 (SB387), Pipeline and Water Protection Act of 2019, and to share their opinion on the matter. President Cline would like to inquire with local Delegation for its viewpoint on the bill since it is a State bill rather than a County bill. Commissioner Baker shared that he fully supports SB387 and would be submitting his individual letter of support.

Commissioner Keefer thanked the City of Hagerstown for hosting the State of the City prior to the opening of this meeting; he appreciates the relationship between the City and the County and looks forward to continuing to build that relationship. Additionally, he thanked Washington County staff

for their prompt responses to his inquiries. He noted that last evening, he emailed Sara Greaves and she replied very quickly with a detailed response; additionally, Krista Hart responded immediately to a need for a letter at his request. Commissioner Keefer shared that other staff has been just as responsive and he thanked all staff.

Commissioner Keefer also thanked the Fire and Rescue Companies for contacting him regarding the staffing issues, he appreciates the support and assistance.

Commissioner Meinelschmidt thanked the road crew for their prompt service yesterday during the winter storm event. Also, he shared that on this past Sunday, he and his church members of John Wesley United Methodist continued with the tradition of walking through downtown Hagerstown to have lunch at a local restaurant; the past Sunday was Pretzel Creations. Commissioner Meinelschmidt shared that on April 1st, he and his fellow church members will be walking to 28 South; he invited all local churches to do the same.

Commissioner Meinelschmidt shared information regarding a fundraiser titled Over the Edge, sponsored by the Boys and Girls Club, thanking Craig Campbell for his involvement. He shared that on April 6th, he will be showing his support by repelling off the Alexander House building and invited others to attend and support.

Commissioner Wagner stated that this is his third month anniversary since being sworn in as County Commissioner. He discussed several challenges that the Commissioners are and will be faced with to include budgets for Fire and Rescue, Emergency Service, Washington County Public Schools, and Economic Development.

Commissioner Wagner attended the State of the City and shared that the presentation went well. He discussed a few initiatives forthcoming and shared that he appreciates the successful relationship with the City of Hagerstown.

Commissioner Wagner shared information regarding local Boards and Commissions in Washington County, adding that all Commissioners are members of several boards and are very involved in making positive changes for Washington County. He shared his anticipation for resolving current issues rather than repeating the same issue throughout the years, understanding that finances play a large role in the resolutions.

President Cline thanked Commissioners Meinelschmidt and Wagner for their involvement with the 2 + 2 workshop between the City of Hagerstown and Washington County. Additionally, he thanked Commissioner Meinelschmidt for joining him at the retirement committee meeting

Commissioner Cline attended the State of the City, the presentation reflected the positive attitude in the County; as did the Business Awards.

Commissioner Cline made a request that any organization interested in becoming a line item in the county budget from the Community Organization of Funding, be provided the opportunity to be placed on the Commissioners agenda during an open session meeting; allowing applicants to appear before the Commissioners with a presentation to see if they are eligible or could be

included. He shared that by doing this, it creates a full, fair disclosure and equal opportunity for every group to make application.

REPORTS FROM COUNTY STAFF

Division of Engineering

Scott Hobbs, Director; provided a brief update on the status of projects in South County as a result of the flooding:

- Garretts Mill Road Bridge should be completed in early May 2019
- Back Road should be advertised in March and completed late fall
- Sandy Hook Road is in design and historical preservation process with the National Park Service

Andrew Eshleman, Director of Public Works, shared that notification has been received for the first round of reimbursement costs from debris removal, funds should be received soon, approximately \$70,000.

President Cline thanked Mr. Hobbs for his fast and accurate response to an inquiry regarding Garretts Mill Road Bridge.

CITIZENS' PARTICIPATION

Ron Horn, 181 Stanford Road, Hagerstown, represented as President of Antietam Fire Company; and Jim Sprecher, 116 Bester Street, Hagerstown, past president of Washington County Volunteer Fire and Rescue Association (WCVFRA) and an EMS responder for 40+ years; shared support for the Fire and Rescue staffing plan.

