



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

PUR-1374
ADDENDUM NO. 1
INVITATION TO BID

LABORATORY SERVICES FOR WATER/WASTEWATER TESTING

DATE: Wednesday January 31, 2018

**BIDS DUE: Wednesday, February 7, 2018
2:00 P.M.**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages and one (1) attachment.

NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible, and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include, but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

ITEM NO. 1: *Inquiry:* Refer to the bid document, Page 41, Form of Proposal – ITEM NO. 52 Cryptosporidium – 5 samples and ITEM NO. 53 Giardia – 5 samples. Are they separate samples or are they to be a combined sample?

Response: : Separate fees for each tests are requested as listed as Item No. 52, Cryptosporidium and Item No. 53, Giardia with 5 samples for each analyses.

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

100 West Washington Street, Room 320 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331 | Hearing Impaired: 7-1-1

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ITEM NO. 2: Correction: Refer to the bid document, Page 39, Form of Proposal – ITEM NO. 45, ITHM & HAAS – 20 samples; **CHANGE**, this item to read as follows: **ITEM NO. 45 TTHM & HAA5 – 20 samples.**

ITEM NO. 3: Inquiry: Verify that Washington County WTP personnel will be collecting these samples and will coordinate with contracted vendor ahead of time for the proper sampling container, prompt delivery and transfer of the collected samples to the subcontracting lab?

Response: On Item No. 52 Cryptosporidium and Item No. 53 Giardia, Washington County will not require the contracted lab to collect any samples.

ITEM NO. 4: Inquiry: Washington County WTP will not require any special sampling devices (compositor or pump rental, etc.) other than sample containers for collection of Item #'s 52 & 53?

Response: Washington County will not require any sampling devices other than sample containers for Item 52 No. 52 Cryptosporidium and Item No. 53 Giardia?

ITEM NO. 5: Bidders shall submit the Provisions for Other Agencies, Signature to Bids, contained in the original bid document and the attached **Revised** Form of Proposal as their bid submittal no later than **2:00 P.M., (EST), Wednesday, February 7, 2018.**

BY AUTHORITY OF:



Richard F. Curry, CPPO
Director of Purchasing

**PUR-1374
LABORATORY SERVICES FOR WATER/WASTEWATER TESTING**

REVISED: FORM OF PROPOSAL

Bidders shall refer to the Specifications (pages 19 – 22) herein for details of each test specified below.

Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
Indicate the percentage premium your firm will add to each of the test costs below in the event of an accelerated test result requirement: _____ percent; _____ % (written) (figures)					
1	TKN - 100 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	100	\$ _____ (figures)	\$ _____ (figures)
2	Ammonia (NH3-N) - 100 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	100	\$ _____ (figures)	\$ _____ (figures)

REVISED - Form of Proposal (Revised 1/30/2018 via Addendum No.1)

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Bidder's Name

Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
3	Cyanide (Total Cyanide) - 100 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	100	\$ _____ (figures)	\$ _____ (figures)
4	VOCs (Test Method 524, 524.2) - 30 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	30	\$ _____ (figures)	\$ _____ (figures)
5	VOCs (Test Method 624) - 30 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	30	\$ _____ (figures)	\$ _____ (figures)
6	Semi-volatiles (Test Method 525) - 25 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	25	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
7	Semi-volatiles (Test Method 625) - 25 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	25	\$ _____ (figures)	\$ _____ (figures)
8	Pesticides & PCB's (Test Method 508) - 30 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	30	\$ _____ (figures)	\$ _____ (figures)
9	Pesticides & PCBs (Test Method 608) - 40 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	40	\$ _____ (figures)	\$ _____ (figures)
10.	Pesticides & PCB's (Method 505) – 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
11	BTEX, MTBE & TPH - 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ (figures)	\$ _____ (figures)
12	BTEX (Test Method 602) - 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ (figures)	\$ _____ (figures)
13	MTBE (Test Method 602) - 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ (figures)	\$ _____ (figures)
14	TPH (Test Method 602) - 20 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	20	\$ _____ (figures)	\$ _____ (figures)

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Bidder's Name

Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
15	Herbicides - 20 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	20	\$ _____ (figures)	\$ _____ (figures)
16	TCLP Metals - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
17	TCLP Organic - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
18	Flash Point - 40 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	40	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
19	Mercury - 40 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	40	\$ _____ (figures)	\$ _____ (figures)
20	Total Phosphorus - 50 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	50	\$ _____ (figures)	\$ _____ (figures)
21	Individual Metal Analyses - 60 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	60	\$ _____ (figures)	\$ _____ (figures)
22	Color - 20 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	20	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
23	Phenol - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
24	Surfactants - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
25	Odor - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
26	TOC's - 80 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	80	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
27	Hexavalent Chromium - 20 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	20	\$ _____ (figures)	\$ _____ (figures)
28	Nitrate/Nitrite - 50 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	50	\$ _____ (figures)	\$ _____ (figures)
29	Atrazine - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
30	Oil & Grease - 30 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	30	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
31	Formaldehyde - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
32	TTHM (method 524.2) - 100 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	100	\$ _____ (figures)	\$ _____ (figures)
33	Sludge Analyses - 20 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	20	\$ _____ (figures)	\$ _____ (figures)
34	Dioxin - 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
39	GRO - 4 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	4	\$ _____ (figures)	\$ _____ (figures)
40	DRO - 4 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	4	\$ _____ (figures)	\$ _____ (figures)
41	Percent Solids - 20 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	20	\$ _____ (figures)	\$ _____ (figures)
42	Heterotrophic Plate Count - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
47	Sulfite - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
48	EPA 8260 - 10 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	10	\$ _____ (figures)	\$ _____ (figures)
49	Chloride – 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ (figures)	\$ _____ (figures)
50	Ortho-Phosphorous - 75 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	75	\$ _____ (figures)	\$ _____ (figures)

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Item No.	Item Description, Estimated Quantity And Written Unit Price (Price to be written in spaces provided below)	Unit	Qty	Unit Price (figures)	Total Price (figures)
51	Bromide (br) 30 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	30	\$ _____ (figures)	\$ _____ (figures)
52	Cryptosporidium – 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ – (figures)	\$ _____ (figures)
53	Giardia – 5 samples @ _____ Dollars (written) _____ Cents PER (written)	EA	5	\$ _____ – (figures)	\$ _____ (figures)

TOTAL BID SUM, ITEMS 1 THROUGH 53

_____ Dollars
(written)

_____ Cents
(written)

\$ _____
(figures)