

**BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY
Hagerstown, Maryland**

April 4, 2017

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Barr offered the Invocation followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President Terry L. Baker called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:08 a.m. at 100 West Washington Street, Room 1113, with the following members present: Vice President Jeffrey A. Cline and Commissioners John F. Barr, Wayne K. Keefer and LeRoy E. Myers, Jr.

APPROVAL OF MINUTES – MARCH 28, 2017

Commissioner Barr, seconded by Myers, moved to approve the minutes of March 28, 2017. The motion passed unanimously.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Keefer remarked on his one year anniversary as a County Commissioner stating that he had met his goal of visiting every County department during his first year in office.

Commissioner Myers expressed condolences on the recent deaths of former County Commissioner Vincent "Woody" Spong and Deputy Director of Permitting Angela Smith.

Commissioner Barr discussed meetings in Annapolis he attended as Past President of the Maryland Association of Counties.

Commissioner Cline stated that he favors giving County retirees a raise in the Fiscal Year 2018 budget. He also endorsed the budget proposal that would allow retirees to keep their health insurance at the same cost as current employees.

Commissioner Baker reported attending last week's Taekwondo demonstration at the Fort Ritchie Community Center in Cascade presented by the Kukkiwon World Taekwondo Headquarters. He commented that an International Olympics Training facility is being considered for establishment at the Cascade Town Centre.

REPORTS FROM COUNTY STAFF

Public Relations and Community Affairs – Citizens Academy

James Jenkins, Manager, Public Relations and Community Affairs, announced that Washington County is sponsoring its first Citizens Academy to be held once per week for six weeks beginning April 20. The course will educate citizens on the County's various departments and participants will visit locations including the Sheriff's Department.

April 4, 2017

Page 2

Emergency Services

David Hays, Director, Emergency Services, stated that the Fire and Emergency Comprehensive Survey group recently held site visits to meet with all volunteer stations, division staff, the Washington County Volunteer Fire and Rescue Association leadership and tour the 9-1-1 Center. He reiterated the positive comments received during the visit.

County Administrator

County Administrator Rob Slocum discussed his first week in the position and how he is encouraged by the County's potential to move forward on the groundwork established by retiring County Administrator Greg Murray. He commented on the loss of former County Commissioner Vincent "Woody" Spong. Mr. Slocum also remembered his former co-worker, Angela Smith, as a spiritual person who imparted support and enthusiasm to all her co-workers.

County Clerk - Appointments to Boards/Commissions

Emergency Services Advisory Committee

Commissioner Barr, seconded by Myers, moved to reappoint Oley Griffith (WCVFRA's appointee) to serve a second, three-year term through March 31, 2020; reappoint Ron Horn (Commissioner Cline's at-large representative) to serve a second, three-year term through March 31, 2020; and appoint Michael Hosier to serve a first, full three-year term (Commissioner Barr's at-large representative) through March 31, 2020. The motion passed unanimously.

FAIR HOUSING MONTH PROCLAMATION

President Baker presented certificates to representatives of community organizations in the observance of Fair Housing Month in April. The Fair Housing Act of 1968 sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans. Susan Buchanan, Grant Manager, Community Grant Management described the observance and recognized representatives in attendance from Habitat For Humanity, Hagerstown Housing Authority and Housing Authority of Washington County.

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

PROCLAMATION

David Hays, Director, Emergency Services, Bardona Woods, Assistant Director, Emergency Communications and emergency medical service workers in attendance, accepted a proclamation from the Commissioners for National Public Safety Telecommunicators Week observed April 9-15, 2017. The occasion honors Public Safety Telecommunicators who are the first and most critical contact that citizens have with emergency services. The Commissioners thanked all for their service.

ANNUAL TRANSIT GRANT FUNDING APPLICATION FISCAL YEAR 2018

Stephanie Lapole, Grant Manger, Community Grant Management, and Kevin Cerrone, Transit Director, requested authorization to file an application for a grant under the Federal Transit Act for federal and State operational and capital grant funding through the Annual