Mr. Sprecher, as Chairman, Antietam Fire Company, requested Commissioner consideration to provide equal allotment of 50% as received by other county Fire and Rescue companies. He shared that often, Antietam Fire Company would be considered a city company, it resides in the city (address of 790 Potomac Avenue), geographically; however, it responds throughout the county. Mr. Sprecher explained that as far as he understands, in 1943, the County distributed \$600 to the City companies and \$300 to those companies located within corporate limits; and it has not changed since. Commissioner Wagner asked where the company is financially at this point. Mr. Sprecher stated that last year, they took \$13,000 from savings to cover receipts.

Mr. Horn requested, as a resident of Colonial Park, that the Commissioners reconsider the Professional Blvd Bridge project to alleviate traffic issues through his development.

L. O'Connor, *full name and address inaudible*, Keedysville, shared her support for funding for services at the Commission on Aging, Senior Center.

Kevin Demmons, 13514 Kretsinger Road, Smithsburg, shared his support for the Fire and Rescue staffing plan and concern for lack of EMS staff.

Ward Fleger, Assistant Chief / Operations Director, Smithsburg Emergency Medical Services, 109 Colton Court, Smithsburg, shared his support for the Fire and Rescue staffing plan.

Commissioner Meinelschmidt left the meeting at 10:52 a.m. and returned at 10:53 a.m.

Timothy Gargana, 228 Hadley Drive, Falling Waters, West Virginia, shared his support for Fire and Rescue staffing plan.

Amy Olack, CEO, Commission on Aging (COA), thanked the Commissioners for their support and presented facts regarding the Older American Act. Ms. Olack requested that the Commission on Aging become a line item in the county budget rather than through a competitive process with the Community Organization Funding Committee.

Bill Beard, President of the Board for COA, also discussed funding and shortages.

Tim Daubert, Treasurer, Secretary of the Board for COA, discussed fees and program waiting lists that the COA is faced with due to funding issues.

Commissioner Baker and Commissioner Keefer discussed the services and leadership of the COA and shared their appreciation for the success of the services offered by the COA.

Commissioner Cline thanked Ms. Olack for the success of the Senior Center and reminded staff that the item needs to be an official agenda item for discussion during an open session of a Commissioner meeting.

Comm. Meinel Schmidt asked for a list of programs which are federally mandated.

County Administrator Slocum stated that requests can be submitted through the Office of Grant Management and schedule for a group presentation during an open session of a future Commissioner meeting.

SECOND QUARTER ADJUSTMENTS TO THE WASHINGTON COUNTY BOARD OF EDUCATIONS FISCAL YEAR 2019 GENERAL FUND BUDGET

Jeffrey Proulx, Chief Operating Officer, and David Brandenburg, Executive Director of Finance, Washington County Public Schools presented for approval, the second quarter budget adjustments to the Board of Education's (BOE) Fiscal Year 2019 (FY19) General Fund Budget. Mr. Proulx reviewed the changes to the budget as approved by the BOE on February 19, 2019.

Christopher Lehman, Partner, SB and Company, provided the Board with a report of the audit opinion for financial statements ending June 30, 2018. The changes were presented for informational purposes only.

Commissioner Meinel Schmidt asked for an explanation regarding a savings of \$516,496 in savings and contributions to the health fund due to change in subscriber mix. Mr. Proulx shared that there are three (3) tiers to the plan and multiple ways that employees can participate, which can affect the cost; as well as number of employees subscribing to the insurance. Mr. Proulx shared that the BOE contribution is over \$40 million for health insurance.

Commissioner Baker inquired into the increase of Other Instruction Costs for Quarter 2 in the amount of \$110,159. Mr. Brandenburg explained that to get the Perkins Grant each year, the BOE is required to spend in CTE Maintenance of Effort at least as much in the current year as it has in the previous year.

Commissioner Meinelschmidt, seconded by Commissioner Keefer, moved to approve the adjustments to the BOE second quarter budget in the amount of \$474,660 rather than the requested amount of \$991,129. Discussion was held regarding the savings of \$516,469 and the Commissioners agreed that without the written explanation and breakdown, the motion would be withdrawn.

The Commissioners reached a consensus for the BOE to return to the Board with an explanation on the \$516,469 savings as written, to include the 3% increase, budget for new positions and health insurance savings for FY20.

CITIZENS PARTICIPATION (Continued)

Mark Kopp 18042 Knoll Drive, Fairplay, Maryland, shared his support for the Fire and Rescue staffing plan.

