



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

Q-17-642
ADDENDUM NO. 1
REQUEST FOR QUOTATION

EXAMINATION GLOVES FOR VARIOUS COUNTY DEPARTMENTS

DATE: Tuesday, August 8, 2017 QUOTATIONS DUE: Wednesday, August 16, 2017
3:00 P.M.

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of three (3) pages.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible, and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include, but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* regarding quotation Q-17-642 gloves for various county departments. the following gloves (6-8) are packaged 50/box and not 100 as the bid specifies while item 9 is not manufactured in a 2X Large

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

100 West Washington Street, Room 3200 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331 | TDD: 711

Item 6 – UL315M – Exam glove, size Medium, Microflex Ultra One #UL315 no substitutions. Approximate usage 130 boxes

(Price per box containing 100 pieces)

Item 7 – UL315L – Exam glove, size Large, Microflex Ultra One #UL315 no substitutions. Approximate usage 60

(Price per box containing 100 pieces)

Item 8 – UL315XL – Exam glove, size Extra Large, Microflex Ultra One #UL315 no substitutions. Approximate usage 120 boxes

(Price per box containing 100 pieces)

Response: Quoters shall note on the Form of Proposal the number of pieces per box for each item if packaging differs from 100 pieces.

ITEM NO. 2: Inquiry: and this item is not manufactured in a 2x-large as the bid specifies **Item 9** – Exam glove, size 2X-Large, comparable to Microflex Ultra One #UL315, or County approved equal. Approximate usage 201 boxes
(Price per box containing 100 pieces)

Response: The County is requesting a glove **comparable** to the Microflex Ultra One #UL315 to meet the needs of the end users that require a 2X Large size. Please submit a comparable sample accompanied by a specification sheet for the substitution.

ITEM NO. 3: Inquiry: Based on past ordering history, can you tell us about how often the departments place their orders (monthly, quarterly or other?) and what is an approximate case order?

Response: Please refer to the Request for Quotation document, Pages 8 and 9, Specifications. Some departments may want orders delivered in a lump sum and others may draw down from a Purchase Order issued to the awarded vendor/vendors.

ITEM NO. 4: Inquiry: Could you please tell me what thickness you are seeking...(ie. 3.5 mil, 4 mil, etc.) any additional glove qualifications required (i.e.. ASTMs).

Response: Please refer to the Request for Quotation document, Pages 8 and 9, Specifications and Pages 10 and 13, Form of Proposal.

ITEM NO. 5: Inquiry: Could you please tell me the previous award price

Response: Please refer to the Request for Quotation document, Page 5, Instructions, Item Number 19.

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

ITEM NO. 6: Inquiry: Could you please tell me more information about the shipping location, if all nitrile glove boxes are to be shipped to one centralized facility or if they will be shipped as needed throughout the year.

Response: Please refer to the Request for Quotation document, Pages 6 and 7, Delivery Locations. Each location has the liberty of using any glove awarded and will need deliveries to the addresses listed in the Request for Quotation. Some departments choose to have yearly needs delivered at one time; others choose to have multiple deliveries throughout the year.

By Authority of:



Rick Curry, CPPO
Director of Purchasing

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