April 4, 2017

Page 3

Transportation Improvement Plan. Mr. Cerrone indicated that the Transit Department applies annually to the Maryland Transit Authority (MTA) for federal and State operational and capital grant funding through the Annual Transportation Improvement Plan for basic funding needs. Grant funds are used to operate the Section 5307 Public Transportation Program-Fixed Route Transit, the American Disability Act Complementary Paratransit Program, the Job Opportunity Bus Shuttle program, the Statewide Special Transportation Assistance Program (Ride Assist Voucher Program and Capital Assistance Program (CAP). Funds are forward-funded by the County, and then accepted during the year as disbursed, for each authorized program operated by the Transit Department in Washington County. The Fiscal Year 2018 Section 5307 application requests \$1,301,580 in State and federal funds from MTA and the Federal Transit Administration (FTA) and \$614,480 in local funding of which the Washington County Department of Social Services provides \$103,500. The Ride Assist Voucher application requests \$146,917 in State funds from MTA, a \$30,750 in-kind service (non-cash) match and a \$38,222 passenger fares match. The CAP requests \$2,956,499 in State and federal funds from the MTA and \$328,499 in local funding for nine replacement Fixed-Route Buses and Fleet and Facilities Preventive Maintenance. A local match is required to secure Federal and State grant funds. The Fiscal Year 2018 match is \$541,730 for operating and \$328,499 for capital procurements. Both amounts are included in the Transit Department's budget request for FY 2018 and are contingent upon the award of the applicable grant funds.

Commissioner Barr, seconded by Myers, moved to approve the resolution authorizing the filing of the application for a grant under the Federal Transit Act and approve the execution of the grant agreement upon receipt, subject to review and the approval by the County Attorney's Office. The motion passed unanimously. (Resolution No. RS-2017-05 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is located in the County Commissioners' Office.)

EMERGENCY NUMBER SYSTEMS BOARD – APPROVAL TO SUBMIT FUNDING REQUEST

Stephanie Lapole, Grant Manager, Community Grant Management, and Bardona Woods, Assistant Director, Emergency Communications, requested approval to submit a funding request to the Emergency Number Systems Board for \$38,790 to purchase and install three additional ProQA software licenses to allow additional personnel to process 9-1-1 calls using ProQA while call taker trainees simultaneously use ProQA software for training. The Emergency Numbers Board was established by the Maryland General Assembly to coordinate the implementation, enhancement, maintenance and operation of County or multi-county 9-1-1 systems. Ms. Woods described the ProQA system which offers automated tools to provide the best in pre-hospital patient care. There is no matching fund requirement associated with funding the request.

The Commissioners discussed the proposal and how often the grant would be received. Ms. Woods indicated that funds would be applied for when needed. Approval of the request allows the department to double up on training personnel and the additional licenses allow personnel to be placed at the 9-1-1 Center and the 9-1-1 Backup Center.

April 4, 2017

Page 4

Commissioner Keefer, seconded by Barr, moved to approve the submission of a funding request to the Emergency Numbers Systems Board for \$38,790 to purchase and install three additional ProQA software licenses as presented, and to accept the award funding. The motion passed unanimously.

**NON-EMERGENCY MEDICAID TRANSPORTATION PROGRAM
WASHINGTON COUNTY HEALTH DEPARTMENT (CONVENING AS A
BOARD OF HEALTH)**

Commissioner Barr, seconded by Myers, moved to convene as the Board of Health at 10:47 a.m. The motion passed unanimously.

Earl Stoner, Health Officer, and Brenda Cole, Procurement Specialist, Washington County Health Department, presented a proposal to award the contract for Non-Emergency Medicaid Ambulance/Wheelchair/Sedan Services (PUR-2017-02) to All American Ambulance and Transport for the period of July 1, 2017 through June 30, 2018, with the option to renew for two additional consecutive one-year periods, subject to written notice given by the Health Department at least ninety calendar days in advance of the expiration date of the original contract. The total bid for the Fiscal Year 2018 contract is \$1,327,745. Mr. Stoner indicated that All American Ambulance and Transport was the sole bidder for the proposal. He added that requests for the service have been steadily increasing.

The Commissioners discussed the increase in requests for the service and how the funding is delivered. Mr. Stoner stated that funds for the contract are paid 50% by the State (\$542,715) and 50% by federal (\$542,714).

Commissioner Barr, seconded by Keefer, moved to award the contract for Non-Emergency Medicaid Ambulance/Wheelchair/Sedan Services to All American Ambulance and Transport for the dates and terms as presented. The motion passed unanimously.

Commissioner Barr, seconded by Myers, moved to reconvene in regular session as the Board of County Commissioners of Washington County at 10:51 a.m. The motion passed unanimously.