Roger Otzelberger, 2064 Hoffmaster Road, Knoxville, Maryland, shared his support for the Fire and Rescue staffing plan.

EMERGENCY SERVICES OVERVIEW – UPDATE

Dave Hays, Director, Emergency Services; Robert Moncrief, President, Washington County Volunteer Fire and Rescue Association; and Kingsley Poole, Chairman, Emergency Services Advisory Council, presented information regarding the staffing challenges as faced with the Division of Emergency Services and the Washington County Volunteer Fire and Rescue Administration (WCVFRA). At the request of the Board of County Commissioners during the regularly scheduled February 26th meeting, multiple options have been prepared to include the utilization of the \$800,000 Capital Improvement Project (CIP) funding included in the upcoming Apparatus Reserve Fleet CIP for FY20 and future years. Mr. Hays discussed several options which may be a viable solution to the staffing issues at hand.

President Cline stated that Washington County needs a fire tax for sustainable income to fund this plan. Commissioners discussed the options presented, budget shortfalls, and the options of the SAFER grant (deadline, March 22nd), to include future years and potential award. Jonathan Hart, Assistant Director, Fire Services, shared that the SAFER Grant will not cover a Battalion Chief, as previously presented in the financial options.

Commissioner Meinelschmidt, seconded by Commissioner Wagner, moved to approve the submission of the SAFER Grant application. The Commissioners further moved to approve hiring twenty-eight (28) firefighters under the SAFER Grant application (option 6, adjusted); this includes one (1) Airport Fire Fighter position, funding through the Apparatus Fund Capital Improvement. The motion passed unanimously.

The Commissioners recessed at 12:46 p.m. and returned to the meeting at 1:05 p.m.

APPROVAL OF BY-LAWS FOR THE DISABILITIES ADVISORY COMMITTEE

Deb Peyton, Director, Division of Health and Human Services, recommended approval of the by-laws of the Disabilities Advisory Committee. Ms. Peyton discussed the purpose of the Committee and membership guidelines and terms.

Commissioner Meinelschmidt shared his appreciation for staff's involvement in the revisions. He looks forward to serving on the Committee.

Commissioner Meinelschmidt, seconded by Commissioner Keefer, moved to approve the By-Laws for the Disabilities Advisory Committee as presented. The motion passed unanimously.

OTZELBERGER FARM RURAL LEGACY PROGRAM EASEMENT

Eric Seifarth, Rural Preservation Administrator, Planning and Zoning, recommended approval of the Otzelberger et al. farm Rural Legacy Program (RLP) project, paid for 100% by the Maryland Department of Natural Resources, for \$514,590 for 152.35 easement acres and to adopt an ordinance approving the purchase. Mr. Seifarth shared that the property is located at 18800 McCoy Road, Sharpsburg, Maryland, containing approximately 41 acres of cropland, 15 acres of pasture and approximately 96 acres of woodland. The Otzelberger property lies in a part of Washington County near Sharpsburg, which was heavily trafficked during the Civil War and the Battle of Antietam; part of the original subdivision deed for the Antietam Iron Works and near the historically significant John Brown House. Mr. Seifarth shared that nineteen (19) development rights will be extinguished with the easement.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the Otzelberger Farm RLP, and to adopt an ordinance approving the purchase of the easement and to authorize the execution of the necessary documentation to finalize the easement purchase. The motion passed unanimously.

(Ordinance No. ORD-2019-01 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the originals are in the County Commissioners' Office.)

CONTRACT AWARD (PUR-1406) LOCAL CARE TEAM COORDINATOR

Rick Curry, Director, Purchasing, and Stephanie Lapole, Grant Manager, Office of Grant Management, recommended approval to award the contract for the Local Care Team Coordinator in Washington County, Maryland, to the responsible proposer with the responsive proposal, Potomac Case Management Services, Inc. of Hagerstown, Maryland, in the amount of \$52,000. Mr. Curry explained that the contract will fulfill the requirements of a Contractual Agreement for FY19 with the Governor's Office for Children. The awarded contract shall expire on June 30, 2019, with an option to renew up to two (2) consecutive one-year periods through 2021.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the contract award of PUR-1406 to the responsible proposer, Potomac Case Management Services, Inc. in the amount of \$52,000 as presented. The motion passed unanimously.