**PUBLIC HEARING – MODIFICATION OF FEE SCHEDULES PROVIDING FOR
THE COLLECTION OF FES FOR BUILDING/TRADE WORK PERFORMED**

President Baker convened a public hearing at 11:06 a.m. to obtain public comment regarding the proposed Modification of Fee Schedules Providing for the Collection of Fees for all Building/Trade Work Performed in Washington County, Maryland. Rich Eichelberger, Deputy Director, and Rebekah Gander, Permits Administrator, Engineering and Construction Management, provided information on the fee changes as follows:

- 1) Mechanical-Residential (2 Family/Semi-Detached/Townhouse/Multi-Family/Geo-Thermal): Reduce the current \$80 per unit fee to \$40 per unit;
- 2) Electrical-Residential (Above Ground Swimming Pool): Reduce the current \$100 fee for Electrical-Residential Above-Ground Swimming Pools to \$25;

April 4, 2017

Page 5

- 3) Electrical-Commercial (Heavy Up): Change the current fee structure of \$100 for each 100 Amps to \$100 for the first 100 Amps and \$50 for each additional 100 Amps;
- 4) Electrical-Commercial (Outlets/Devices): Current: 1-25 - \$50 plus \$140 application/technology fee, 26-50 - \$100 fee, Proposed: 1-5 - \$65 plus \$15 technology fee, no application fee, 6-25 - \$50, 26-50 - \$\$100;
- 5) Plumbing License (Gas Fitter): Currently not listed on the fee schedule, proposed to be \$50 fee for resident, \$100 fee for non-resident, since a commercial connection typically requires considerably more plumbing internal to the building.

Other fees will remain as currently established. The new fee schedules, if adopted, would be effective July 1, 2017. Rob Slocum commented that the proposed fee changes were in part due to citizens' input. The department wanted to bring fees in line with costs across the board.

The hearing was opened for public comment. There was no one present who wished to comment.

The meeting was opened for discussion by the Commissioners. Commissioner Baker questioned the \$50 fee for mobile home replacement compared to the \$40 fee for a single-family home. Mr. Eichelberger advised that typically there are other fees involved with modular homes.

The Public Hearing was closed at 11:16 a.m.

Commissioner Myers, seconded by Barr, moved to adopt the Modification of Fee Schedules Providing for the Collection of Fees for all Building/Trade Work Performed in Washington County, Maryland, effective July 1, 2017 as presented. The motion passed unanimously. (Ordinance No. ORD-2017-03 is located in the County Commissioners' Office.)

PUBLIC HEARING – MODIFICATION OF CHARGES, RENTALS AND FEES AT THE HAGERSTOWN REGIONAL AIRPORT FOR FISCAL YEAR 2018

President Baker convened a public hearing at 11:18 a.m. to obtain public comment regarding the proposed modification of charges, rentals, and fees at the Hagerstown Regional Airport (HGR). Airport Director Phil Ridenour presented the proposed schedule of rates and charges for Fiscal Year 2018, which would become effective July 1, 2017. He indicated that the 4% increase is being proposed following an updated appraisal of airport hangars. Currently, those fees are 10%-30% below the fair-market value for an airport of similar size and capabilities. The increases equate to additional charges ranging from \$5 to \$21 per month, depending on certain factors of each hangar. In addition, fees for office rentals, landing and ramp fees and tie-down charges are set to increase by 4%. Mr. Ridenour indicated that if adopted, the new schedule of rates and charges would provide approximately \$19,368 in additional revenue. There are budgeted funds available to repaint and replace certain hangar roofs or structures as needed. All hangars are currently rented

April 4, 2017

Page 6

and there is a six-month waiting list according to Mr. Ridenour. He stated that landing fees that were last updated ten years ago would increase by \$1.00-\$3.00 depending on the type of aircraft. Rider Jet Center collects those fees as a maintenance operation.

The hearing was opened for public comment. There was no one present who wished to comment.

The meeting was opened for discussion by the Commissioners. Commissioner Myers requested the total amount collected monthly from T-Hangar rentals. Mr. Ridenour stated that \$497,000 is projected annually in the Fiscal Year 2018 budget. All funds received are reinvested in the Airport's revenue fund budget, with some going for budgeted items and others for repairs.

The Public Hearing was closed at 11:25 a.m.

Commissioner Barr, seconded by Cline, moved to adopt the proposed rate schedule at the Hagerstown Regional Airport for Fiscal Year 2018, effective July 1, 2017 as presented. The motion passed unanimously. (Resolution RS-2017-05 is located in the County Commissioners' Office.)

PUBLIC HEARING - MODIFICATION OF WATER AND SEWER RATES FOR FISCAL YEAR 2018

President Baker convened a public hearing at 11:41 a.m. to obtain public comment regarding the proposed modification of water and sewer rates for Fiscal Year 2018. Julie Pippel, Director, Division of Environmental Management, presented the proposed schedule of water and sewer rates. Ms. Pippel discussed the ten year rate structure plan that makes the water and sewer fund self-supporting. The rates are also driven by State and federal regulations that include mandated upgrades to wastewater treatment plants and new technologies.

The total expected revenue for the Utility Fund is \$4,488,830 representing an overall increase of 10.23%. The Water Fund of \$1,381,410 represents an overall increased percentage of 3.28% and the Sewer Fund of \$12,356,140, represents an overall increase of 4.03%, most of which is attributable to debt costs, electric costs and salaries and benefit increases. Ms. Pippel reviewed the proposed water and sewer rates for FY 2018 that include an increase per quarter for the average residential user of 3.5% (or \$5.80) for water and 3.5% (or \$5.35) for sewer. Similar increases are proposed for other user classes. Ms. Pippel indicated that the increases are needed to meet expenditure requirements for the two enterprise utility funds due to long-range financial plans.

The hearing was opened for public comment and four individuals commented:

Carolyn Walker, 13926 Countryside Drive, Maugansville, commented on a surcharge remaining on her bill for the sewer system placed in the Maugansville area over thirty years ago and questioned why it is still being charged.

Betty Forsythe, 13902 Countryside Drive, Maugansville, commented on the same issue. She presented the Commissioners a petition signed by certain Maugansville residents requesting that the surcharge be removed from their bills.

Constance Cramer, 17911 Hickory Lane, Hagerstown, commented on variations and increases to her water usage fee.

Wayne Hornbarger, 13836 Countryside Drive, Maugansville, also discussed the surcharge still being added to his bill.

The Commissioners and Ms. Pippel discussed the various methods of the collection and delivery of water and sewer services that in some cases involve billing by both the City and County. Ms. Pippel described the changes that occurred after the County took over the service from the now defunct Washington County Sanitary Commission. Due to State and federal requirements and other costs, the amounts being billed are necessary to meet those requirements.

The Public Hearing was closed at 12:07 p.m. The meeting was opened for discussion by the Commissioners. The Commissioners decided to consider public comments and vote on the proposal at a later date. Commissioner Baker noted that the County's budget public hearing will be held on May 2, 2017 at the Kepler Theatre.

CITIZENS COMMENTS

Bob Keplinger, 17300 Cloverleaf Road, Hagerstown, discussed his water and sewer bill due March 16 and the timing of the payment to his account.

RECESS

The Commissioners recessed at 12:14 p.m. to attend a luncheon with Highway Department employees at the Washington County Agricultural Education Center, 7313 Sharpsburg Pike, Boonsboro. Commissioner Baker presented a proclamation to observe National Safety Zone Week.

AFTERNOON SESSION

President Terry L. Baker called the afternoon session to order at 2:10 p.m. with the following members present: Vice President Jeffrey A. Cline and Commissioners Wayne K. Keefer and LeRoy E. Myers, Jr. Commissioner John F. Barr was absent until 2:47 p.m.

MARYLAND INSTITUTE OF EMERGENCY MEDICAL SERVICES FOR THE COMPLETION OF A STRENGTHS, WEAKNESS, OPPORTUNITY AND THREAT ANALYSIS

Dr. Richard Alcorta, Maryland State Medical Director, David Hays, Director, Emergency Services, and Dale Hill, Past President, Washington County Volunteer Fire and Rescue Association, presented a report of the Strengths, Weakness, Opportunity and Threat (SWOT) analysis performed for the County's Emergency Medical Services to identify methods of improving and strengthening its current Emergency Medical Services (EMS)

April 4, 2017

Page 8

system. Dr. Alcorta indicated that the workgroup met for seventeen months, completing its work in May 2016. A final written report indicates varying observations, analysis and recommendations for future consideration. All items included are a result of conversations and consensus from members of the workgroup, designed to target the long term needs of emergency medical service delivery within Washington County. The top five most important recommendations are as follows:

- 1) Establish a single County employment system; operationalize a County-based EMS system; create a single, combined County EMS system,
- 2) Establish a stand-alone Joint Public Safety Training Academy,
- 3) Establish an emergency services tax,
- 4) Increase current provider salaries, and
- 5) Consider centralized bulk purchasing.