ENHANCED NUTRIENT REMOVAL AT WASHINGTON COUNTY'S WASTEWATER TREATMENT PLANT

Mark Bradshaw, Deputy Director, Engineering Services, Division of Environmental Management, recommended approval for Change Order number 15 and to increase the contract with Buchart Horn, in the amount of \$318,178.37. Mr. Bradshaw outlined the reasons for the increased and decreased line items in the contract with Buchart Horn for the Enhanced Nutrient Removal at the Washington County's Wastewater Treatment Plant, PUR-977.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve the Change Order as presented, in the total amount of \$318,178.37. The motion passed unanimously.

CONSTRUCTION BID AWARD – POFFENBERGER ROAD BRIDGES W4011 AND W4012 BRIDGE REHABILITATION PROJECT, COUNTY CONTRACT NUMBER BR-PR-179-14 STATE HIGHWAY ADMINISTRATION CONTRACT NUMBER WA395ZM2, FEDERAL AID PROJECT NUMBER STBG-3(532)E

Scott Hobbs, Director of Engineering, requested approval to conditionally award the Poffenberger Road Bridges W4011 and W4012 Bridge Rehabilitation contract to the lowest, responsive, responsible bidder, Lantz Construction Company, D.B.A. Building Systems, Inc. of Hagerstown Maryland, in the amount of \$1,392,814 and to approve a budget transfer in the amount of \$736,900 from BRG065, Poffenberger Road Bridge, to BRG066, Poffenberger Road Bridge W4012. Conditional award is based on receiving concurrence in award from the Maryland State Highway Administration. Mr. Hobbs explained several details of the project to include the rehabilitation of two (2) existing stone arch bridges located over Antietam Creek on Poffenberger Road. He explained that this is a 200 consecutive calendar day contract, with an anticipated Notice to Proceed date late in May 2019, and an anticipated completion date late in December 2019. Liquidated damages are included in the bid documents in the amount of \$500 per calendar day for work beyond the completion date.

Commissioner Baker, seconded by Commissioner Keefer, moved to conditionally award Contract Number BR-PR-179-14 to the lowest, responsive responsible bidder, Lantz Construction Company, D.B.A. Building Systems, Inc. of Hagerstown, in the amount of \$1,392,814; and to approve a budget transfer in the amount of \$736,900 as presented. The motion passed unanimously.

CASCADE TOWN CENTRE OVERVIEW

Andrew Eshleman, Director, Public Works; Sara Greaves, Chief Financial Officer; Dan DiVito, Director, Environmental Management; Todd Moser, Real Property Administrator; and Susan Small, Director, Business Development requested consensus in management director for Cascade Town Centre property. Mr. Eshleman provided the Commissioners with a brief history regarding the Master Development Agreement with JG Business Link International (JGBLI) and the transfer of property to same.

Mr. Eshleman explained that currently, the 63-acre lot owned by JGBLI is not metered, therefore no usage can be billed. Ms. Greaves discussed the financial aspects, explaining that the fund balance for Cascade is approximately \$1.92 million, which would cover expenses for approximately fifteen (15) additional months. Ms. Greaves confirmed that the monthly expenditures for the Cascade property is pulled from funds submitted to Washington County by the PenMar Association, not tax payer dollars. Ms. Small shared that the property is not listed on the Multiple Listing sites, although it should be. She recommended that a third-party analysis be performed and then be listed with an agent. Mr. DiVito suggested that whatever the agreement is, that it includes a condition to upgrade the infrastructure so that County would not be required to do so.

Commissioners discussed the options as presented and reached a consensus to provide direction by the next upcoming Board meeting, two (2) weeks.

FISCAL YEAR 2020 GENERAL FUND BUDGET

Sara Greaves, Chief Financial Officer; and Kim Edlund, Director, Office of Budget and Finance, presented as discussion, information related to revenues and expenditures for the FY20 budget. Ms. Greaves shared that the FY20 budget includes revenues in the amount of \$228.8 million, which is a decrease from FY19 budget of \$800,000. Ms. Greaves provided a percentage breakdown of the General Fund budget: 54% distribution to outside entities; County employee wages and benefits amounts 27%; distribution to other funds amounts 7%, which includes distribution to the Capital Fund of \$5 million, and distribution to highway costs; operating costs amount approximately 6%; and debt service 6%.