(Commissioner Barr entered the meeting at 2:47 p.m.)

The Commissioners thanked Dr. Alcorta and those involved for the report.

JOINT VETERANS COUNCIL – VIETNAM WAR VETERANS MONUMENT

Les Bishop, President, Rusty Baker, Member, and Jim Kline, Chairman, Monument Committee, Joint Veterans Council, discussed plans for a tribute and remembrance to Washington County Vietnam War Veterans through a monument proposed to be erected near City Park on South Walnut Street in Hagerstown. Seventeen young men from Washington County lost their lives during the war. Mr. Bishop indicated that the committee has been working on a campaign to raise \$155,000 in funding toward the monument. The Commissioners expressed support for the project and their desire to contribute funds in the near future.

OPERATING AND CAPITAL BUDGETS DISCUSSION

Debra Murray, Chief Financial Officer, presented the latest version of the Operating and Capital budgets that shows an overall amount of \$315.6 million with a total funding increase of 5% or \$15 million. Ms. Murray noted one recent change from the State involving highway user revenue funding; the expected \$800,000 has been adjusted down to \$400,000. The gap in funding will likely be covered by cash reserves in the Highway Department's budget ending Fiscal Year 2017. Ms. Murray indicated that the Fiscal Year 2018 borrowing level is proposed at \$12 million. She discussed the proposal by the Sheriff's Department to use speed cameras in authorized zones that would support its operating and capital budgets. The Commissioners deliberated the issue and Commissioner Baker expressed that he did not endorse the use of speed cameras. It was the Commissioners' consensus to approve the use of speed cameras and include their revenue as part of the budget proposal.

Considering County employee pay raises, the Commissioners were not generally in favor of the earlier proposed 15% pay raises intended to bring County employees' pay in line with similar jurisdictions and to avoid higher employee turnover rates. Commissioner

April 4, 2017

Page 9

Myers recommended giving employees a 5% raise in July 2017 while keeping the other 10% in reserve for consideration of other potential raises in January 2018. An employee salary study is being conducted this year and those findings would reflect the amounts needed in 2018.

The Commissioners discussed the earlier proposed increases to employee health insurance contributions that were associated with a 15% pay raise. However, due to the now planned 5% pay raise as opposed to 15%, those contributions will remain flat for Fiscal Year 2018. They also discussed the proposal that would allow retirees to pay the same health insurance rates as current employees. Debra Murray referenced the potential for increased savings to the County through earlier employee retirements and lower salaries for those taking their place. The Commissioners decided to make no changes to the current percentages paid by health care participants. Commissioner Cline expressed his desire to give County retirees a 3% raise. Ms. Murray summarized the proposal for a consensus from the Commissioners stating that employees/retirees would pay the same rate as currently paid for health insurance, employees would receive a 5% raise in July 2017 while the other 10% as proposed would be held in reserve for consideration of other potential raises in January 2018, and retirees would likely receive a 3% raise. The Commissioners agreed to the items summarized and to move forward with the Operating and Capital Budgets as discussed.

CONVENE IN CLOSED SESSION

Commissioner Myers, seconded by Barr, moved to convene in closed session at 3:57 p.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; in accordance with Section 3-305(b) (1) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously.

In closed session, the Commissioners discussed the potential appointment of a specific individual to a local commission over which the Commissioners have appointment authority; considered three (3) County employee position recommendations by the County Administrator and staff; discussed a personnel matter involving a specific individual with staff; and received an update from the County Administrator regarding several additional transition related items/issues.

During closed session, the Commissioners instructed Staff to bring forth the potential appointment to a local commission over which the Commissioners have appointment authority for further consideration and discussion and a possible vote during this evening's meeting; provided direction to the County Administrator and staff as to three (3) County employee position recommendations and requested that they be brought up for further discussion and consideration during this evening's meeting; and requested that the County Administrator keep the Commissioners up-to-date on the status of an ongoing personnel matter.

April 4, 2017

Page 10

Present during closed session were Commissioners Terry L. Baker, Jeffrey A. Cline, John F. Barr, Wayne K. Keefer and LeRoy Myers, Jr. Also present were Rob Slocum, County Administrator; Vicki C. Lumm, County Clerk; John M. Martirano, County Attorney; and at various times Sarah Sprecher, Assistant County Administrator; and Stephanie Stone, Director, Health and Human Services.