Ms. Greaves discussed major revenues to include a real estate performance project for FY19 of \$114 million with a budget of \$113.7 million, and FY20 shows a projection of \$115.9, 1.63% increase over FY19. Ms. Greaves shared that those figures are based on estimates provided by the State of Maryland assessed values. She stated that income tax revenue has shown a decrease of 31%, due in part to all of revenue not received until August 2019. Ms. Greaves stated that income tax has been received showing a 31% decrease in estimated payments; personal property tax was \$14 million in FY19, this budget will remain the same for FY20; speed camera revenue budget was \$4.8 million in FY19, this revenue will show a decrease due to citizens knowledge of the cameras and taking steps to avoid the fine. Commissioner Keefer asked what approximate percentage of the speed camera revenue is placed into operating for the County; approximately 50% per Ms. Greaves (public safety expenditures).

Commissioner Meinelschmidt left the meeting at 2:10 p.m. returned at 2:12 p.m.

The Commissioners discussed the budget as presented to include a proposed step increase for employees of 3.5%. Ms. Greaves discussed potential increases to taxes and the amount of revenue that would be generated with the proposed increase.

Commissioner Keefer discussed the Humane Society contract for the budget item. Ms. Greaves will obtain further information and return to the Board with that information.

Commissioner Meinelschmidt discussed the 2.5% step for the new scale, as well as the possible minimum wage increase.

Ms. Greaves discussed a .01% increase to income tax, providing a revenue of \$260,000 in annual revenue, costing the average filer \$.50/month; or an increase to real estate tax of \$.01 would generate revenue of \$1.2 million, costing each household approximately \$1.75. Both options would require advertising before a public hearing.

Ms. Greaves discussed Capital Project funding and shared information regarding projects which would be affected by the budget deficits to include the Multi-Purpose Center being removed from the plan in draft 2; General Fund contingency, Information Systems replacement project; Black Rock equipment; Sheriff's Fuel Center, Law Enforcement vehicles; Highway equipment; and more. Commissioner Keefer stated that he is in support of the Fuel Center for the Sheriff's Department remaining as a project in the Capital Improvement budget. Rob Slocum, County

Administrator stated that Scott Hobbs, Director, Engineering, has been working on reducing the cost for that project.

Commissioner Keefer discussed the topic of mandated funding and added that the Area Agency on Aging (AAA) is an entity that Washington County is required to provide, he would consider that a mandate and would like that to be added as a line item in the County budget rather than the agency participating in the competitive funding process. Commissioner Keefer asked for a consensus from the Commissioners to have the AAA added in Draft 2 of the FY20 General Fund budget as a line item. He elaborated by added that the approximate amount of \$500,000 currently in the Community Organization Funding (COF) be moved to the line for AAA, thus decreasing the COF by that amount. Commissioner Cline asked if the County is mandated to provide a certain amount of funding to the AAA; Ms. Greaves stated that there is no amount. Commissioner Keefer referenced the Humane Society having a line item in the county budget as a mandated funding; he agreed that to create consistency, he would like the AAA added.

Commissioners reached a consensus to add a line item for the AAA in the General Fund budget, Draft 2, with amount "to be determined". Commissioners Wager, Baker and Keefer were in favor.

Ms. Greaves asked for consensus to reduce the Capital Improvement budget as presented. Commissioner Meinelschmidt asked that Ms. Greaves work to adjust the employee step scale to the 2.5%; he would like to discuss. Additionally, Commissioner Baker asked if the county could provide a step increase of half in June and second half in January.

CONVENE IN CLOSED SESSION

Commissioner Baker, seconded by Commissioner Meinelschmidt, moved to convene in closed session at 2:36 p.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consult with counsel to obtain legal advice on a legal matter; to consult with staff, consultants, or other individuals about pending or potential litigation, in accordance with Section 3-305(b)(1), and (7) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously.

In closed session, the Commissioners discussed the potential appointment of specific individuals to a board over which the Board has appointment authority and discussed the filling of certain personnel vacancies with specific candidates. The Board provided staff direction in regards thereto. The Board received legal advice regarding contractual matters and parties' contractual obligations. The Board discussed potential litigation related to a contractual matter.

Present during closed session were Commissioners Jeffrey A. Cline, Terry L. Baker, Wayne K. Keefer, Cort F. Meinelschmidt, and Randall E. Wagner. Also present were Robert J. Slocum, County Administrator; Krista L. Hart, County Clerk; Kirk C. Downey, County Attorney, and at various times Kendall McPeak, Assistant County Attorney; Deb Peyton, Director, Health and Human Services; Andrew Eshleman, Director, Public Works; Susan Small, Director, Business Development; Todd Moser, Real Property Administrator; Scott Hobbs, Director, Engineering; and Sydney Machat, Broker.

RECESS

The Commissioners recessed at 4:28 p.m.

EVENING MEETING -TOWN OF BOONSBORO

An evening meeting of Board of County Commissioners of Washington County, Maryland, was held at Boonsboro Town Hall, 21 North Main Street, Boonsboro, Maryland.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Commissioners observed a moment of silence followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President Jeffrey A. Cline called the meeting to order at 6:05 p.m. with the following members present: Vice President Terry L. Baker and Commissioners Wayne K. Keefer, Cort F. Meinelschmidt, and Randall E. Wagner.

MAYOR AND COUNCIL COMMENTS

Mayor Howard Long welcomed the Commissioners to Boonsboro and introduced Paul Mantell, Town Manager; Ethan Strickler, Town Planner / Zoning; Rick T. Byrd, Assistant Mayor, and Council Members Marilee Kerns, Terri Hollingshead, and Ray Hanson.

Mayor Long discussed several items of interest with the Board:

- Lakin Avenue Extended Project (water runoff) - Mayor Long shared that he has received an email from Blair Reynolds, Chief Project Manager, Engineering; who stated that the Lakin Avenue project is scheduled to start mid to late April with an estimated completion date in May. Mayor Long thanked Mr. Reynolds for his prompt reply.
- ARC Preliminary Project Submissions (Shafer Park Extended and Warrior Blvd. By-Pass) - Mayor Long presented information regarding potential for Warrior Boulevard By-Pass. Mr. Ethan Strickler, Town Planner, shared that since the County Commissioners rank area development grant projects, they wanted to ensure that details were shared about the project prior to that task.
- MS4: MOU with County in Draft Form – Kirk Downey, County Attorney stated that his office is currently working to complete the Memorandum of Understanding; matter will be presented to the Board for approval upon completion.
- Boonsboro Elementary School (King Road Associates has ground site) - Mayor Long shared that King Road Associates has designated a piece of ground for a future school. He would like that taken into consideration with the Commissioners and the Board of Education. Mayor Long stated that interested parties can contact Ethan Strickler for further information. Rob Slocum, County Administrator, will defer to Steve Goodrich, Director, Planning and Zoning, to bridge the gap on the long-range planning issue.
- Coach Dwight Scott Lane, Avenue or Street (request to name street entrance to Boonsboro School Complex in honor of Coach Scott) – Mayor Long shared that the only portion of

the road would be the section from Maple Avenue to the School, this would be named "Coach Dwight Scott Run". He confirmed that Dr. Boyd Michael, Superintendent, Washington County Public Schools, takes no issue to the renaming, if the primary address of the school does not change. Commissioners offered support for the name change. Mr. Slocum will ask Mr. Goodrich to reach out to the Mayor for further discussion.

Mayor Long shared information regarding the Boonsboro Police Department and asked for information pertaining to a work-related injury to a police officer responding to a call outside town limit. He shared that it is his understanding that the Town of Boonsboro's insurance policy will not cover an officer responding outside of town limits, should they be injured in the line of duty. Additionally, Commissioner Keefer suggested Mayor Long check into the vehicle insurance for vehicle damage while responding outside town limits. Mr. Downey advised that his office will research the issue of responsibility and respond accordingly.

Mayor Long shared information obtained during a previous Mayor and Council meeting regarding watering of the Boonsboro High School Complex football field. The citizen advised the Mayor and Council that currently, the field is being watered by the town water supply, which is treated water. The citizen suggested that the school drill a well for only watering the football field, rather than using the chlorine town water. Commissioner Baker asked if the cost of the water bill, which is currently paid by Washington County Public Schools, would compare to the cost of a well over the lifetime.