RECESS

The Commissioners recessed at 4:32 p.m.

EVENING MEETING – TOWN OF WILLIAMSPORT

An evening meeting of Board of County Commissioners of Washington County, Maryland, was held at Williamsport Town Hall, 2 North Conococheague Street, Williamsport.

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Barr offered the Invocation followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President Terry L. Baker called the meeting to order at 7:02 p.m. with the following members present: Vice President Jeffrey A. Cline and Commissioners John F. Barr, Wayne K. Keefer and LeRoy E. Myers, Jr.

COMMISSIONERS REPORTS AND COMMENTS

Commissioner Keefer remarked upon his first year serving as a County Commissioner. He reported visiting all municipal mayors last year and offered to meet with new Williamsport Mayor Bill Green.

Commissioner Cline congratulated the newly elected Williamsport officials.

Commissioner Barr commented on the improvements to the Williamsport Town Hall meeting room. He described a recent meeting with executives from Walgreens and local officials to discuss nutritional and health issues in the community. Walgreens is performing a national study on childhood diabetes and other health concerns.

Commissioner Myers noted the recent passing of former educator and County Commissioner Vincent “Woody” Spong and County Permits Deputy Director Angela Smith.

Commissioner Baker congratulated the newly elected town officials. He commented on the constructive evening meetings held in municipalities.

April 4, 2017

Page 11

MAYOR AND COUNCIL COMMENTS

Mayor William "Bill" Green welcomed the Commissioners to Williamsport. He discussed improvements planned for the Williamsport library. County Administrator Rob Slocum commented on the improvements and advised that the work is ready for advertisement.

Assistant Mayor Joan Knode discussed an opportunity for the town to purchase property for a pocket park at the former Wolf's property. She requested assistance from the County with purchasing the land. Ms. Knode also stated that a groundbreaking would be held on May 5 for the Cushwa Basin aqueduct restoration. She mentioned that the town would like to have a bike shop.

Town Clerk/Treasurer Donnie Stotemyer invited the Commissioners to take part in the April 29 C&O Canal Trust cleanup event. He commented on the large number of visitors to the C&O Canal.

REPORTS FROM COUNTY STAFF

County Clerk- Appointments to Boards/Commissions

Commission for Women

Commissioner Myers, seconded by Barr, moved to appoint Gina Dempsey to serve a first, three-year term through April 30, 2020 on the Commission for Women. The motion passed unanimously.

Public Relations and Community Affairs – Citizens Academy

James Jenkins, Manager, Public Relations and Community Affairs, discussed Washington County's first Citizens Academy to begin April 20. The course will educate twenty citizens on the County's various departments and participants will visit locations including the Sheriff's Department.

Health and Human Services - Position Recommendations

County Administrator Rob Slocum presented several human resource position recommendations that were agreed to as follows:

Commissioner Cline, seconded by Keefer, moved to transfer Katie Yoder, Executive Office Assistant in the County Administrator's Office, to the position of Communications Coordinator at Grade 11, Step 4 (\$44,040) in the Public Relations and Community Affairs Office. The motion passed unanimously.

Commissioner Barr, seconded by Keefer, moved to transfer Lauren Pogue, Communications Coordinator, to the position of Marketing Specialist at Grade 12, Step 3 (\$49,950) in the Public Relations and Community Affairs Office. The motion passed unanimously.

April 4, 2017
Page 12

Commissioner Myers, seconded by Cline, moved to transfer Krista Hart, Office Manager, Engineering and Construction Management, to the position of Executive Office Assistant at Grade 11, Step 9, (\$52,310) in the Office of the County Administrator. The motion passed unanimously.

CITIZENS PARTICIPATION

County resident William Ball commented on today's presentation to the County Commissioners by State Medical Director Dr. Richard Alcorta regarding recommendations to better provide emergency services to Washington County citizens. Mr. Ball asked that the Commissioners extend a thank you letter to Dr. Alcorta for his work.

County Administrator Rob Slocum noted that specifications have been received for the Emergency Services Training facility architectural services and that the project is well under way.

ADJOURNMENT

Commissioner Myers, seconded by Keefer, moved to adjourn at 7:34 p.m. The motion passed unanimously.



Robert J. Slocum, County Administrator



John M. Martirano, County Attorney



Vicki C. Lumm, County Clerk