Mayor Long thanked the Board for attending. He noted that Blair Reynolds and Rob Slocum has gone above and beyond his normal expectations in assisting the Town of Boonsboro with its parking lot efforts.

COMMISSIONERS REPORTS AND COMMENTS

Vice President Baker and all the Commissioners thanked the Boonsboro Mayor and Town Council for hosting the meeting

Vice-President Baker shared that he enjoys visiting the municipalities of Washington County. Commissioner Baker shared that he attended the State of the City in the morning and shared a fact that Boonsboro is the 2nd largest town in Washington County.

Commissioner Keefer shared that his grandmother was raised in Boonsboro. Also, his great grandfather Marshall Divel, raised honey bees, adding that his honey was sold in local stores. Commissioner Keefer shared that there had recently been a finding of one of the family's beehives at a local yard sale.

Commissioner Meinelschmidt echoed the sentiments shared earlier regarding Coach Scott. He added that he attended Boonsboro school for a short period of time.

Commissioner Wagner shared that he had spent a great deal of time officiating basketball and football in Boonsboro. He added that he is on his third month of being sworn in as Commissioner and add shared that he appreciates the challenges presented. Additionally, it is his pleasure to attend the town meetings.

President Cline shared that during the Christmas season in the past, there was a tour of the churches in which he attended. He added that the history in Boonsboro is vast, and very interesting.

REPORTS FROM COUNTY STAFF

County Administrator

Rob Slocum, County Administrator, shared that numerous members of his staff were in attendance and asked them each to introduce themselves. In attendance were Dan DiVito, Director, Environmental Management; Deb Peyton, Director, Health and Human Services; Sara Greaves, Chief Financial Officer; Andrew Eshleman, Director, Public Works; Ashley Holloway, Director, Plan Review and Permitting; Blair Reynolds, Chief Project Manager, Engineering; and Rich Eichelberger, Director, Construction.

Mr. Slocum asked Mr. Reynolds to assist with the sign placement for the new Coach Scott Run, adding that a public dedication would be involved, to include the Mayor and Town Council, Board of Education, County Commissioners, and Washington County Public Relations.

County Clerk – Appointment / Reappointment to Boards and Commissions:

Tri-County Council for Western Maryland

Commissioner Wagner, seconded by Commissioner Meinelschmidt, moved to re-appoint Roger Fairbourn and John Miller each to serve as citizen representatives from March 1, 2019 through December 31, 2022. The motion passed unanimously.

Tri-County Council for Western Maryland

Commissioner Baker, seconded by Commissioner Wagner, moved to reappoint Howard Long and Donnie Stotemyer, each to serve as mayoral designees from March 1, 2019 through December 31, 2022. The motion passed unanimously.

Tri-County Council for Western Maryland – Revolving Loan Fund

Commissioner Wagner, seconded by Commissioner Keefer, moved to re-appoint Lucas Cade, Ronnie Brezler, and Brian Selders, each to serve as industry representatives from March 1, 2019 through December 31, 2022. The motion passed unanimously.

Washington County Public Golf Corporation (Black Rock Golf)

Commissioner Baker, seconded by Commissioner Meinelschmidt, moved to appoint Scott Landis to serve an unfulfilled term from March 1, 2019 through January 31, 2020. The motion passed unanimously.

Health and Human Services Position Recommendations

Deb Peyton, Director, recommended approval for the promotion of Kendall McPeak to the position of Deputy County Attorney, Grade 18, Step 7, \$92,290; the position is vacant due to the promotion of Kirk Downey to County Attorney.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve promotion of Kendall McPeak to the position of Deputy County Attorney as presented. The motion passed unanimously.

Kathy Vesely, 101 Redfern Place, Boonsboro, shared that she is on the Greenfest Committee, and advised the Commissioners that they will be receiving an invitation. Additionally, she has requested that President Cline speak at the event to which he accepted.

Commissioner Cline asked the Commissioners if they would be in favor of waiving landfill fees for computer recycling as has been done in the past.

Commissioner Baker, seconded by Commissioner Wagner, moved to approve waiving the landfill fees for computer recycling during the Greenfest event. The motion passed unanimously.

ADJOURNMENT

Commissioner Wagner, seconded by Commissioner Keefer, moved to adjourn at 6:40 p.m. The motion passed unanimously.



Krista L. Hart, *County Clerk*

